

## Regular Council

### Agenda

Leduc County Centre, Nisku, AB

Tuesday, September 28, 2021

1. **Order - 1:30 p.m.**
2. **Adoption of agenda**
3. **Adoption of previous minutes**  
- September 14, 2021 regular council meeting ✓
4. **1:30 p.m. Presentations**
  - a) Public
  - b) Staff Introductions:
    - Gail Kohse, Manager - Human Resources and Health and Safety
    - Nathanael Berg, Agricultural Services Coordinator
  - c) Recognition of Long Service Awards:
    - 10 years
      - Larry Letourneau, Grader Operator
    - 15 years
      - Gerald Haakenson, Fleet and Equipment Coordinator
      - Dean Kuzio, Foreman - West Area
5. **1:45 p.m. Department reports / recommendations**
  - a) **1:45 p.m. Planning and Development**
    - i) Bylaw No. 14-21 (*3<sup>rd</sup> reading*) - Nisku Major Employment Centre Area Structure Plan (NMECASP) ✓ J. Evans & B. Ansaldo
    - ii) Camrose County/Leduc County Intermunicipal Development Plan ✓ J. Evans & L. Johnson
    - iii) Final Regional Broadband Strategy ✓ M. Gallant
  - b) **2:10 p.m. Engineering and Utilities**
    - i) Partial road right-of-way closure, Plan 3608T - First Baptist Church, Range Road 243 ✓ C. Iles
    - ii) Expropriation of lands for the Nisku Spine Road from Plan 0622076, Block 1, Lot 5 ✓ D. Mryglod
    - iii) September 15, 2021 letter from Hon. McIver, Minister of Alberta Municipal Affairs - Leduc and District Regional Waste Management Authority established as Commission ✓ D. Mryglod
  - c) **2:30 p.m. Community Services**
    - i) Village of Warburg 5 year recreation capital plan ✓ D. Ohnysty
    - ii) Farm Credit Canada grant - Cloverlawn Community Centre Association ✓ D. Ohnysty

✓ Attachment Provided



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- d) 2:45 p.m. County Manager's office
- i) George L. Saubak Memorial Fund Scholarship - 2021 ✓ R. Thomas
- e) 2:50 p.m. Municipal Policies
- i) Finance - Investment Policy FP-02 ✓ N. Wice
- ii) Public Works and Engineering - rescind policies:
- MS-04 Re-subdivision within Existing Multi-lot Subdivisions - Contribution for Upgrading/Paving ✓ D. Mryglod & G. Broadbent
  - MS-06 Fencing on Private Property
  - MS-11 Backsloping by Individuals
  - MS-12 Intermunicipal Storm Water Drainage Agreements
  - PG-08 Compensation
  - TA-02 Third Party Utility Relocations and Services
  - TA-03 Powerlines and Rights-of-Ways
  - TA-04 Environmental Investigations - Petroleum and Hazardous Substances and Remediation
  - UT-02 Disposal of Ashes
- iii) Fire Services - rescind FS-01 Rescue and Extrication Services and FS-02 Fire Guardians ✓ K. Lefebvre
6. 3:00 p.m. In-Camera (in accordance with Freedom of Information & Protection of Privacy Act)
- a) Neilson V. Leduc County update (S. 24(1) & 25(1), FOIP) G. Bain
- b) Leduc and District Regional Waste Management Authority; and LDRWMA letter (S. 24(1), FOIP) ✓ Councillor Belozer & D. Mryglod
7. **Business Arising from In-Camera session**
8. **Adjournment**

✓ Attachment Provided

Leduc County is dedicated to serving its citizens and will create an enhanced quality of life through effective leadership, committed partnerships and open, transparent communication.





## Regular Council Meeting

### Minutes

*Council Chamber, Leduc County Centre, Nisku, AB*

*Tuesday, September 28, 2021*

#### **Order and roll call**

The meeting was called to order at 1:30 p.m., Tuesday, September 28, 2021 by Mayor Tanni Doblanko as Chair and Council members Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozar and Ray Scobie present. Council member Rick Smith attended via teleconference.

#### **Other attendees**

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Grant Bain, Director - Planning and Development
- Joyce Gavan, Recording Secretary
- Kent Pudlowski, Manager - Human Resources and Corporate Services
- Gail Kohse, Manager - Human Resources and Health and Safety
- Nathanael Berg, Agricultural Services Coordinator
- Garrett Broadbent, Director - Road Operations and Agricultural Services
- Aaron Van Beers, Manager - Agricultural Services
- Larry Letourneau, Grader Operator
- Dean Kuzio, Foreman - West Area
- Gerald Haakenson, Fleet and Equipment Coordinator
- Keven Lefebvre, Fire Chief

#### **Agenda adoption**

**232-21** Councillor Wanchuk -- that the agenda for the September 28, 2021 regular County Council meeting be adopted as amended.

Carried Unanimously

#### **Previous Minutes - September 14, 2021 regular meeting**

**233-21** Councillor Belozar -- that the September 14, 2021 regular Council meeting minutes be adopted as circulated.

Carried Unanimously

#### **Public presentation**

There was no one in attendance to make a public presentation.

#### **Staff introductions**

The following staff was introduced to Council members:

- Gail Kohse, Manager - Human Resources and Health and Safety
- Nathanael Berg, Agricultural Services Coordinator

Staff members Pudlowski and Kohse

Staff members Pudlowski and Kohse exited the council chamber at 1:36 p.m.

**Recognition - long service awards**

The following staff were recognized for their years of service:

10 years

- Larry Letourneau, Grader Operator

15 years

- Gerald Haakenson, Fleet and Equipment Coordinator
- Dean Kuzio, Foreman - West Area

Staff members Berg, Letourneau, Haakenson, Kuzio, Broadbent and Van Beers,

Staff members Berg, Letourneau, Haakenson, Kuzio, Broadbent and Van Beers exited the council chamber at 1:39 p.m.

Staff members Mryglod, Evans, Johnson, Ansaldo and Gallant

Director of Engineering Des Mryglod; Manager of Long Range Planning; Regional Senior Planner - Regional and Long Range Planning Laurie Johnson, Planner Ben Ansaldo and Economic Development Coordinator Mark Gallant entered the council chamber at 1:40 p.m.

**Bylaw No. 14-21 (3<sup>rd</sup> reading) - Nisku Major Employment Centre Area Structure Plan (NMECASP)**

Planner Ben Ansaldo provided a staff recommendation for 3<sup>rd</sup> reading of Bylaw No. 14-21 - Nisku Major Employment Centre Area Structure Plan.

**234-21** Mayor Doblanko -- that Bylaw No. 14-21 be given third and final reading to adopt the Nisku Major Employment Centre Area Structure Plan.

Carried Unanimously

**Camrose County/Leduc County Intermunicipal Development Plan**

Regional Senior Planner Laurie Johnson provided a recommendation relating to the Camrose County / Leduc County Intermunicipal Development Plan.

**235-21** Councillor Vandenberghe -- that Leduc County Council agrees, as per Section 631(2) of the Municipal Government Act, that an Intermunicipal Development Plan is not required between Camrose County and Leduc County.

Carried Unanimously

Staff members Evans, Ansaldo and Johnson

Staff members Evans, Ansaldo and Johnson exited the council chamber at 1:57 p.m.

Staff members Kotb and Iles

Manager of Engineering Amro Kotb and Municipal Engineer Chelsey Iles entered the council chamber at 1:58 p.m.

**Final regional broadband strategy**

Economic Development Coordinator Mark Gallant provided a report on the final regional broadband strategy.



**236-21** Councillor Smith -- that Leduc County Council refers consideration of the final regional broadband strategy to a future council workshop before December 2021.

Carried Unanimously

Staff member Gallant

Staff member Gallant exited the council chamber at 2:01 p.m.

**Partial road right-of-way closure, Plan 3608T - First Baptist Church, Range Road 243**

Municipal Engineer Chelsey Iles provided a recommendation for the partial road right-of-way road closure of the portion of Road Plan 3608T within Plan 002 1433, Lot 1.

**237-21** Councillor Vandenberghe -- that Leduc County Council authorize the partial road closure of the portion of the Road Plan 3608T within Plan 002 1433, Lot 1 with the partial road closure to be transferred at no cost.

Carried Unanimously

Staff members Kotb and Iles

Staff members Kotb and Iles exited the council chamber at 2:05 p.m.

Staff member Ohnysty

Director of Community Services Dean Ohnysty entered the council chamber at 2:06 p.m.

**Expropriation of lands for the Nisku Spine Road from Plan 0622076, Block 1, Lot 5**

Director of Engineering Des Mryglod provided a recommendation for the expropriation of lands for the Nisku Spine Road from Plan 0622076, Block 1, Lot 5.

**238-21** Councillor Lewis -- that Leduc County Council adopt the following resolution:

WHEREAS LEDUC COUNTY is desirous of obtaining a fee simple estate for the purposes of construction and use of a roadway and related improvements in those portions of the following lands as shown as on the plan which is Schedule "A" to this Resolution:

**Short Legal**  
0622076;1;5

**Title Number**  
152 016 180 +3

**Legal Description**

PLAN 0622076

BLOCK 1

LOT 5

CONTAINING 12.7 HECTARES (31.38 ACRES) MORE OR LESS

EXCEPTING THEREOUT:

		HECTARES	(ACRES)
A) PLAN 1520232	ROAD	0.563	1.39
MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS			

(hereinafter referred to as the "Lands").

AND WHEREAS pursuant to the provisions of the *Municipal Government Act*, RSA 2000, c M-26, and amendments thereto, LEDUC COUNTY has the authority to acquire a fee simple estate or any other interest with respect to the Lands by expropriation;



AND WHEREAS LEDUC COUNTY deems it to be in the public interest and good that the said fee simple estate be acquired by expropriation;

AND WHEREAS LEDUC COUNTY is desirous of acquiring the said fee simple estate pursuant to the provisions of the *Expropriation Act*, RSA 2000, c E-13, and amendments thereto;

NOW THEREFORE BE IT RESOLVED:

1. THAT the proceedings shall be commenced by LEDUC COUNTY, its servants, officers or agents to expropriate a fee simple estate in the Lands as set out herein.
2. THAT the officers, servants or agents of LEDUC COUNTY and the solicitors for LEDUC COUNTY be and are hereby authorized and directed to do all things necessary to initiate, carry out and conclude the expropriation proceedings under the provisions of the *Expropriation Act*, RSA 2000, c E-13, and amendments thereto, and they are hereby authorized and empowered to sign, seal, serve and publish the necessary documents to initiate, proceed with and conclude the said expropriation, as applicable.

Carried Unanimously

**Leduc and District Regional Landfill Authority established as Commission**

**239-21** Councillor Belozar -- that Leduc County Council receives as information the September 15, 2021 letter from the Hon. McIver, Minister of Alberta Municipal Affairs advising of the establishment of the Leduc and District Regional Landfill Commission as a regional services commission (RSC) under Ministerial Order No. MSD: 091/21.

Carried Unanimously

Staff member Broadbent

Director of Road Operations and Agricultural Services Garrett Broadbent entered the council chamber at 2:25 p.m.

**Village of Warburg 5 year recreation capital plan**

Director of Community Services Dean Ohnysty provided a recommendation in support of the 5 year recreation capital plan by the Village of Warburg.

**240-21** Councillor Scobie -- that Leduc County Council supports the 5 year capital plan as presented by the Village of Warburg and authorize administration to support the Village in provincial and federal grant funding applications.

Carried

Pro: Mayor Doblanko and Councillors Scobie, Belozar, Wanchuk, Lewis and Smith

Con: Councillor Vandenberghe

**Farm Credit Canada grant - Cloverlawn Community Centre Association**

Director of Community Services Dean Ohnysty provided a recommendation in support of the Farm Credit Canada grant in support of the Cloverlawn Community Centre Association.

**241-21** Councillor Vandenberghe -- that Leduc County Council authorize administration of the Farm Credit Canada grant program in support of the Cloverlawn Community Centre Association.

Carried Unanimously

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Staff member Ohnysty

Staff member Ohnysty exited the council chamber at 2:33 p.m.

**George L. Saubak Memorial Fund Scholarship - 2021**

**242-21** Councillor Belozar -- that Leduc County Council awards the 2021 George L. Saubak Memorial Fund Scholarship to Abigail Cygan in the amount of \$209.

Carried Unanimously

Staff members Wice and Lefebvre

Director of Finance Natasha Wice and Fire Chief Keven Lefebvre entered the council chamber at 2:35 p.m.

**Finance Municipal Policy FP-02 Investments**

Director of Finance Natasha Wice presented a recommendation for approval of the Investments Policy FP-02.

**243-21** Mayor Doblanko -- that Leduc County Council approves Municipal Policy FP-02 Investments, as recommended by the Municipal Policy Review Committee on September 23, 2021.

Carried

Pro: Mayor Doblanko and Councillors Scobie, Belozar, Wanchuk, Lewis and Smith

Con: Councillor Vandenberghe

Staff member Wice

Staff member Wice exited the council chamber at 2:51 p.m.

**Public Works and Engineering Municipal Policies:**

- MS-04 Re-subdivision within existing Multi-lot Subdivisions - Contribution for Upgrading/Paving
- MS-06 Fencing on Private Property
- MS-11 Backsloping by Individuals
- MS-12 Intermunicipal Storm Water Drainage Agreements
- PG-08 Compensation
- TA-02 Third Party Utility Relocation and Services
- TA-03 Powerlines and Rights-of-Ways
- TA-04 Environmental Investigations - Petroleum and Hazardous Substances and Remediation
- UT-02 Disposal of Ashes

Director of Engineering and Utilities Des Mryglod and Director of Road Operations and Agricultural Services Garrett Broadbent presented a recommendation for the rescinding policies that are no longer required under Public Works and Engineering.

**244-21** Councillor Vandenberghe -- that the Leduc County Council approves the rescinding of the following Public Works and Engineering Municipal Policies, as recommended by the Municipal Policy Review Committee on September 23, 2021:

- MS-04 Re-subdivision within existing Multi-lot Subdivisions - Contribution for Upgrading/Paving
- MS-06 Fencing on Private Property
- MS-11 Backsloping by Individuals
- MS-12 Intermunicipal Storm Water Drainage Agreements





- PG-08 Compensation
- TA-02 Third Party Utility Relocations and Services
- TA-03 Powerlines and Rights-of-Ways
- TA-04 Environmental Investigations - Petroleum and Hazardous Substances and Remediation
- UT-02 Disposal of Ashes

Carried Unanimously

**Fire Services Municipal Policies - FS-01 Rescue and Extrication Services and FS-02 Fire Guardians**

Fire Chief Keven Lefebvre presented a recommendation for the rescinding of Fire Services policies FS-01 Rescue and Extrication Services and FS-02 Fire Guardians.

**245-21** Councillor Lewis -- that Leduc County Council approves the rescinding of Fire Services policies FS-01 Rescue and Extrication Services and FS-02 Fire Guardians, as recommended by the Municipal Policy Review Committee on September 23, 2021.

Carried Unanimously

Staff member Lefebvre

Staff member Lefebvre exited the council chamber at 2:56 p.m.

**In-Camera session**

**246-21** Councillor Wanchuk -- that Leduc County Council meet In-Camera in accordance with the *Freedom of Information and Protection of Privacy Act (F.O.I.P.)* as follows:

1. Neilson V. Leduc County update - *in accordance with s. 24(1) & 25(1) FOIP; and*
2. Leduc and District Regional Waste Management Commission - *in accordance with s. 24(1) and 25(1), FOIP.*

Carried Unanimously

The in-camera session commenced at 2:57 p.m.

**Revert to regular council open session**

**247-21** Councillor Lewis -- that the In-Camera session revert to the regular Council open session.

Carried Unanimously

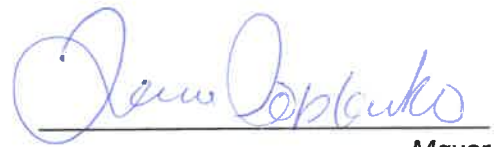
The In-Camera session reverted to the open session of Council at 3:13 p.m.

**Adjournment**

**248-21** Councillor Smith -- that the regular County Council meeting be adjourned.

Carried Unanimously

The regular County Council meeting adjourned at 3:14 p.m.

  
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Mayor

  
\_\_\_\_\_  
County Manager