



**REGULAR COUNCIL
MEETING AGENDA
Tuesday, January 23, 2018**

1. ORDER – 1:30 p.m.

2. ADOPTION OF AGENDA

3. ADOPTION OF PREVIOUS MINUTES

- Regular Council Meeting – January 9, 2018 ✓
- Special Joint Council Meeting with City of Leduc – January 9, 2018 ✓

4. PUBLIC PRESENTATIONS

- a) Public
- b) 1:35 p.m. William Dunphy – New Sarepta Mobile Park Water Bills

5. DEPARTMENT REPORTS / RECOMMENDATIONS

- a) 1:45 p.m. Public Works & Engineering
 - i) Bylaw – Utilities Fees & Charges (Village and Town Transfer Station Access Card) and Rescind Bylaw 35-17 ✓ Dean Downey
- b) 2:00 p.m. Parks and Recreation
 - i) Appointment - Yellowhead Regional Library Board ✓ Dean Ohnysty
 - ii) Appointments – Thorsby, Calmar and New Sarepta Rural Recreation Boards ✓ Dean Ohnysty
- c) 2:30 p.m. Planning & Development
 - i) Alberta Community Partnership Grant Application and Project Charter – Intermunicipal Collaboration Frameworks (ICF) with the Town of Calmar, Town of Thorsby and Village of Warburg ✓ Jordan / Julie V.
 - ii) Alberta Community Partnership Grant Application – Intermunicipal Collaboration Frameworks (ACF) with the Summer Villages of Itaska and Sundance Beach ✓ Jordan / Julie V.
 - iii) Edmonton Metropolitan Region Board Update Grant Bain

6. NEW BUSINESS

- a) Agricultural Use Lease on Municipal Reserves for 2018-2022
- b) Request for Support – City of Leduc’s Grant Application under Alberta Community Partnership Program – Leduc Regional Fire Services Implementation ✓ Garrett Broadbent
Rick Thomas
- c) Council Appointment for Request for Proposal – Investment Management Services Evaluation Committee ✓ Renee Klimosko

7. COUNCILLOR COMMITTEE REPORTS

- a)

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8. INFORMATION ITEMS

- a) January 2, 2018 letter from Hon. Anderson, Minister of Municipal Affairs – Municipal Sustainability Initiative (MSI) Funding ✓
- b) January 3, 2018 letter from Hawkings EPP Dumont LLP – 2017 Audit Planning ✓

9. ADJOURNMENT

✓ Attachment Provided

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 **MISSION: To provide quality municipal services to citizens within Leduc County.**

MINUTES OF THE REGULAR COUNTY COUNCIL MEETING, LEDUC COUNTY, HELD ON TUESDAY, JANUARY 23, 2018 IN THE COUNCIL CHAMBER OF THE COUNTY CENTRE BUILDING, NISKU, ALBERTA.

Order and Roll Call

The meeting was called to order at 1:30 p.m., Tuesday, January 23, 2018 by Mayor Tanni Doblanko as Chair with Council Members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Glenn Belozer and Ray Scobie present. Council Member Larry Wanchuk was absent due to illness.

Also present were:

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager/General Manager, Community & Protective Services
- Grant Bain, Director of Planning and Development
- Renee Klimosko, General Manager of Financial and Corporate Services
- Joyce Gavan, Recording Secretary
- Garrett Broadbent, Director of Agricultural Services
- Katherine Degast, Communications Coordinator

Present as well were two other individuals.

Agenda Adoption

22-18 Councillor Belozer -- that the agenda for the January 23, 2018 Regular County Council meeting be adopted with the following deletion:

4. b) 1:35 p.m. William Dunphy – New Sarepta Mobile Park Water Bills

Carried Unanimously

Previous Minutes - Regular Meeting – January 9, 2018

23-18 Councillor Lewis -- that the January 9, 2018 Regular County Council meeting minutes be confirmed as circulated.

Carried Unanimously

Previous Minutes - Special Joint Council Meeting with City of Leduc – January 9, 2018

24-18 Councillor Scobie – that the January 9, 2018 Special Joint Council meeting minutes with City of Leduc, be confirmed as circulated.

Carried Unanimously

Public Presentation

Mayor Doblanko asked if there was anyone in attendance to provide a public presentation, and there was no one.

Excuse Councillor Vandenberghe

Councillor Vandenberghe requested to be excused from discussion and voting on the following matter relating to municipal reserve leases due to his submission of a bid on one of the subject parcels of land.

Councillor Vandenberghe exited the Council Chamber at 1:32 p.m.

Messrs. Mryglod and Downey

Messrs. Des Mryglod, Director of Public Works & Engineering; and Dean Downey, Manager of Utilities, entered the Council Chamber at 1:33 p.m.

Agricultural Use Lease on Municipal Reserves for 2018 - 2022

Mr. Garrett Broadbent, Director of Agricultural Services, provided a staff recommendation for agricultural use leases on municipal reserves.

25-18 Councillor Smith -- that Leduc County Council enters into agricultural lease agreements of municipal reserve lands for a five (5) year term from January 1, 2018 to December 31, 2022, and subject to acceptance of a five year crop rotation plan by the Director of Agricultural Services on lands utilized for annual cropping, as follows:

Roll #	Lessee	Total 5 Year Lease Sum	Terms
312120	Grace Weber	\$1128.50	Haying
313030	Ed Minich	\$648.00	Haying
328100	Ron Babyak	\$785.50	Haying
370090	Andy Van Beek	\$1497.08	11.79 acres Grazing/Haying + 17.0 acres Cropping
641340	Dimmock & Fleming	\$1750.00	Haying
660250	Marvin Zak	\$100.00	Haying
1074190	Eugene Wirsta	\$2553.10	Grazing/Haying
1085380	Wayne Kipp	\$2828.80	Grazing/Haying
1120000	Norman Schmidt	\$3676.16	Grazing/Haying
1122000	Norman Schmidt	\$10,000.48	Grazing/Haying
5538050	Mario Babilacqua	\$1895.00	Cropping
683010	Bill Horneman	\$136.00	Grazing/Haying
1096070	David Berube	\$750.00	Cropping
702210	Bill Horneman	\$704.50	Haying
713048	Bill Horneman	\$338.50	Haying
711321	Bill Horneman	\$293.00	Haying
1825000	Mitch Lokke	\$25,837.50	37.5 acres Grazing/Haying +42.0 Cropping
1069000	Andy Van Beek	\$56,420.00	Cropping
6004000	Richard Nessler	\$521.50	Grazing/Haying
1280040	Imbeau & Vandenberghe	\$225.00	Grazing/Haying
716000	Bill Horneman	\$790.00	Haying

and further, that administration re-advertise the following municipal reserve lands to request proposals for agricultural use lease for a five year term, 2018 – 2022:

- i) Roll #5513070 Pt NW 8-51-23-W4, Lot 7R, Plan 7721924 21.28 acres
Grazing/Haying
- ii) Roll #1083000 NW 20-50-24-W4, Lot R2, Plan 506 TR Kayda Vista 31.8 acres
Haying (on east portion of MR area only)

Carried Unanimously

Councillor Vandenberghe

Councillor Vandenberghe returned to the Council Chamber at 1:37 p.m.



Utilities Fees and Charges Bylaw No. 35-17

Mr. Dean Downey, Manager of Utilities, provided a staff report recommending a rate increase of \$5.00 per year for the Transfer Station Village Access Cards in the Utilities Fees & Charges Bylaw.

Bylaw No. 03-18 – Utilities Fees and Charges and Rescind Bylaw No. 35-17

26-18 Councillor Belozer -- that Bylaw No. 03-18 be given first reading to establish utilities fees and charges and that Bylaw No. 35-17 be rescinded.

Carried Unanimously

27-18 Councillor Lewis -- that Bylaw No. 03-18 be given second reading.

Carried Unanimously

28-18 Councillor Smith -- that Bylaw No. 03-18 be given third reading with the unanimous consent of the Council Members present.

Carried Unanimously

29-18 Councillor Scobie -- that Bylaw No. 03-18 be given third reading.

Carried Unanimously

Messrs. Mryglod, Downey and Broadbent; and Mrs. Degoust

Messrs. Mryglod, Downey and Broadbent; and Mrs. Degoust exited the Council Chamber at 1:40 p.m.

Appointment – Yellowhead Regional Library Board

Mr. Rick Thomas, Deputy County Manager, provided a recommendation for appointments to the Yellowhead Regional Library Board.

30-18 Councillor Smith -- that the following representatives be appointed to the Yellowhead Regional Library Board for a three (3) year term:

- Tessa Hutchings; and
- Barb Trempler as Alternate Representative.

Carried Unanimously

Mr. Evans, Mrs. Johnson and Mrs. Vizbar

Mr. Jordan Evans, Manager of Long Range Planning; Mrs. Laurie Johnson, Senior Planner, and Mrs. Julie Vizbar, Planner, entered the Council Chamber at 1:42 p.m.

Appointments – Thorsby, Calmar and New Sarepta Rural Recreation; and Parks and Recreation Advisory Boards

Mr. Rick Thomas, Deputy County Manager, provided a recommendation for appointments to the local Rural Recreation and the Parks and Recreation Advisory Board.

31-18 Councillor Vandenberghe -- that the following be appointed to the local Rural Recreation and Parks and Recreation Advisory Boards for a two (2) year term expiring December 31, 2019:

New Sarepta and District Recreation Advisory Board

- Local Sport Rep – Rachel Gregor-Stang
- Halls Rep – Dennis Chamney (Looma Hall)

- New Sarepta Agricultural Society – Craig Millar
- New Sarepta Golden Pioneers – Alain Lefevre

Thorsby and District Recreation Advisory Committee

- Aaron Baynes
- Tracy Musson

Parks and Recreation Advisory Board

- New Sarepta – Elizabeth Leeb
- Calmar – Donna Eklund
- Thorsby – Tracy Musson

Carried Unanimously

Alberta Community Partnership Grant Application and Project Charter – Intermunicipal Collaboration Frameworks (ICF's) with the Town of Calmar, Town of Thorsby and Village of Warburg

Mrs. Julie Vizbar, Planner, provided a staff recommendation with respect to the Alberta Community Partnership Grant Application and project charter for Intermunicipal Collaboration Frameworks (ICF's) with the Town of Calmar, Town of Thorsby and Village of Warburg.

32-18 Councillor Belozer -- that Leduc County Council authorize administration to partner with the Town of Calmar, Town of Thorsby and Village of Warburg to apply for an Alberta Community Partnership Grant for the development of Intermunicipal Collaboration Frameworks (ICF's) and accompanying Intermunicipal Development Plans (IDP's).

Carried Unanimously

Alberta Community Partnership Grant Application – Intermunicipal Collaboration Frameworks (ICF's) with the Summer Villages of Itaska Beach and Sundance Beach

Mrs. Vizbar provided a staff recommendation with respect to the Alberta Community Partnership Grant Application for the Intermunicipal Collaboration Frameworks (ICF's) with the Summer Villages of Itaska Beach and Sundance Beach.

33-18 Councillor Smith -- that Leduc County Council authorize administration to partner with the Summer Villages of Itaska Beach and Sundance Beach to apply for an Alberta Community Partnership Grant for the development of Intermunicipal Collaboration Frameworks (ICF's) and accompanying Intermunicipal Development Plans (IDP's).

Carried Unanimously

Edmonton Metropolitan Region Board Update

Mr. Grant Bain, Director of Planning and Development, provided an update on the activities of the Edmonton Metropolitan Region Board.

34-18 Councillor Lewis -- that the update on the Edmonton Metropolitan Region Board be received as information.

Carried Unanimously

Mr. Evans, Mrs. Johnson and Mrs. Vizbar

Mr. Evans, Mrs. Johnson and Mrs. Vizbar exited the Council Chamber at 1:59 p.m.

Request for Support – City of Leduc's Grant Application under Alberta Community Partnership Program – Leduc Regional Fire Services Implementation

Mr. Rick Thomas, Deputy County Manager, provided a recommendation for support of the City of Leduc's grant application under the Alberta Community Partnership Program – Leduc Regional Fire Services Implementation.

35-18 Councillor Smith -- that Leduc County Council supports:

- 1) the City of Leduc's grant application under the 2017/18 Alberta Community Partnership program to execute and operationalize a final implementation plan to ensure the success of this regional collaboration and a potential transition to Leduc Regional Fire Services; and
- 2) that Leduc County be named as a partner of the Leduc Regional Fire Services Implementation – 2017/18 Alberta Community Partnership grant application.

Carried Unanimously

Council Appointment for Request for Proposal – Investment Management Services Evaluation Committee

Mrs. Renee Klimosko, General Manager of Financial and Corporate Services, provided a staff recommendation with respect to request for proposals for the Investment Management Services Evaluation Committee.

36-18 Councillor Belozer -- that Leduc County Council appoints Councillor Vandenberghe to the Evaluation Committee for the Request for Proposal (RFP) for Investment Management Services.

Carried Unanimously

Council Reports

The following Council Reports were provided by Council Members:

- Agricultural Service Board Conference – Grande Prairie
- Village of Warburg Arena Open House
- Town of Beaumont Open House
- Pembina River District 3 Meeting
- Joint Council Meeting with the City of Leduc
- Beaumont Aqua-Fit Event
- Edmonton Economic Development Impact Luncheon
- Nisku Business Association Board Meeting
- Leduc and Region Chamber of Commerce Luncheon
- Edmonton Metropolitan Region Board Orientation
- Edmonton Metropolitan Region Board Finance Committee and Executive Committee Meetings
- Meeting with City of Edmonton Mayor Iveson - Regional Matters
- Meeting with Genesee Residents

37-18 Councillor Smith -- that the County Councillor Reports, be received as information.

Carried Unanimously

Information Items

38-18 Councillor Lewis -- that the following correspondence, be received as information:

1. January 2, 2018 letter from the Hon. Anderson, Minister of Alberta Municipal Affairs, accepting the Range Road 15 and Airport Road Phase 1 Project under the Municipal Sustainability Initiative Project.
2. January 3, 2018 letter from Hawkings Epp Dumont LLP with respect to the 2017 audit planning.

Carried Unanimously

Adjournment

39-18 Councillor Vandenberghe -- that the Regular County Council meeting be adjourned.

Carried Unanimously

The Regular Council meeting concluded at 2:11 p.m.



Mayor



County Manager