



Permit application

Soil importation, grading and stockpiling

Planning and Development
101-1101 5 St., Nisku, AB T9E 2X3
p: 780-979-2113
development@leduc-county.com

Application number _____

Date _____

¼		Section		Township		Range		West of		Roll #	
Lot		Block		Plan		No. of ac/ha					
Civic address							Subdivision/hamlet				

Personal information

Landowner name				Phone	
Contact (if company)				Phone	
Owner address				Fax	
Town/city		Postal code		Email	

Applicant name				Phone	
Applicant address				Fax	
Town/city		Postal code		Email	

Information

Land use district	
Existing buildings	
Reason(s) for the project	
Volume of materials (m³)	

Project description

Type of material (topsoil, clay, aggregate, other)	
Project area (acres)	
Average depth of materials (inches)	
Estimated project completion period (months)	

I/we hereby make application for a development permit under the provisions of the Land Use Bylaw in accordance with the plans and supporting information submitted herewith and which form part of this application.

Authorized applicant printed name

Authorized applicant signature

Registered landowner printed name

Registered landowner signature

Personal information provided is collected by Leduc County under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act (the FOIP Act) and we will protect it in accordance with Part 2 of that Act. We will use it to administer programs and services for which you have registered, and contact you if necessary. Should you require further information about collection, use and disclosure of personal information, please contact the FOIP Coordinator at 780-770-9251 or foip@leduc-county.com.

Soil importation mandatory requirements checklist

Development permit fee	
Permit application (Soil importation, site leveling, grading and stockpiling)	
Soil importation/infilling/lot grading/stockpiling supplementary information form	
Site plan and drainage plan requirements for soil importation (see requirements below)	
Alberta Environment <i>Water Act</i> approval application (if required)	
Monitoring plan and submission of log books	
Soil testing for clubroot and hydrocarbons (Alberta Tier 1 Soil and Ground Water Remediation)	

Site plans

YOUR COMPUTER-GENERATED SITE PLAN MUST SHOW THE FOLLOWING:	✓ or X
North arrow	
Roadways, accesses and other transportation routes	
Location, identification and dimensions of all existing developments, proposed infill areas dimensions, depth of materials and elevations, existing vegetation, type of vegetation, existing cropping, proposed cropping, and if the infill project is to improve agriculture, the location of culverts.	
Location of wetlands, delineation of wetlands and buffers	
Location of existing and proposed rights of way, easements, pipelines, well sites and utility lines	
Location of water courses and water bodies including wetlands	
Location of vegetation including tree stands	
Development setbacks from the top of bank and lakeshores	

Drainage plans

A DRAINAGE PLAN SHALL INCLUDE THE FOLLOWING:	✓ or X
Pre and post-development drainage plans	
Soil testing for clubroot and hydrocarbons	

Supplementary information
Soil importation/infilling/lot grading/stockpiling

Detailed description of the project:

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Please provide the following information:

What is the estimated volume of fill (sq. m)?	
What is the estimated fill area?	
What is the estimated depth of fill?	
Does the parcel contain wetlands?	
What is the source of the materials?	
List the commencement and completion dates.	
What is the existing farm soil class?	
Does the application include a pre and post-drainage plan?	
Does the application include a monitoring plan?	
Will the materials be stockpiled or spread?	
Provide the hauling contractor contact information.	
What is the proposed haul schedule?	
List the number of trucks per day.	

Fee Schedule (2025)

Residential

New dwellings	\$231.00
Multi-family/town house (per unit)	\$231.00
Manufactured homes (with CSA label)	\$195.00
Additions	\$146.00
Secondary dwelling / Suite	\$345.00
Accessory buildings (detached garages, sheds, shops, etc.)	\$231.00
Lot requiring water service (per lot)	\$403.00

Home-based business

Home based business	\$345.00
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Commercial/industrial

Commercial/industrial	\$345.00
Lot requiring water service (per lot)	\$403.00

Compliance requests

Single family residential	\$173.00
Commercial, industrial, multi-family	\$345.00
Rush compliance	\$200.00

Other development

Signs	\$260.00
Variance requests	\$260.00
Site stripping and/or grading, importing of soil and/or tree clearing	\$345.00
Permitted uses (not listed above)	\$231.00
Discretionary uses (not listed above)	\$345.00
Kennel license	\$64.00

Other fees

Rural address sign - no internal subdivision road (2 nd or 3 rd residences - separate approach)	\$94.50
Rural address signs A & B (2 nd or 3 rd residences - same approach)	\$23.10

Plus

Corporate search	\$42.00
Title search	\$26.25

Important

- The following applicants are exempt from the first \$500.00 of total cumulative county application fees for development and safety code permits and subdivision approvals in any calendar year,
 - Community hall association, societies or groups
 - Agricultural associations or societies
 - Religious organizations
- Permit fees are GST exempt