

# Welcome to Leduc County

RESIDENT GUIDE





## Welcome home.

Leduc County is a vibrant community ideally located within major air, rail and road networks. We are home to **14,416** residents and key industries that include agriculture, food processing, transportation and logistics, energy and advanced manufacturing.

The County spans 105 kilometres east-to-west and 32 kilometres north-to-south, and is located immediately south of the City of Edmonton. It is bordered by Parkland County and Brazeau County in the west, Wetaskiwin County in the south and Camrose County, Beaver County and Strathcona County in the east.

We work hard to make Leduc County the best place to live for our residents, and we are so glad you decided to make our County your home. Welcome.

### Contact us

101-1101 5 St., Nisku, AB T9E 2X3

**phone:** 780-955-3555 **fax:** 780-955-3444

**[leduc-county.com](http://leduc-county.com)**



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## County government

Leduc County Council consists of seven councillors that each represent an electoral division. Leduc County holds municipal elections every four years. Each October, there is an organizational meeting where Councillors nominate and vote for a member of Council to serve a one-year term as mayor.

Learn more about Council at [leduc-county.com/council](https://leduc-county.com/council).

### Council meetings

Stay up-to-date on what's happening in Leduc County by reviewing agendas and minutes at [leduc-county.com/council-meetings](https://leduc-county.com/council-meetings) or attending a regularly scheduled public meeting at County Centre.

Regular Council and Governance and Priorities Committee meetings are also available via livestream. Learn more and tune in at [leduc-county.com/livestream](https://leduc-county.com/livestream).

- ▶ Council meetings are held the second and fourth Tuesday of the month at 1:30 p.m.
- ▶ Council workshop meetings are held the second and fourth Tuesday of the month at 10 a.m.
- ▶ Governance and Priorities Committee meetings are held the first Tuesday of the month from 10 a.m. to 3 p.m.



▶ **Division 1**  
Rick Smith  
780-920-0671  
[RickS@leduc-county.com](mailto:RickS@leduc-county.com)



▶ **Division 2**  
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▶ **Division 4**  
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▶ **Division 5**  
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780-920-0675  
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▶ **Division 6**  
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▶ **Division 7**  
Ray Scobie  
780-920-0677  
[Ray@leduc-county.com](mailto:Ray@leduc-county.com)



# County administration

Our administration is made up of 13 departments that handle day-to-day operations for Leduc County. Contact us Monday to Friday from 8:30 a.m. to 4:30 p.m.

► **Agricultural Services**

780-955-4593  
ag@leduc-county.com

► **Assessment and Land Management Services**

780-955-6412  
assessment@leduc-county.com

► **Corporate Services**

780-770-9166

► **County Manager's Office**

780-979-2389

► **Enforcement Services**

780-955-5005  
enforcement@leduc-county.com

► **Engineering**

780-979-6185  
pwe@leduc-county.com

► **Family and Community Support Services (FCSS)**

780-979-2385  
fcssinfo@leduc-county.com

► **Finance**

780-955-3555  
reception@leduc-county.com

► **Fire Services**

780-955-7099  
fireservices@leduc-county.com

► **Parks and Recreation**

780-955-6410  
parksandrec@leduc-county.com

► **Planning and Development**

780-979-2113  
PandD@leduc-county.com

► **Road Operations**

780-979-6185  
pwe@leduc-county.com

► **Utilities**

780-770-9040  
LCutilities@leduc-county.com

► **After-hours road or water emergencies**

780-955-7226



# Agriculture

Leduc County is an agricultural community, and we are proud supporters of agriculture. Agriculture is our second largest industry and a critical contributor to our local economy, culture and the County's sustainability.

According to the 2021 Census of Agriculture:

- ▶ We have 977 farms occupying a total farm area of 494,831 acres.
- ▶ We have 1,365 farm operators.
- ▶ We have nearly \$3 billion of farm capital at market value.
- ▶ We have more than 50 types of agricultural products, ranging from traditional crops such as cereals, oilseeds, dairy and beef as well as a growing number of farm-direct sales and agritourism enterprises.



## Sharing space with wildlife

Leduc County is a rural community, which means you will likely run into many different species of wildlife, such as deer, moose, beavers and coyotes. Sharing your space with wildlife can be really exciting and is one of the reasons people choose to live in a country setting; however, certain wildlife can be a nuisance and you need to be aware of how to avoid conflicts before problems develop.

Alberta Agriculture and Irrigation has advice on how you can minimize attractants and safe guard pets and livestock on your property. Secure, well-maintained fencing built to keep predators out is the key to managing risks to pets and livestock. Learn more at [alberta.ca/protection-from-predation.aspx](https://alberta.ca/protection-from-predation.aspx).

Concerns with large predators such as bears or cougars, as well as concerns relating to deer, moose or elk should be immediately directed to Report a Poacher/Alberta Fish and Wildlife at **1-800-642-3800** (call this number to report all wildlife emergencies).

### Live capture traps and pest control

Our Agricultural Services department has a small selection of live-capture traps available for residents to rent. We also assist agricultural producers with the management of beavers where productive cropland or pasture is being affected by

flooding. Additionally, where circumstances permit, our pest control officer may be able to provide assistance to livestock producers experiencing problems with coyotes. Learn more at [leduc-county.com/agriculture](https://leduc-county.com/agriculture).

## Non-potable water point

Leduc County operates a non-potable water point located at 50252 Range Road 21. The water point is for agricultural purposes only, and is intended for small tank loads less than 4,400 litres. The facility is free to use, but users need to apply for a PIN to access the facility. For more information, call Agricultural Services at **780-955-4593**.



## Weed control

We work in cooperation with residents to manage weeds on private and public lands. Weeds represent a significant threat to agriculture and the environment because of their ability to take over seeded crops and native vegetation.

The Alberta Government *Weed Control Act and Regulations* is the guiding legislation for weed control in Alberta. Under these regulations, weeds declared as noxious or prohibited noxious must be controlled or eradicated.

### Our approach

We employ a proactive approach to weed and vegetation growth management. By using multiple control methods, including mowing, herbicide spraying and weed inspections, we can limit the spread of weeds in an efficient and responsible way.

We spray selective herbicides in County roadside ditches where weed infestations are present. This controls the spread of weeds and also prevents brush from encroaching on roadways.

We choose the safest herbicides available to control weeds. We follow all directives of the *Environmental Protection and Enhancement Act* and the guidelines established by the Professional Vegetation Managers Association.

### Fall fenceline spraying program

Fall is a good time to address problem areas with weeds, and Leduc County has a program to help with weeds along fencelines.

Our fenceline spraying program assists property owners with the management of prohibited noxious and noxious weeds along fencelines and crop headlands adjacent to Leduc County road right-of-ways through the application of a selective herbicide.

The program is completed on a first-come, first-served basis and as weather permits.

Apply for this free program online at [leduc-county.com/weed-control](https://leduc-county.com/weed-control).

## The sights, sounds and smells of agriculture

If you're new to a rural setting, you need to be aware of some of the sights, sounds and smells of living in an agricultural community.

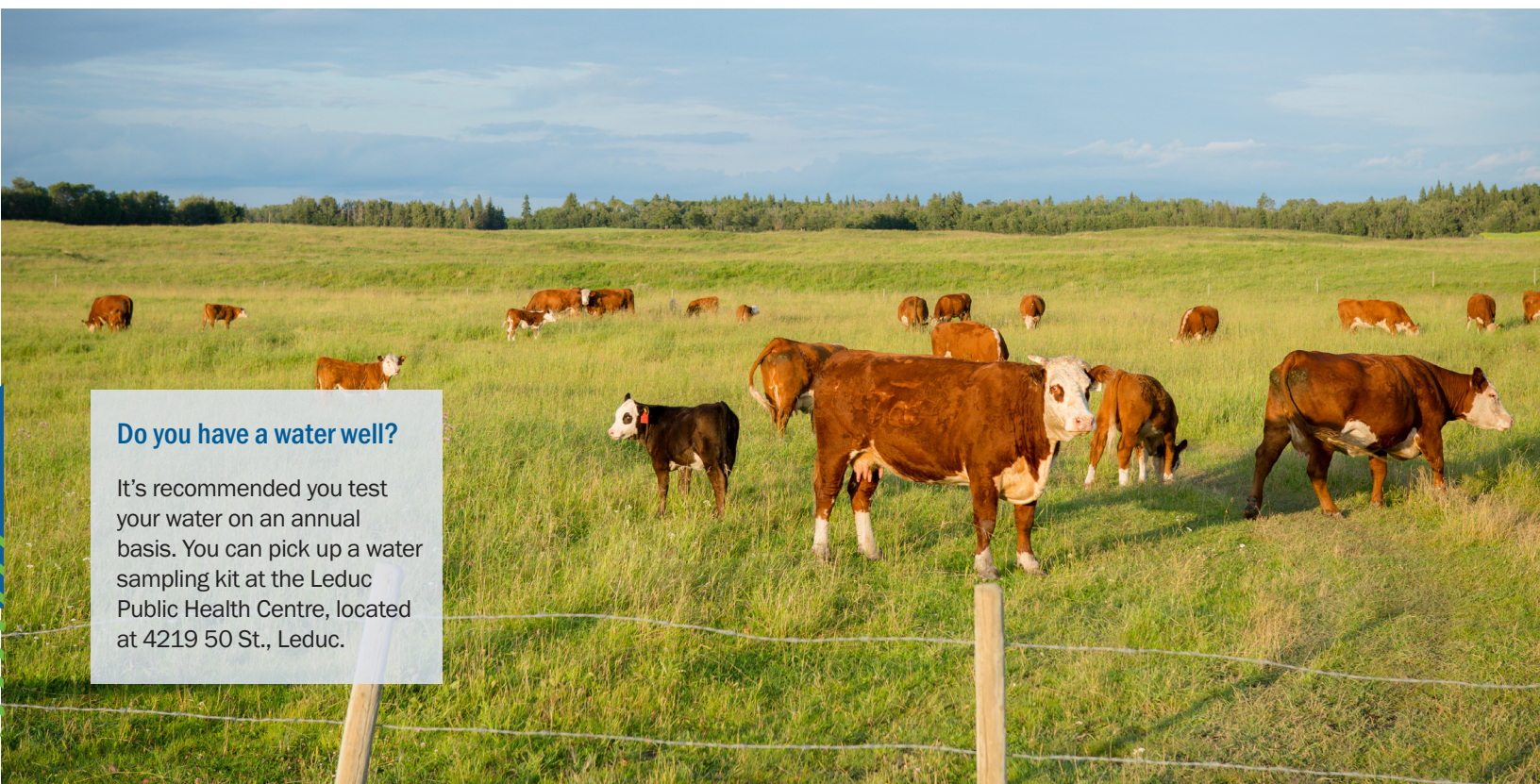
Each spring and fall — during seeding and harvest — you will see (and hear!) large agricultural equipment on the road. Please be patient and cautious as this large equipment is slow to move and difficult to maneuver. Be aware that large equipment must swing wide to make turns and has large blindspot areas; give it ample space.

If you live close to a farm with animals, such as cattle, prepare to smell them on days when the wind is right. Other common smells include silage and diesel.

You should also be aware that some farmers use manure to fertilize their fields. The smell doesn't last forever, but it is a normal part of living in an agricultural area.

## Do you have a water well?

It's recommended you test your water on an annual basis. You can pick up a water sampling kit at the Leduc Public Health Centre, located at 4219 50 St., Leduc.





# Parks and Recreation

## Providing recreation opportunities through cost-sharing agreements

Providing affordable and high quality recreation opportunities is important. Recreation allows us to exercise, socialize, learn new skills and much more. To provide high quality recreation services in Leduc County, we have

cost-sharing agreements in place with five municipal partners — the City of Beaumont, the City of Leduc, the Town of Calmar, the Town of Thorsby and the Village of Warburg.

These agreements allow our residents to access recreation services in the partner municipalities, including arenas, pools, athletic fields, recreation programs and libraries.

## Camping in Leduc County

Leduc County is home to two campgrounds and two group campgrounds. All four campgrounds are open annually from Victoria Day weekend to Labour Day weekend.

- ▶ **Jubilee Park Campground** is located just 15 minutes south of Calmar on Wizard Lake. There are powered sites, non-powered sites and comfort cabins. Amenities include a concession, playground, hiking trails, swimming area, boat launch, sani-dump and showers.
- ▶ **Centennial Park Campground** is located just east of New Sarepta at Joseph Lake Road and Township Road 500. The natural beauty of Joseph Lake is the perfect backdrop for camping. There are powered and non-powered sites, a playground, volleyball area, horseshoe pits, sani-dump and coin-operated showers.

▶ **Sunnybrook Creek Park Group Campground** is located along Highway 39 west of Sunnybrook. There are six campsites with individual firepits, a picnic shelter, a central group firepit, double vault toilets and a water hand pump (non-potable water).

▶ **Genesee Park Group Campground** is located at 3053 Township Road 510A immediately west of Genesee Heritage Park. There are nine campsites with individual firepits, a picnic shelter, a central group firepit, double vault toilets, a walking path adjacent to Genesee Heritage Park and a water hand pump (non-potable water).

Learn more about camping in Leduc County at [leduc-county.com/campgrounds](https://leduc-county.com/campgrounds).

## Recreation opportunities

We offer year-round recreation programs and events for children and families in Leduc County.

We host several community events throughout the year, such as Culture Days and Breakfast with Santa in the winter and ice cream socials in the summer, registered programs and free drop-in activities throughout the region.

Learn about all upcoming activities at [leduc-county.com/recreation](https://leduc-county.com/recreation).

## Municipal reserves

Leduc County operates and maintains a number of park spaces within municipal and environmental reserves. We are committed to protecting and conserving the sensitive and natural features of environmental reserves, which is why many of them are left in their natural state.

Residents may use municipal reserve lands for general recreational use, but must do so respectfully. The permitted uses of municipal reserves are outlined in our Parks and Open Spaces Bylaw 28-19.

Learn more at [leduc-county.com/bylaws](https://leduc-county.com/bylaws) or call Parks and Recreation at **780-955-6410**.





# Family and Community Support Services (FCSS)

Leduc County's Family and Community Support Services (FCSS) provides a variety of programs and support services to enhance the well-being of individuals and families in our community.

## Support to adults, families and seniors

We offer a variety of programs and supports to families, children, youth and seniors. Some of our regular supports include, but are not limited to, the following:

### Information, referral and advocacy

- ▶ Complete income tax returns at no cost for seniors, adults with disabilities and families/individuals with low income.
- ▶ Assist with applications for pensions and subsidies.
- ▶ Provide information about other community resources such as housing, food, legal services, health, mental health, income support, etc.

### Building skills

- ▶ Assist individuals and families to develop conflict resolution, problem-solving skills, communication skills, healthy relationship-building skills, friendship skills and positive self-esteem.

### Setting goals

- ▶ Provide short-term support for individuals and families, assist them to set goals, and build on their strengths in life to help them cope and be resilient.
- ▶ Assist seniors and their caregivers to plan for their future needs as they age.

### Developing community

- ▶ Host community events and workshops to encourage community connection.
- ▶ Raise awareness about social issues and resources available through campaigns and events.

## Family Resource Network (FRN)

Leduc County's Family Resource Network (FRN) provides supports and services under the Ministry of Children's Services through the Family and Community Resiliency Division.

Programming focuses on three core areas: child development and well-being supports, caregiver capacity building supports and social connections supports. These supports center on strengthening parent and caregiver knowledge, coping and problem-solving skills, access to community resources, improving child and youth development, building resiliency and fostering well-being.

### Drop-in hours at facilities in Devon, Thorsby

We offer permanent drop-in hours at our two facilities, located in Devon and Thorsby. All families are welcome to drop in and join FRN staff for:

- ▶ coffee and snacks
- ▶ resources and referrals
- ▶ monthly prize draws
- ▶ free Wi-Fi and computer use
- ▶ games and crafts
- ▶ programs and supports

Learn more at [leduc-county.com/FRN](https://leduc-county.com/FRN).

*Alberta*   
Provincial Family  
Resource Networks

## Subsidies

All residents of Leduc County, Calmar, Thorsby and Warburg who meet the specific income thresholds may be eligible for subsidy.

### Counselling subsidy

- ▶ A limited number of free counselling sessions are available for individuals, couples and/or families who are struggling with common, everyday issues.

### Housekeeping subsidy

- ▶ A subsidy is available to assist seniors and adults with disabilities with household tasks to live as independently as possible in their own safe, clean and comfortable homes.

### Seniors Assisted Transportation Subsidy

- ▶ A limited amount of free round trip rides are available for seniors to access medical appointments.

For more information on subsidies, including eligibility information, contact Leduc County FCSS at **780-979-2385** or [fcssinfo@leduc-county.com](mailto:fcssinfo@leduc-county.com).

# Fire Services

## Always call 9-1-1 in an emergency

Leduc County provides fire and rescue services to all residents and businesses within the County. We offer a borderless fire service throughout the County, and rely on our team of paid on-call and full time firefighters to respond to calls 24 hours per day, seven days per week.

## Fire districts

There are six fire districts in the County that are served by Fire Services and our regional partners. We manage five districts — Calmar, New Sarepta, Nisku, Thorsby and Warburg — and provide funding to the Millet district. Learn more about fire districts, including the district you live in, at [leduc-county.com/fire](https://leduc-county.com/fire).



LEDUC COUNTY  
FIRE SERVICES

OWNED AND OPERATED BY LEDUC COUNTY  
PROVIDE FUNDING TO

-  NISKU FIRE DISTRICT
-  NEW SAREPTA FIRE DISTRICT
-  CALMAR FIRE DISTRICT
-  THORSBY FIRE DISTRICT
-  WARBURG FIRE DISTRICT
-  MILLET FIRE DISTRICT

## Fire advisories, restrictions and bans

Before you have an outdoor fire — an open fire or one in a firepit or burn barrel — check first to see if there is a fire advisory, restriction or ban in effect.

To see if a fire advisory, restriction or ban is in effect in Leduc County, visit [albertafirebans.ca](https://albertafirebans.ca) or [leduc-county.com/fire-bans](https://leduc-county.com/fire-bans), or call **780-955-7099**.

We issue fire advisories, restrictions and bans to protect life and property when there is a high risk of fire. We issue these based on a variety of factors, including current and forecasted weather conditions, feedback from residents and fire conditions throughout the region and province.

Fire advisories, restrictions and bans do not apply to fires contained in cooking and heating appliances fueled by liquid fuel such as propane or natural gas.

- ***The information to the right gives a general idea of the requirements for an advisory, restriction and ban; however, additional measures may be implemented when needed.***

For more information, visit [leduc-county.com/fire-bans](https://leduc-county.com/fire-bans).

## Fire advisory

- Certain restrictions may be placed on burning. A *fire advisory* indicates that a fire restriction or ban may be issued.

## Fire restriction

- The use of approved burn barrels or firepits is allowed; however, no open fires are allowed. Open fires burning when the restriction is issued must be extinguished immediately.
- All fire permits are suspended, as per the *Forest and Prairie Protection Act*, and no new fire permits will be issued.

## Fire ban

- No outdoor fires are allowed, including open fires, fires used for cooking and warmth and fires contained to burn barrels or firepits. Fires burning when the ban is issued must be extinguished immediately.
- All fire permits are suspended, as per the *Forest and Prairie Protection Act*, and no new fire permits will be issued.
- The discharge of fireworks is not allowed.



## Open burning

### *Fire permits needed between March 1 and Oct. 31*

We issue free fire permits to individuals conducting open burns between March 1 and Oct. 31. You can get a fire permit for open burning at no charge from a designated fire guardian in Leduc County.

Fire guardians are community volunteers who issue fire permits. These volunteers may not be able to respond to requests immediately, so it's a good idea to request a permit well in advance of a planned burn. Leduc County councillors can also issue fire permits. View the list of fire guardians at [leduc-county.com/fire-permits](https://leduc-county.com/fire-permits).

Open burning is not allowed in the following areas:

- ▶ hamlets (Buford, Kavanagh, Looma, Rolly View, Sunnybrook and New Sarepta)
- ▶ localities (Glen Park, Michigan Center, St. Francis and Telfordville)
- ▶ subdivisions

### *Open burning in colder months*

You don't need a fire permit for open burns between Nov. 1 and Feb. 28; however, we encourage you to notify Leduc County Fire Services in advance of the burn. Learn more at [leduc-county.com/fire-permits](https://leduc-county.com/fire-permits).

### *Firepits and burn barrels*

You don't need a fire permit if you are having a fire in an approved firepit or burn barrel. Learn about approved firepit and burn barrel specifications at [leduc-county.com/contained-burning](https://leduc-county.com/contained-burning).



### **Become a paid on-call firefighter**

Paid on-call firefighters receive professional-level training at no personal financial cost and gain valuable hands-on experience through training scenarios and emergency response. They respond to a variety of emergencies and help keep our communities safe. They are paid for weekly training, maintenance and for responding to emergencies. Learn more and apply at [leduc-county.com/recruitment](https://leduc-county.com/recruitment).

# Policing

## Always call 9-1-1 in an emergency.

- ▶ RCMP 24-hour non-urgent complaint line: **780-980-RCMP (7267)**
- ▶ Leduc County Enforcement Services complaint line: **780-955-5005** (monitored seven days a week; 8:30 a.m. to 4:30 p.m.)

Leduc County peace officers and the RCMP provide policing in Leduc County.

**Peace officers** enforce municipal bylaws – such as the Traffic Bylaw and Urban Standards Bylaw – and provincial legislation – such as the *Traffic Safety Act* and *Gaming, Liquor and Cannabis Act*.

Peace officers have authority on all local roads within the County's borders, except for one-and-two-digit highways.

Additional services include:

- ▶ investigating incoming complaints from community members
- ▶ proactively patrolling residential, industrial and recreational areas
- ▶ providing dog control services

- ▶ promoting traffic safety, including cargo securement and commercial vehicle regulations
- ▶ supporting crime prevention through community outreach and partnerships with the local crime watch group
- ▶ providing support for other emergency agencies

The **RCMP** are responsible for responding to and investigating all criminal matters, including vehicle collisions, theft, suspicious persons/activities, break and enters, internet fraud and drug-related crimes. The RCMP have authority on all roads in Leduc County's borders, but their priority areas are one-and-two-digit-highways (including

highways 2, 2A, 21, 39 and 60).

There are five RCMP detachments in the Leduc County region – Beaumont, Devon, Edmonton International Airport, Leduc and Thorsby. Learn more at [leduc-county.com/policing](https://leduc-county.com/policing).

### Firearms/hunting

Firearms-related questions must be directed to either the RCMP (**9-1-1** in an emergency, or the 24-hour non-urgent complaint line at **780-980-7267**) or Alberta Fish and Wildlife (**1-800-642-3800**), depending on the circumstances. Leduc County peace officers cannot respond to incidents that involve dangerous weapons, including firearms.

## Dog control

- ▶ Leduc County dog control: **780-955-5005 ext. 2** (monitored Monday to Friday, 8:30 a.m. to 4:30 p.m.)

Leduc County's Dog Control bylaw relates to dog control and does not include cat control. As per the bylaw:

- ▶ When off the owner's property, dogs must be wearing identification with owner's contact information (tag, collar, harness or microchip).
- ▶ There are now restrictions on how many dogs can be kept on a parcel of land.
- ▶ The bylaw recognizes trained livestock dogs performing tasks.
- ▶ There are improved disease control measures to help reduce the spread of rabies and communicable diseases.
- ▶ Owners must immediately remove dog waste from any property other than their own.

Read the dog control bylaw at [leduc-county.com/bylaws](https://leduc-county.com/bylaws). To report a dog control concern, visit [leduc-county.com/animal-control](https://leduc-county.com/animal-control) or call **780-955-5005 ext. 2**.

### Found dogs

When dogs are found in Leduc County, we try to reunite them with their owners. If you lose a dog, check our found dogs listing, which lists all dogs in our custody, at [leduc-county.com/found-dogs](https://leduc-county.com/found-dogs) or call **780-955-5005 ext. 2**.

## Off-highway vehicles

The use of off-highway vehicles (OHVs) on roads, in ditches and at public recreation areas in Alberta is regulated by the *Traffic Safety Act* and associated regulations, and Leduc County's Traffic Bylaw.

You **can** operate an OHV on your own private property, or on other property if you have permission from the owner.

You **cannot** operate an OHV on roadways or public spaces within hamlets – including Buford, Looma, Kavanagh, Rolly View, Sunnybrook, New Sarepta and Nisku – except when entering or leaving the hamlet using the most direct route to and from your home. Learn about OHV rules at [leduc-county.com/OHV](https://leduc-county.com/OHV).



# Water and sewer

## Municipal water and sewer connections

We offer municipal water and sewer connections to residents in the hamlets of Nisku and New Sarepta and the following subdivisions: Diamond Estates, Lukas Estates, Royal Oaks, Churchill Meadows and Irvine Creek. If you have just moved to one of these areas, you need to fill out a utility services account application form, which is available online at [leduc-county.com/water-and-sewer](https://leduc-county.com/water-and-sewer).

## Bulk water stations

We have two bulk water outlets and one portable bulk water outlet that provide people with access to bulk water.

### Apply for bulk water access

If you would like to access bulk water, you have the option of creating a bulk water sales account or you may pay for bulk water directly at the station with a credit card (at select sites).

To apply for a bulk water account, visit [leduc-county.com/bulk-water](https://leduc-county.com/bulk-water). Once your application is approved, we will provide you with an access number and a PIN.

### Payment options

Upon arrival at a bulk water station, you have two payment options:

- ▶ **Account payment:** enter your access number and then your PIN at the station. The bulk water station will automatically track your water usage and it will be put onto your account. We will bill you for all the water that you purchase from the bulk water stations. Invoices are sent on a monthly basis.
- ▶ **Credit card payment:** if you don't have a bulk water account, you can pay with your credit card directly at the station. *Please note credit cards are not accepted at the portable bulk water outlet in Nisku.*

## Bulk water station locations

- ▶ **1402 7 St., Nisku:** two-inch and three-inch cam lock connections; west side is PIN account only. Credit card terminal available on east side.
- ▶ **East end of 37 Avenue east of Spine Road, Nisku (portable outlet):** two-inch and three-inch cam lock connections; no overhead. PIN account only.
- ▶ **4991 Centre Avenue, New Sarepta:** two-inch cam lock connection; lower flow rate than the Nisku stations; credit card terminal available.

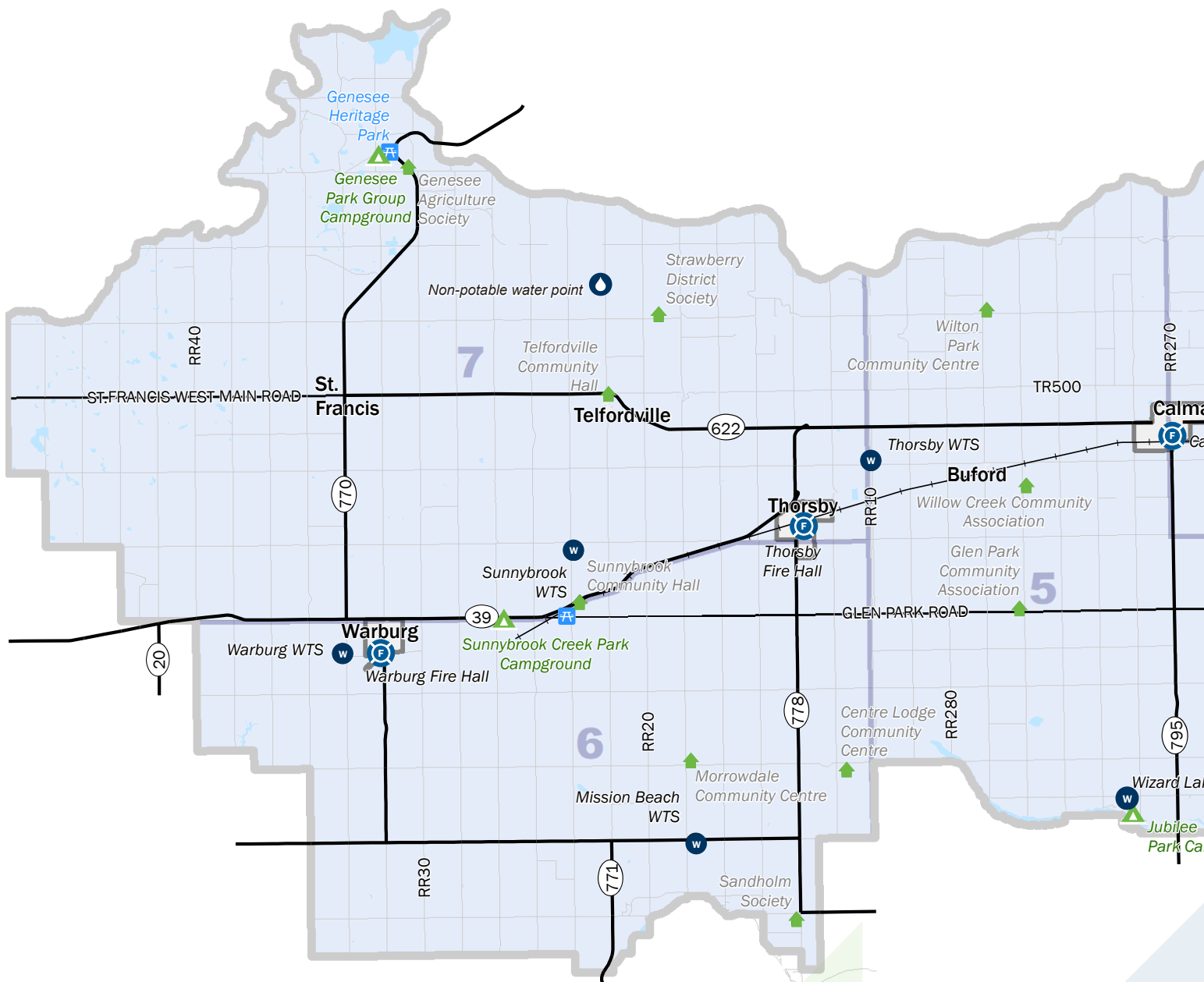
## Non-potable water point

Leduc County operates a non-potable water point located at 50252 Range Road 21. The water point is for agricultural purposes only, and is intended for small tank loads less than 4,400 litres. The facility is free to use, but users need to apply for a PIN to access the facility. For more information, call Agricultural Services at **780-955-4593**.



Bulk water station located at the east end of 37 Avenue east of Spine Road in Nisku.

**View the locations of our bulk water stations on our facilities map, located on page 14.**



## Campgrounds

### Jubilee Park Campground

- ▶ 48044 Range Road 271

### Centennial Park Campground

- ▶ 22031 Township Road 500

### Sunnybrook Creek Park Group Campground

- ▶ Highway 39 west of Sunnybrook

### Genesee Park Group Campground

- ▶ 3053 Township Road 510A

## County buildings

### County Centre

- ▶ 101-1101 5 St., Nisku

### Services Building

- ▶ 1103 5 St., Nisku

### Community and Operations Centre

- ▶ 1105 5 St., Nisku

### Nisku Public Works Shop

- ▶ 1202 7 St., Nisku

### Thorsby Public Works Shop

- ▶ 49232 Range Road 14

## Bulk water stations

### Nisku

- ▶ 1402 7 St., Nisku

### Nisku

- ▶ East end of 37 Ave. east of Spine Road (9 St.)

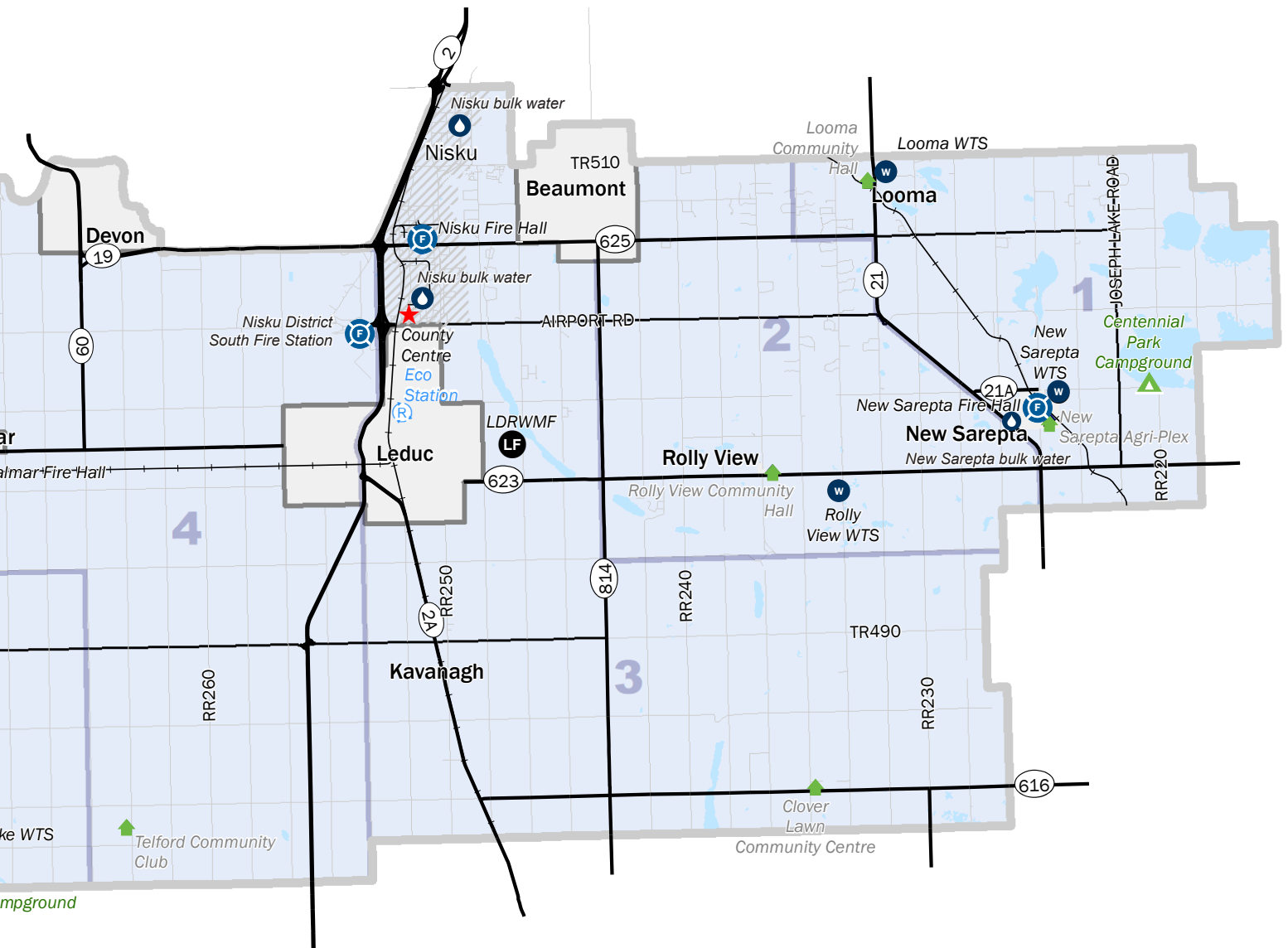
### New Sarepta

- ▶ 4991 Centre Ave., New Sarepta

### Non-potable water point

- ▶ 50252 Range Road 21





### Fire stations

#### Warburg District Fire Station

► 5019 53 St., Warburg

#### Thorsby District Fire Station

► 4836 49 Ave., Thorsby

#### Calmar District Fire Station

► 4517 50 St., Calmar

#### Nisku District Fire Station

► 606 21 Ave., Nisku

#### Nisku District South Fire Station

► 4522 27 Street East, Edmonton International Airport

#### New Sarepta District Fire Station

► 4997 Centre St., New Sarepta

#### Millet Fire Hall

► 5138 45 Ave., Millet

### Waste transfer stations and regional waste facilities

#### Sunnybrook Transfer Station

► 49164 Range Road 22

#### Warburg Transfer Station

► 48502 Range Road 32

#### Thorsby Transfer Station

► 28178 Township Road 494

#### Mission Beach Transfer Station

► 1453 Highway 616

#### Rolly View Transfer Station

► 49342 Range Road 232

#### Looma Transfer Station

► 23058 Township Road 505A

#### New Sarepta Transfer Station

► 22241 Township Road 500

#### Wizard Lake Transfer Station

► 27139 Township Road 481

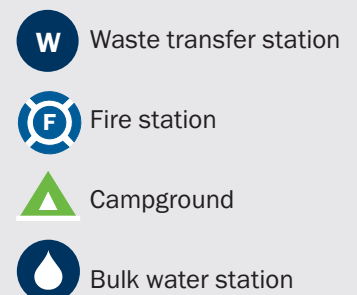
#### City of Leduc Eco Station

► 6102 46 St., Leduc, AB

#### Leduc and District Regional Waste Management Facility (LDRWMF)

► 0.8 km north of Highway 623 on Range Road 244

#### Legend



# Waste management and recycling

Leduc County recognizes the importance of sustainable, environmentally friendly practices that minimize our overall impact on the environment by appropriately disposing of solid waste (garbage), recyclables and hazardous materials.

We offer curbside waste and recycling pickup in certain areas of the County, but the majority of residents utilize our waste transfer stations for waste and recycling disposal.

## Curbside pickup

We provide year-round, user-pay door-to-door solid waste and recycling pickup for residents in the hamlet of Nisku, New Sarepta, Diamond Estates, Lukas Estates, Royal Oaks, Churchill Meadows and Irvine Creek subdivisions.

If you have just moved to one of these areas, please visit [leduc-county.com/waste](https://leduc-county.com/waste) to learn more about this service.

## Transfer stations

There are eight transfer stations located throughout Leduc County for residents to dispose of household waste, yard waste and recycling. Our transfer stations are not intended for institutional, commercial, industrial or agricultural use. You can dispose of 2.7 cubic yards of waste per visit, which is equivalent to a half-ton pickup truck box.

### Transfer station access cards

Before you can use a transfer station, you need a **transfer station access card**. Access cards are mailed out once every two years to residential property owners (if you are renting a home in Leduc County, you must get your card from your landlord).

### Apply online for your transfer station access card

New residents can apply for a **free** card online at [leduc-county.com/TSAC](https://leduc-county.com/TSAC). One free card is available per household; if you require an additional card, there is a fee. There is a limit of two cards per residence.



► *View the locations of transfer stations on our facilities map on page 14.*

#### Sunnybrook Transfer Station

- 49164 Range Road 22
- Open Wed/Thurs/Sat from 9 a.m. to 5 p.m.

#### Warburg Transfer Station

- 48502 Range Road 32
- Open Thurs/Sat from 9 a.m. to 5 p.m.

#### Thorsby Transfer Station

- 28178 Township Road 494
- Open Thurs/Sat from 9 a.m. to 5 p.m.

#### Mission Beach Transfer Station

- 1453 Highway 616
- Open Wed/Sat from 9 a.m. to 5 p.m.



### Accepted items at transfer stations

All transfer stations accept the following residential household waste:

- ▶ household waste
- ▶ blue bag recyclables
- ▶ furniture, mattresses, wood
- ▶ construction and demolition waste, such as drywall, painted or stained lumber and pressure-treated wood
- ▶ yard waste, such as grass clippings (May to October; items must be free of plastic)
- ▶ ashes (cooled; must be contained in a plastic bag or cardboard box) with the exception of Looma Transfer Station

### New Sarepta and Sunnybrook also accept the following:

- ▶ household hazardous materials, such as cleaners, bleach and solvents
- ▶ used oil products, such as lubricating oil, oil filters and oil containers
- ▶ used glycol/antifreeze (does not include containers)
- ▶ propane cylinders (20 lbs and under)
- ▶ paint materials, such as aerosol cans and paint containers (100ml to 23L)
- ▶ household batteries, lead-acid batteries
- ▶ tires up to 39 inches (off the rim)
- ▶ white metals, such as washers and dryers, hot water tanks, intact refrigerators, freezers and other enamel-coated products
- ▶ other metals, such as scrap metal, and tire rims
- ▶ electronics, such as computers, printers, monitors, laptops, tablets and televisions

### Prohibited items at transfer stations

The following items are **prohibited** from all transfer stations:

- ▶ asphalt shingles, railway ties, dead animals
- ▶ motors, small engines and vehicle parts
- ▶ rocks, concrete and soil
- ▶ manure, sewage waste, medical waste
- ▶ waste containing heavy metals

### Recycling

All transfer stations accept blue bag recycling. All items must be cleaned of food waste. Accepted items include:

- |  |   |
|--|---|
| <p>▶ <b>metal</b></p> <ul style="list-style-type: none"> <li>▶ aluminium cans, pie and baking pans</li> <li>▶ steel food containers</li> <li>▶ empty, non-hazardous aerosol cans</li> </ul> <p>▶ <b>plastic</b></p> <ul style="list-style-type: none"> <li>▶ bottles and jars</li> <li>▶ drink containers</li> <li>▶ detergent bottles</li> <li>▶ flattened cartons</li> </ul> | <p>▶ <b>paper</b></p> <ul style="list-style-type: none"> <li>▶ newspaper, magazines, flyers</li> <li>▶ envelopes</li> <li>▶ paper egg cartons</li> <li>▶ brown paper bags</li> </ul> <p>▶ <b>cardboard</b></p> <ul style="list-style-type: none"> <li>▶ flattened boxes</li> <li>▶ cereal and dry food boxes</li> </ul> |
|--|---|

### Twine recycling and small scrap metal bins

Clean, dry and bagged twine is collected at the Sunnybrook and New Sarepta transfer stations. Recycling bags are available for residents to pick up at all transfer stations.

Small scrap metal bins are located at the Mission Beach, Rolly View and Wizard Lake transfer stations.

Learn more at [leduc-county.com/transfer-stations](https://leduc-county.com/transfer-stations).

### City of Leduc Eco Station

6102 46 St. | Leduc, AB | Eco Smart Hotline: 780-980-7107

- ▶ Leduc County residents may also bring recyclable materials to the City of Leduc Eco Station. Learn more at [leduc.ca/ecostation](https://leduc.ca/ecostation).

### Leduc & District Regional Waste Management Facility (LDRWMF)

49444 Range Road 244, Leduc County | 825-995-9427

- ▶ Leduc County residents may access the LDRWMF to dispose of waste. To use this facility, you need an LDRWMF access card. Access cards are available at the facility or online at [leducregionallandfill.ca](https://leducregionallandfill.ca). Please note you cannot use transfer station access cards at the LDRWMF.

#### Rolly View Transfer Station

- ▶ 49342 Range Road 232
- ▶ Open Thurs/Sat from 9 a.m. to 5 p.m.

#### Looma Transfer Station

- ▶ 23058 Township Road 505A
- ▶ Open Thurs/Sat from 9 a.m. to 5 p.m.

#### New Sarepta Transfer Station

- ▶ 22241 Township Road 500
- ▶ Open Weds/Thurs/Sat from 9 a.m. to 5 p.m.

#### Wizard Lake Transfer Station

- ▶ 27139 Township Road 481
- ▶ Open Weds/Sat from 9 a.m. to 5 p.m.

# Roads

Leduc County and the Government of Alberta are each responsible for certain roads within Leduc County.

## Leduc County

We are responsible for the care, maintenance and snow removal of all area range roads, township roads, subdivision roads and non-numbered area highways, such as Glen Park Road.

If you have a concern about a Leduc County road, please contact Road Operations at **780-979-6185**.

## Government of Alberta

The Government of Alberta is responsible for maintenance, construction and snow removal on all one-two-and three-numbered highways, including highways 2, 19, 39, 625, 814, 616, 623, 795, 778, 770 and 622. If you have a road concern for a provincial (or numbered) highway, contact LEDCOR Highways Ltd. at **1-866-453-3267**.

## Gravelling program

Leduc County has 1,726 kilometres of gravel roads, which we work hard to maintain throughout the year. A big part of our annual maintenance and care takes place during the fall and winter through our annual gravelling program.

Each winter, 350 kilometres (approximately one-fifth) of our gravel roads are re-graveled. It takes about 72,000 tonnes of gravel to complete the program.

The practice of gravelling in the fall and winter is done to reduce the impact to residents caused by truck traffic and to preserve our gravel road infrastructure, because solid roads can withstand more weight. In addition to protecting our gravel road infrastructure, gravelling during the winter produces less dust than it would during the summer.

## Dust control

If you live beside a gravel road in the County, you can apply for dust control services. The application of dust control materials is used to reduce dust on gravel roads.

You can apply for dust control services each spring. Please note there is a fee for dust control and it is not a year-round service; the application deadline for dust control services is May 15. Apply online at [leduc-county.com/dust-control](https://leduc-county.com/dust-control).

► **Learn more about Leduc County roads and road programs at [leduc-county.com/roads](https://leduc-county.com/roads).**

## Who takes care of the roads within Leduc County?

Road type	Responsibility	Contact
range roads, such as Range Road 232	Leduc County	780-979-6185
township roads, such as Township Road 484	Leduc County	780-979-6185
subdivision roads	Leduc County	780-979-6185
non-numbered area highways, such as Glen Park Road	Leduc County	780-979-6185
one-numbered highways, such as Highway 2	Government of Alberta	1-866-453-3267
two-numbered highways, such as Highway 19	Government of Alberta	1-866-453-3267
three-numbered highways, such as Highway 814	Government of Alberta	1-866-453-3267





## Snow removal

We monitor and inspect roadways before and after each snowfall. The severity of the snowfall or ice conditions dictates the timing of snow and ice removal. We prioritize paved and gravel roadways before clearing subdivisions and driveways.

We use different equipment for paved and gravel roads, which allows us to clear both at the same time. It's important to note that in periods of continual or drifting snow, we may clear main roads more than once before we can attend to subdivisions and driveways.

### Sand

We use a salt sand combination called pickled sand on our paved roads; however, if temperatures dip below minus 18 degrees and the road surface is dry or if it is too windy, the sand will not stick and cannot be used until conditions allow for it.



### Snow removal on paved roads

We clear our paved roads using plow trucks. We have a dedicated crew of six plow truck drivers who maintain our paved road network, which includes 851 lane kilometres of roads.

Paved roads are cleared according to their priority level, as follows:

1. Paved roads such as Nisku Spine Road, Township Road 510, Glen Park Road, Airport Road, and rural paved grid roads will be cleared **12 hours** after a snowfall of two to five centimetres.
2. Remaining roads in the Nisku Business Park will be cleared **24 hours** after a snowfall of five to seven centimetres or more, subject to priority one being completed.
3. Country residential subdivisions, hamlets and lakefront communities will be cleared **72 hours** after a snowfall of five to seven centimetres.
4. Urban residential collector roads will be cleared **96 hours** after a snowfall of 15 centimetres or if emergency access is required.
5. Urban residential local roads and lanes will be cleared within **120 hours** or at the call of the director after a 10-centimetre snow pack or if emergency access is required.

### Snow removal on gravel roads

We clear our gravel road roads using graders. We have 10 grader operators who maintain our gravel road network, which equals 1,726 kilometres of gravel roads.

Gravel roads are cleared according to their priority level, as follows:

1. Gravel grid roads will be cleared **72 hours** after a snowfall of five to seven centimetres.
2. Churches, halls and Ministik Lake parking area will be cleared upon request and only after priority roads are cleared.
3. Driveways will be cleared upon request and only after priority roads are cleared.

### Snow removal on pathways

We clear snow on pathways at the same time as paved and gravel roads according to the priority level, as follows:

1. Adjacent County facilities and transit stops will be cleared **12 hours** after a snowfall of two to five centimetres.
2. All remaining pathways will be cleared **72 hours** after a snowfall of two to five centimetres.

*\*Call **780-979-6185** to inquire about snow clearing on private driveways.*

### Sidewalks

- *The County is not responsible for clearing sidewalks adjacent to private properties. If you have a concern about snow on a sidewalk that is adjacent to a private property, contact Enforcement Services at **780-955-5005**.*

# Planning and Development

## Development permits

Nearly all forms of building and development requires a development permit to ensure that the proposed project complies with the Land Use Bylaw. Development comes in many forms, such as constructing new buildings or additions, replacing or repairing existing buildings, changing the use of buildings and properties, excavating or stockpiling soil, installing signage on buildings or private land, and starting a home-based business.

If you aren't sure whether your development requires a permit, contact Development Services by email at [development@leduc-county.com](mailto:development@leduc-county.com) or call **780-979-2113**.

### *How do I apply for a permit and how long does it take?*

You'll need to complete the applicable development permit application package, available on our website at [leduc-county.com/development](https://leduc-county.com/development) or in person from the Planning and Development offices at County Centre. The amount of time to obtain a permit depends upon the complexity of the application and can range anywhere from several days to several weeks, so make sure you plan in advance for any development projects.

## Subdividing your land

If you want to divide a parcel of land into smaller lots, you need to get approval from Leduc County. After the subdivision is approved, it can be registered and separate land titles will be issued by the Alberta Land Titles Office. Before applying to subdivide, contact development services; they will provide you with information to help you formulate your submission.

## Long range and regional planning

Leduc County works proactively by planning for future growth and development needs through creating and interpreting statutory plans and long-term planning policies. These plans fall within a hierarchy of documents, starting at the regional level, which govern the plans beneath it.

Learn more about Leduc County's plans, reports and studies at [leduc-county.com/plans-reports-studies](https://leduc-county.com/plans-reports-studies).

## Home-based business

*I'm thinking of opening a home-based business in Leduc County. Where do I start?*

If you're thinking of starting a home-based business in Leduc County, you will need to get a development permit first. Contact our development services team at **780-979-2113** to learn more about the process for opening a business in Leduc County.

**Learn more about Planning and Development in Leduc County at [leduc-county.com/planning](https://leduc-county.com/planning).**





## Safety codes permits

Before you begin work on a building, electrical, plumbing or gas project or private sewage installation, you will require a safety codes permit from Leduc County.

Safety codes permits and inspections are required to monitor new installations and construction for compliance with current codes and safety standards as set out in the *Alberta Safety Codes Act*.

Leduc County has a team of certified safety codes officers in the building, electrical, plumbing and gas disciplines, as well as qualified permit issuers, who are happy to help and answer any of your questions.

If you are unsure if a permit is required or have questions, contact us at [safetycodes@leduc-county.com](mailto:safetycodes@leduc-county.com) or **780-979-2113** prior to starting construction or installations.

### Projects that need a building permit

Visit [leduc-county.com/safety-codes](https://leduc-county.com/safety-codes) for more information on projects that require permits. Some common examples include the following:

- ▶ construction, addition or renovation of a building
- ▶ change of occupancy classification of a building
- ▶ installation of a swimming pool or hot tub
- ▶ solid fuel burning appliances and stoves
- ▶ decks higher than two feet above grade



- ▶ garden sheds larger than 10 square metres
- ▶ frame and fabric buildings for other than farm use

### Projects that don't need a building permit

A building permit is not required for any of the following:

- ▶ Construction, renovation or building addition that costs less than \$5,000, does not pose a risk to health or safety and does not change the structure of the building.
- ▶ Painting or decorating.
- ▶ Construction of a building that is less than 10 square metres that does not pose a risk to health or safety.

- ▶ Pouring a sidewalk or driveway, planters, re-shingling or re-siding (if the re-roofing or re-siding is being replaced with roofing or siding of a similar type).

- ▶ Construction of a farm building.\*

*\*While building permits are not required for farm buildings, all plumbing, gas, private sewage and electrical permits are required for work done in relation to farm buildings. To learn more about safety codes permits and inspections, visit [leduc-county.com/safety-codes](https://leduc-county.com/safety-codes) or contact us at **780-979-2113** or [safetycodes@leduc-county.com](mailto:safetycodes@leduc-county.com).*

### How do I apply for a permit?

All forms are available on our website or in person from the Planning and Development offices at County Centre.

# Property taxes

Leduc County collects property taxes to help pay for services, facilities and projects in the County. Property taxes are calculated based on the assessed value of your property and multiplying it by the appropriate tax rate. We have different tax rates for different assessment classes, including residential, non-residential, farmland, machinery and equipment and linear property.

Property taxes are comprised of **municipal property taxes** and **requisitions**.

Property tax notices are mailed each year in May and taxes are due by June 30.

## Municipal property taxes

Municipal property taxes fund services such as:

- ▶ agricultural services
- ▶ family and community support services
- ▶ parks and recreation services
- ▶ planning and development services
- ▶ fire services
- ▶ revenue sharing with the City of Leduc for property taxes collected from Edmonton International Airport properties
- ▶ road maintenance

## Requisitions

Each year, Leduc County collects tax dollars on behalf of the **Government of Alberta** and the **Leduc Regional Housing Foundation**. These funds are called requisitions.

Leduc County has no control over this amount and is obligated to collect taxes on behalf of these organizations.

While we share property tax revenue collected from Edmonton International Airport with the City of Leduc, Leduc County pays the total requisition amount owed on the taxes collected from the Edmonton International Airport properties.

## Paying your property taxes

Property taxes can be paid in the following ways:

- ▶ Through telephone or online banking, which may take up to three business days. Please contact your financial institution to register; tax payments cannot be made in person at your financial institution.
- ▶ By mail via a cheque, money order or bank draft in an envelope postmarked no later than the last business day of June of the current year.
- ▶ In person by depositing cheques, money orders or bank drafts in the mail slot at the north entrance of Leduc County Centre.
- ▶ In person at the Finance counter in Leduc County Centre.
- ▶ Credit card payments are not accepted.

Payments can be made in person at, or mailed to, Leduc County at the following address:

Leduc County  
101-1101 5 St., Nisku, AB T9E 2X3

Hours: Monday to Friday, 8:30 a.m. to 4:30 p.m.  
Phone: **780-955-3555**

Learn more about property taxes at [leduc-county.com/taxes](https://leduc-county.com/taxes).

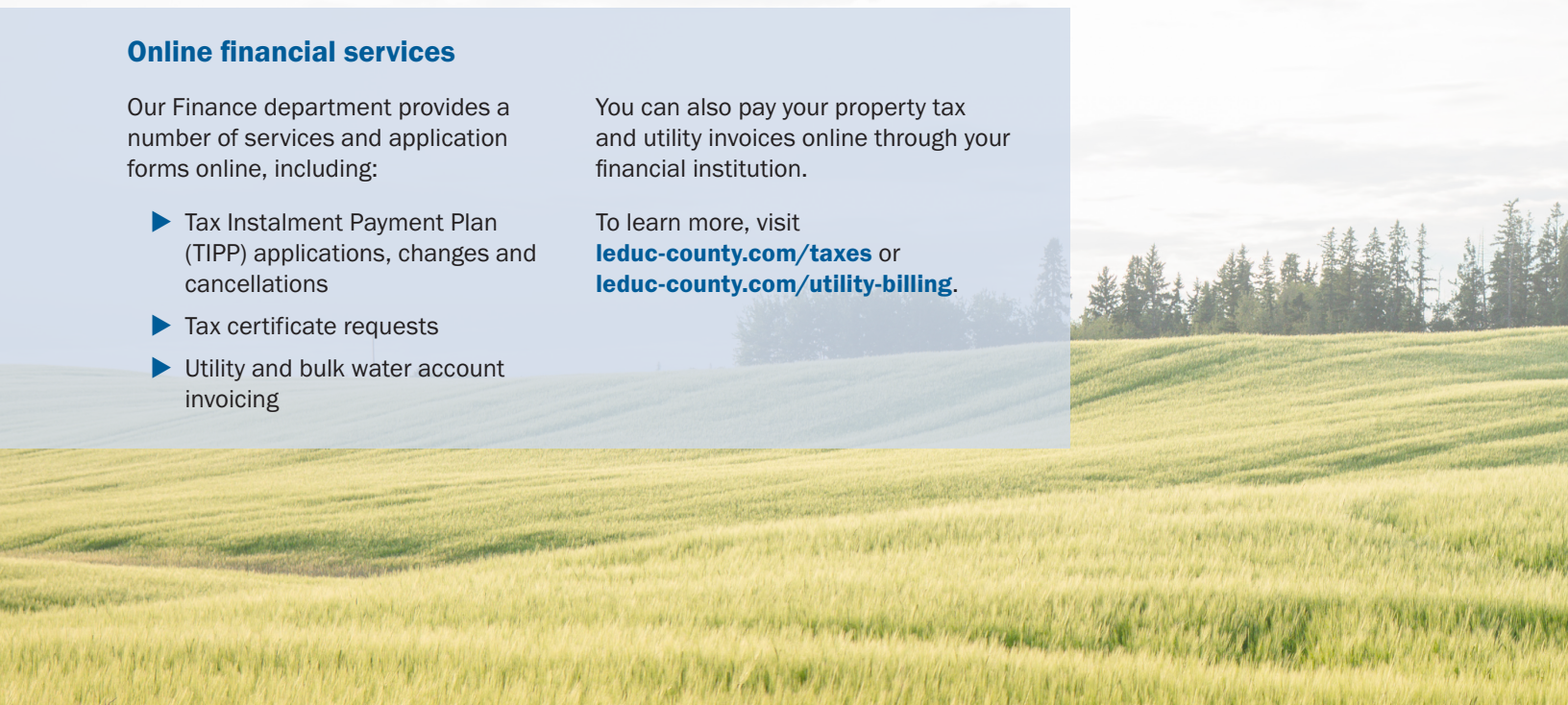
## Online financial services

Our Finance department provides a number of services and application forms online, including:

- ▶ Tax Instalment Payment Plan (TIPP) applications, changes and cancellations
- ▶ Tax certificate requests
- ▶ Utility and bulk water account invoicing

You can also pay your property tax and utility invoices online through your financial institution.

To learn more, visit [leduc-county.com/taxes](https://leduc-county.com/taxes) or [leduc-county.com/utility-billing](https://leduc-county.com/utility-billing).





## Understanding your property assessment

Leduc County conducts annual property assessments, which, along with a tax rate, forms the basis of property taxes paid by landowners.

Once your property has been assessed and the tax rates for the year have been set by Council, the County uses the assessed dollar value of your property multiplied by the applicable tax rate to determine the property taxes.

Property assessment and tax notices are then mailed to landowners in the spring.

In Alberta, most properties are assessed based on market value, which is the amount that the property could be sold for at the time. Your property assessment for the current year is a reflection of your property's market value as of July 1 of the previous year and its physical condition as of Dec. 31 of the previous year.

To determine the property assessment, our Assessment department gathers data from all properties that sold within the 12 months prior to the July 1

valuation date.

The assessors also consider property characteristics like location, size, style, age, condition and sale values of similar properties.

If you have questions or concerns regarding your assessment, please contact the Assessment department by phone at **780-955-6412**.

*For assessment purposes, property is divided into four different classes, as follows:*

### ► Residential

Residential property value is assessed based on the market value from July of the previous year. Assessment values reflect mid-range sales values and as a result it may be slightly higher or lower than an actual sale price of a particular property. Residential property includes houses, cottages, garages, acreages and yard sites.

### ► Non-residential

Non-residential property is assessed based on the market value of the property from July of the previous year. Non-residential property includes industrial, commercial property, and Designated Industrial Property\*.

### ► Farmland

Farmland is assessed based on regulated rates that reflect the productivity of the agriculture land.

### ► Machinery and equipment



Machinery and equipment is assessed based on depreciated, regulated replacement cost rates. Machinery and equipment includes apparatus that is utilized for manufacturing, processing, production or transmission of natural resources, telecommunications systems, and electric power systems.

*\*Designated Industrial Property (DIP) is assessed by the Government of Alberta (provincial assessor) and includes properties regulated by the Alberta Energy Regulator, National Energy Board, Alberta Utilities Commission, linear property, (wells, pipelines, railways, telecommunications and electric power systems), and property designated as a major plant by the Alberta Machinery and Equipment Minister Guidelines (large refineries, upgraders, pulp and paper mills).*





101-1101 5 St., Nisku, AB T9E 2X3  
**phone:** 780-955-3555 **fax:** 780-955-3444  
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