

Establish Governance and Priorities Committee

Bylaw No. 18-25

Leduc County

A BYLAW TO ESTABLISH THE GOVERNANCE AND PRIORITIES COMMITTEE

WHEREAS

pursuant to sections 145 and 146 of the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta, 2000, and amendments thereto, Council may pass a bylaw for the establishment and functions of council committees;

the Council is desirous of establishing the Governance and Priorities Committee;

NOW THEREFORE

be it resolved that the council of Leduc County, duly assembled, enacts as follows:

1. Title

1.1 This bylaw may be cited as the "Governance and Priorities Committee (GPC) Bylaw."

2. Definitions

2.1 In this bylaw:

- a) **"ATIA"** means the Access to Information Act, R.S.C 1985, C. A-1, and amendments thereto;
- b) **"Act"** or **"MGA"** means the Municipal Government Act, RSA 2000, Chapter M-26, and amendments thereto;
- c) **"Chair"** means the individual who presides over the governance and priorities committee meeting;
- d) **"Closed Session"** means a meeting or portion of a meeting of GPC without the presence of the public where the matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Access to Information Act;
- e) **"County"** means the municipality of Leduc County in the Province of Alberta.
- f) **"County Manager"** means the person appointed as the chief administrative officer as defined in the Act or a person to whom the appointed chief administrative officer has delegated any chief administrative officer power, function or duty;
- g) **"Deputy mayor"** means the councillor appointed by council to perform all the duties of the mayor in the absence or incapacity of the mayor;
- h) **"Mayor"** means the person elected or appointed as chief elected official under section 150(2) of the MGA;
- i) **"POPA"** means the Protection of Privacy Act, Statutes of Alberta 2024, Chapter P-28.5, and amendments thereto.

3. Application and Interpretation

3.1 This bylaw will govern all proceedings of the Governance and Priorities Committee.

3.2 Council and council committee meetings shall be governed by the following hierarchy:

- a) the Act;

Governance and Priorities Committee No.18-25

- b) other provincial legislation;
 - c) this bylaw; and
 - d) the most current version of Robert's Rules of Orders.
- 3.3 In the event of conflict between the provisions of this bylaw and Robert's Rules of Order, the provisions of this bylaw shall apply.
- 3.4 In the absence of any statutory obligation, any provision of this bylaw may be waived by resolution carried by a two-thirds vote in favour of dealing with the matter under consideration and such a waiver will only be effective for the meeting during which it is passed.
- 3.5 The GPC shall follow the rules of order for the conduct of meetings as established within Leduc County's Council Procedures Bylaw.
- 4. **Membership and Organization**
 - 4.1 The Committee shall consist of all members of Council.
 - 4.2 The Mayor shall sit as Chair and in his/her absence the Deputy Mayor shall assume the Chair.
- 5. **Meetings**
 - 5.1 The date, time and place of Governance and Priorities committee meetings will be decided at the inaugural meeting.
 - 5.2 These meetings shall be open sessions with recording of minutes maintained.
 - 5.3 The Committee may, in accordance with the *MGA*, section 197, close all or part of a meeting to the public if a matter to be discussed is within one of the exceptions to disclosure set out in the *Access to Information Act* and the *Protection of Privacy Act*.
- 6. **Purpose and Responsibilities**
 - 6.1 The purpose of this Committee is to provide formal decision-making power relating to the following:
 - a) Councillor committee reports
 - b) Department information reports
 - c) Economic development initiatives
 - d) Inter-governmental updates
 - e) Public/delegation presentations/requests
 - f) Quarterly financial reporting
 - g) Reports/legislative matters
- 7. **Administrative Support**
 - 7.1 The county manager, or his or her designate, provides administrative support to the Committee.
- 8. **Repeal and Effective Date**
 - 8.1 This bylaw repeals Governance and Priorities Committee Bylaw 29-19, Family and Community Support Services Advisory Committee Bylaw 09-17, Parks and Recreation Advisory Committee Bylaw 12-21, Protective Services Committee Bylaw 02-19 and Public Works Committee Bylaw 01-23.

Governance and Priorities Committee No.18-25

8.2 This bylaw shall take effect on the date of third reading.

Read a first time this 9th day of September, 2025.

Read a second time this 9th day of September, 2025.

Read a third time with the unanimous consent of the Council Members present and finally passed this 9th day of September, 2025.



Mayor



County Manager