

1. **Order - 10:00 a.m.**
2. **Adoption of agenda**
3. **Adoption of previous minutes**
- September 7, 2021 Governance & Priorities meeting ✓
4. **Presentations**
a)
5. **10:00 a.m. Planning and Development**
a) Long Range Planning initiatives - Quarterly update ✓ J. Evans
i) Greater Nisku Area Structure Plan
ii) Investment Readiness and Implementation Strategy (IRIS)
iii) Southern Country Residential Area Structure Plan (SCRASP)
iv) Presentation - IBI Consultants Catheryn Chopko Beck and Sara Sherman (in person) and Samuel Alatorre (virtually) - Central Nisku Local Area Redevelopment Plan (CNLARP) - development scenarios
6. **11:00 a.m. County Manager's office** R. Klimosko &
a) County Chronicle December 2021 topics ✓ K. Degaust
b) Leduc County signage design concepts project update ✓ L. Chambers
7. **Noon recess**

1:00 p.m. County Manager's office (continued)
c) 2021 Quarter 3 reporting, ending Sept. 30, 2021 ✓ R. Klimosko & SMT
8. **1:30 p.m. In-Camera session [in accordance with Freedom of Information & Protection of Privacy (FOIP) Act]**
a) 1:30 p.m. Long Range Planning, Planning and Development ✓ J. Evans & L. Johnson
i) Regional initiatives and activities update [s. 21(1)]
b) 2:00 p.m. Development Services, Planning and Development ✓ C. Haverland
i) Royal Oakes Estates Bankruptcy update [s. 16 & 23(1)]
c) 2:30 p.m. County Manager's office ✓ R. Klimosko
i) Employee Compensation [s. 19(1)]
9. **Business arising from In-Camera session / New Business**
a) Live streaming of council meetings Councillor Lewis
10. **Adjournment**



Governance & Priorities Committee

Minutes

*Council Chamber, Leduc County Centre, Nisku, AB
Tuesday, November 2, 2021*

Order and roll call

The meeting was called to order at 10:00 a.m., Tuesday, November 2, 2021 by Deputy Mayor Rick Smith as Chair and committee members Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozar and Ray Scobie present. Mayor Tanni Doblanko was absent due to personal reasons.

Other attendees

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Grant Bain, Director - Planning and Development
- Joyce Gavan, Legislative Coordinator
- Jordan Evans, Manager - Regional and Long Range Planning
- Laurie Johnson, Senior Planner
- Lindsay Chambers, Communications Coordinator

Presenters

- Catheryn Chopko-Beck, IBI Consultants
- Sara Sherman, IBI Consultants
- Samuel Alatorre, IBI Consultants (*via Teams*)

Agenda adoption

GP81-21 Committee member Lewis -- that the agenda for the November 2, 2021 Governance & Priorities committee meeting be adopted, as amended:

- 8 c) i) Employee Compensation - move to 9. c)
- 9. d) Meeting with Minister Wilson, Minister of Indigenous Relations (*Deputy Mayor Smith*)

Carried Unanimously

Previous Minutes - September 7, 2021 Governance & Priorities committee meeting

GP82-21 Committee member Belozar -- that the September 7, 2021 Governance & Priorities committee meeting minutes, be adopted.

Carried Unanimously

Long Range Planning Initiatives - Quarterly Update

Manager of Regional and Long Range Planning Jordan Evans provided a quarterly update on the following:

- Greater Nisku Area Structure Plan (GNASP)
- Investment Readiness and Implementation Strategy (IRIS)
- Southern Country Residential Area Structure Plan (SCRASP)

Presentation - Central Nisku Local Area Redevelopment Plan (CNLARP) development scenarios

IBI Consultants Catheryn Chopko Beck, Sara Sherman and Samuel Alatorre presented a briefing document for the Central Nisku Local Area Redevelopment Plan.

GP83-21 Committee member Vandenberghe -- that the Governance & Priorities committee receives the briefing document for the Central Nisku Local Area Redevelopment Plan as information.

Carried Unanimously

Staff members Evans and Johnson and presenters Chopko-Beck, Sherman and Alatorre

Staff members Evans and Johnson and presenters Chopko-Beck, Sherman and Alatorre exited the council chamber at 10:44 a.m.

County Chronicle December 2021 topics

Communications Coordinator Lindsay Chambers presented the proposed County Chronicle December 2021 topics for the Committee's consideration.

GP84-21 Committee member Wanchuk -- that the Governance & Priorities committee approves the topic list for the December 2021 edition of the County Chronicle, as amended.

Carried Unanimously

Signage design concepts project update

General Manager of Financial and Corporate Services Renee Klimosko presented the signage design concepts project update.

GP85-21 Committee member Lewis -- that the Governance & Priorities Committee supports the project scope as presented, which includes the development of signage design concepts for:

1. Leduc County gateway signs;
2. Nisku Business Park entryway signs;
3. Campground entryway signs;
4. Parks entryway signs;
5. Hamlet entryway signs; and
6. Subdivision entryway signs.

Carried Unanimously

Nisku Business Park signage

GP86-21 Committee member Vandenberghe -- that the Governance & Priorities Committee directs administration to explore options to modernize the Nisku Business entryway sign into the Park and bring back a report to Council by Quarter 2, 2022.

Carried Unanimously

Staff member Chambers

Staff member Chambers exited the council chamber at 11:47 a.m.

Meeting with Minister Wilson, Minister of Indigenous Relations

Deputy Mayor Smith reported that the Hon. Minister Wilson, Minister of Indigenous Relations, has requested an opportunity for council members available to tour the New Sarepta Fire Hall on Friday, November 5, 2021 with the option to explore the opportunity to house ambulances within the New Sarepta fire hall.

Recess

The meeting recessed at 11:57 a.m. and reconvened at 1:00 p.m. with Deputy Mayor Rick Smith as Chair and committee members Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozar and Ray Scobie present.

Other attendees

- Duane Coleman, County Manager

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- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Grant Bain, Director - Planning and Development
- Joyce Gavan, Legislative Coordinator
- Jordan Evans, Manager - Regional and Long Range Planning
- Director of Engineering and Utilities Des Mryglod
- Director of Road Operations and Agricultural Services Garrett Broadbent
- Fire Chief Keven Lefebvre
- Director of Finance Natasha Wice
- Director of Community Services Dean Ohnysty
- Director of Corporate Services Kent Pudlowski
- Director of Enforcement Services Clarence Nelson
- Manager of Assessment Services Karen Burnand

2021 Quarter 3 reporting

General Manager of Financial and Corporate Services Renee Klimosko provided an overview of the 2021 Q3 reporting with directors of departments in attendance to answer questions related to their respective departments.

- Non-potable water point construction is in the works of being functional.
- Health and Safety - number of incidents reported may seem high however all being mitigated.

Staff member Johnson

Senior Planner Laurie Johnson entered the council chamber at 1:05 p.m.

- There are no investments earmarked within the long-term investments (30 years) however consideration of capital investments are considered within long term.
- Project status - interceptor - the tank is ordered and having parts issues; this work is being completed as cost savings.
- Diamond Estates Drainage Swale projects - meeting the obligations of the developer.
- Purchase of snow pusher - purchased two in 2019 and are still being utilized.
- Bridges within Division 7 - they will proceed in 2021.
- Nisku Spine Road - related to AltaLink powerline design issues when relocating the powerline; still discussing with AltaLink to determine costs.
- Glen Park Road sideslope improvements - were not completed due to costs. Shoulder rumble strips were installed to address safety issues.

GP87-21 Committee member Vandenberghe -- that the Governance & Priorities committee accept as information the 2021 Quarter 3 report and attachments.

Carried Unanimously

Staff members

The following staff members exited the council chamber at 1:30 p.m.:

- Director of Engineering and Utilities Des Mryglod
- Director of Road Operations and Agricultural Services Garrett Broadbent
- Fire Chief Keven Lefebvre
- Director of Finance Natasha Wice
- Director of Community Services Dean Ohnysty
- Director of Corporate Services Kent Pudlowski
- Director of Enforcement Services Clarence Nelson
- Manager of Assessment Services Karen Burnand

In-Camera session

GP88-21 Committee member Scobie -- that the Governance & Priorities committee meet In-Camera in accordance with sections of the Freedom of Information and Protection of Privacy (FOIP) Act related to the following:

- Long Range Planning regional initiatives and activities *(s. 21(1); and*
- Royal Oakes Estates bankruptcy update *[s. 16 and 23(1)]*.

Carried Unanimously

The in-camera session commenced at 1:31 p.m.

Staff member Haverland

Manager of Development Services Charlene Haverland entered the council chamber at 1:32 p.m.

Staff member Chambers

Communications Coordinator Lindsay Chambers entered the council chamber at 1:33 p.m.

Staff members Evans and Johnson

Staff members Evans and Johnson exited the council chamber at 1:46 p.m.

Staff members Haverland and Chambers

Staff members Haverland and Chambers exited the council chamber at 2:16 p.m.

Revert to Governance & Priorities Committee open session

GP89-21 Committee member Wanchuk -- that the in-camera session revert to the Governance & Priorities committee open session.

Carried Unanimously

The Governance & Priorities committee reverted to the open session at 2:16 p.m.

Employee compensation model

General Manager Renee Klimosko provided an update on the employee compensation model.

GP90-21 Committee member Belozar -- that the Governance & Priorities committee accepts the employee compensation model report as information.

Carried Unanimously

Live streaming of council meetings

Councillor Lewis presented submissions from residents on the subject of live virtual meetings as a tool to assist Council in communicating with ratepayers of Leduc County.

GP91-21 Committee member Lewis -- that the Governance & Priorities committee as of Nov 9, 2021 Leduc County will broadcast live, record and post on the website all regular council and Governance & Priorities committee meetings, with a review to be done in one year.

Carried

Pro: Deputy Mayor Smith and Committee members Lewis, Belozar, Vandenberghe and Scobie

Con: Committee member Wanchuk

Edmonton Global update

Councillor Vandenberghe provided an update on Edmonton Global.



Adjournment

GP92-21 Committee member Scobie -- that the Governance & Priorities committee meeting be adjourned.

Carried Unanimously

The Governance & Priorities Committee meeting adjourned at 3:10 p.m.



Mayor



County Manager

