



Appendix A
Fire safety plan for construction, renovation
and/or demolition
Small buildings

Planning and Development
101-1101 5 St., Nisku, AB T9E 2X3
p: 780-770-9322 f: 780-955-8866
safetycodes@leduc-county.com

Permit number _____

Date _____

¼		Section		Township		Range		West of		Roll #	
Lot		Block		Plan		Subdivision/hamlet					
Civic Address:											

Project description

General considerations:

- A warning system will be in place at all sites to warn of potential threats and facilitate evacuation.
- Each site will have a muster point where workers can be accounted for.
- A method of notifying the fire department or other emergency agency shall be available at all times.
- Fire extinguishers will be available at all times at every site while workers are present.
- Access to fire hydrants and buildings for fire apparatus must be maintained.

Hazard control:

- At the end of each day, combustibles will be cleared from the site area, disposed of in bins, or stored in neat piles.
- No open-flame devices will be used inside buildings unless a dedicated watch is in place – this includes hot works.
- LPG tanks or flammable liquids containers are not allowed within buildings.

Emergency response number (fire/police/ambulance) 911

Power:

Gas:

<input type="checkbox"/> FortisAlberta Inc.	310-WIRE (9473)	<input type="checkbox"/> Atco Gas	1-800-511-3447
<input type="checkbox"/> Battle River Power Co-op	1-877-428-3972	<input type="checkbox"/> Apex Utilities Inc	1-866-222-2068
		<input type="checkbox"/> Buck Mountain Gas Co-op	1-800-265-5389
<input type="checkbox"/> Other Name:	Number:	<input type="checkbox"/> Propane/Other Name:	Number:

Water:

<input type="checkbox"/> Leduc County	780-955-7226	<input type="checkbox"/> Well/Cistern
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Contact personnel (to be contacted during non-operating hours/emergency situations – 24 hours)

Name		Phone	
Name		Phone	
Muster point			

This plan is designed in conformance with the National Fire Code – Alberta Edition, and on signature, becomes an agreement between the building owner/contractor and Leduc County Fire Services.

Building owner/contractor name (print)

Building owner/contractor signature

Your personal information is collected by Leduc County under the authority of section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. It will be used for the purposes for which it is collected. Questions concerning the collection and use of this information can be directed to Leduc County's FOIP coordinator at FOIP@leduc-county.com.

Action in the event of a fire

Upon discovery of fire

- Leave fire area immediately.
- Turn off equipment.
- Ensure room doors are closed.
- Notify occupants verbally or sound horn.
- Use nearest exit.
- Call the fire department at **9-1-1** from a safe location.
- Try to extinguish or control the fire if safe to do so.
- Go to mustering point, and stay there until instructed otherwise.
- A supervisor must await the arrival of the fire department at access point.

Upon hearing of a fire condition

- Turn off equipment.
- Use nearest exit.
- Ensure room doors are closed.
- Go to mustering point, and stay there until instructed otherwise.
- Designates must account for all people expected to be on site.

Emergency numbers

Call **9-1-1** in an emergency needing fire, ambulance, police, dangerous goods or rescue services.

Post at construction site

Leduc County Fire Services approval stamp
and signature