

1. **Order - 10:00 a.m.**
2. **Adoption of agenda**
3. **Adoption of previous minutes**  
-October 4, 2022 Governance & Priorities meeting √
4. **10:00 a.m. Presentations**
  - a) 10:00 a.m. Rick Smith, President - Leduc County Library Board 2023 funding request √ D. Ohnysty
  - b) 10:15 a.m. Justin Williams, Executive Director and Shawn Ryan, President - Canadian Energy Museum 2023 funding request √ D. Ohnysty
  - c) 10:30 a.m. Darryl Howery and Gurpreet Sidhu-Virdi, Applications Management Consulting Ltd. - Growth Forecasts and Land Analysis working paper √ J. Evans & L. Johnson
5. **10:45 a.m. Economic Development initiatives** √ B. White
  - a) Economic Development update
6. **11:00 a.m. Planning and Development** √ G. Bain
  - a) Notice of Alberta Utilities Commission (AUC) hearing - Creekside Solar Inc.
7. **11:10 a.m. County Manager's office**
  - a) Q3 2022 quarterly update √ R. Klimosko and Senior Management Team
  - b) Live streaming of council meetings √ D. Coleman
8. **Noon recess**
9. **1:30 p.m. In-Camera session [in accordance with Freedom of Information & Protection of Privacy (FOIP) Act]**
  - a) Planning & Development [in accordance with S. 21(1)] √ J. Evans and L. Johnson
    - i) Regional initiatives and activities update
  - b) County Manager's office (in accordance with S. 23 and 27)
    - i) Appoint public members at large - Quasi-Judicial Boards: √ D. Coleman
      - Intermunicipal Subdivision and Development Appeal Board
      - Regional Assessment Review Board
  - c) County Manager's evaluation (S. 19, FOIP) Mayor Doblanko
10. **Business arising from In-Camera session**
  - a) Appointments of public members at large - Quasi-Judicial Boards: D. Coleman
    - Intermunicipal Subdivision and Development Appeal Board
    - Regional Assessment Review Board
11. **Adjournment**



## Governance & Priorities Committee

### Minutes

Council Chamber, Leduc County Centre, Nisku, AB

Tuesday, November 1, 2022

#### Order and roll call

The meeting was called to order at 10:00 a.m., Tuesday, November 1, 2022 by Mayor Tanni Doblanko as Chair and committee members Glenn Belozar, Rick Smith, Kelly-Lynn Lewis, Larry Wanchuk and Ray Scobie present.

#### Other attendees

- Duane Coleman, County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Alan Grayston, General Manager - Development and Community Services
- Grant Bain, Director - Planning and Development
- Joyce Gavan, Legislative Coordinator
- Jason McNabb, Manager - Information Management and Technology
- Miranda Anderson, Executive Assistant - Council
- Dean Ohnysty, Director - Community Services
- Brad White, Economic Development Manager

#### Presenters

- Justin Williams, Executive Director - Canadian Energy Museum
- Darryl Howery, Associate - Applications Management Consultant Ltd. (via Zoom)
- Gurpreet Sidhu-Virdi, Associate - Applications Management Consultant Ltd. (via Zoom)

#### Agenda adoption

**GP75-22** Committee member Lewis -- that the agenda for the November 1, 2022 Governance & Priorities Committee meeting be adopted as presented.

Carried Unanimously

#### Previous Minutes - October 4, 2022 Governance & Priorities Committee meeting

**GP76-22** Committee member Wanchuk -- that the October 4, 2022 Governance & Priorities Committee meeting minutes be adopted as presented.

Carried Unanimously

#### Presentation - Leduc County Library Board

President and Chair of the Leduc County Library Board Rick Smith presented the Leduc County Library Board budget for 2023, highlighting the following:

- Estimate an increase from 2022 to 2023 in expenses to be  $\pm$ \$29,647 due to staff salaries/benefits, volunteer training, board expenses and bookkeeping costs.
- The Board is looking to show appreciation to volunteers throughout 2023.
- Allocating \$5,000 for consulting services.
- Requesting a 2023 Leduc County contribution in the amount of \$49,510.

**GP77-22** Mayor Doblanko -- that the Governance & Priorities Committee receives the Leduc County Library Board update as information and refers the budget request in the amount of \$49,510 to the 2023 County budget deliberations.

Carried Unanimously

*JD*

**Presentation - Canadian Energy Museum**

Executive Director Justin Williams - Canadian Energy Museum provided an update and presented the 2023 request for funding as follows:

- Mission of the Canadian Energy Museum (CEM) is to focus on all forms of energy within Canada as well as the history of oil and gas.
- Currently employ two summer students and three full-time staff members. We are also looking to grow our board with two new board members.
- Expanded new programs for school groups and virtual tour groups, plus increased community events including a successful Halloween event.
- For 2023, we are continuing to look for new grants, growing the number of visitors to the facility, organizing collection storage and continue with Board succession.
- The biggest expense is salaries and utilities which keeps the museum running.
- Revenue was good in 2022 with over 3,500 visitors. The campground and guest shop exceeded our expectations in revenue.
- Request \$25,000 from Leduc County for 2023.

**GP78-22** Committee member Belozer -- that the Governance & Priorities Committee receives the Canadian Energy Museum update as information and refers the request for funding in the amount of \$25,000 to the 2023 County budget deliberations.

Carried Unanimously

Staff members Evans and Johnson

Manager of Regional Planning Jordan Evans and Senior Planner of Regional Projects Laurie Johnson entered the council chamber at 10:31 a.m.

Staff member Ohnysty and Presenter Williams

Staff member Ohnysty and Presenter Williams exited the council chamber at 10:32 a.m.

Staff members Kumpula-Yung and Easton

Economic Development Officers Bryanna Kumpula-Yung and Maureen Easton entered the council chamber at 10:33 a.m.

**Presentation - Growth Forecasts and Land Analysis working paper**

Gulpreet Sidhu-Virdi and Darryl Howery, Applications Management Consultant Ltd., provided a presentation (*via zoom*) on the Leduc County growth forecasts and land analysis working paper, highlighting the following:

- Growth forecasts - employment and population growth projections to 2050.
- Residential land requirements - hamlets, country residential, east vistas, lakeshore communities and rest of Leduc County.
- Non-residential land requirements throughout the County.
- Growth forecasts and land analysis working paper.
- The information provided will be useful in the review of the Municipal Development Plan.

**GP79-22** Committee member Belozer -- that Governance & Priorities Committee receives as information the presentation on the Leduc County growth forecasts and land analysis working paper.

Carried Unanimously

Presenters Sidhu-Virdi and Howery

Presenters Sidhu-Virdi and Howery disconnected from the meeting at 10:49 a.m.

Staff members Evans and Johnson

Staff members Evans and Johnson exited the council chamber at 10:50 a.m.

Staff member Broadbent

Director of Road Operations and Agricultural Services Garrett Broadbent entered the council chamber at 10:51 a.m.

**Economic Development update**

Manager of Economic Development Brad White provided an update on the economic development structure and activities, highlighting the following:

- Leduc County Business and Entrepreneur Centre is now occupied by the economic development team and expects business support activities will be operational before year's end with an open house anticipated in early December 2022.

**GP80-22** Committee member Wanchuk -- that the Governance & Priorities committee receives as information the economic development update, as presented.

Carried Unanimously

Staff members White, Easton and Kumpula-Yung

Staff members White, Easton and Kumpula-Yung exited the council chamber at 10:56 a.m.

**Notice of Alberta Utilities Commission (AUC) hearing - Creekside Solar Inc.**

Director of Planning and Development Grant Bain provided a report on the notice of Alberta Utilities Commission (AUC) hearing for a solar power plant south of Calmar.

Recuse Mayor Doblanko

Mayor Doblanko recused herself from discussion and voting on the following motion.

**GP81-22** Committee member Smith -- that Leduc County participate in the Creekside Solar Inc. hearing before the Alberta Utilities Commission (AUC).

Carried Unanimously

Mayor Doblanko did not vote on Motion No. GP81-22.

**Recess**

The meeting recessed at 11:07 a.m. and reconvened at 11:09 a.m. with Mayor Tanni Doblanko as Chair and committee members Glenn Belozer, Rick Smith, Kelly-Lynn Lewis, Larry Wanchuk and Ray Scobie present.

**Other attendees**

- Duane Coleman, County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Alan Grayston, General Manager - Development and Community Services
- Grant Bain, Director - Planning and Development
- Joyce Gavan, Legislative Coordinator
- Jason McNabb, Manager - Information Management and Technology
- Miranda Anderson, Executive Assistant - Council
- Garrett Broadbent, Director of Road Operations and Agricultural Services
- Natasha Wice, Director of Finance
- Kent Pudlowski, Director of Corporate Services
- Dean Ohnysty, Director of Community Services
- Karen Burnand, Manager of Assessment Services
- Clarence Nelson, Director of Enforcement Services

- Keven Lefebvre, Fire Chief
- Amro Kotb, Manager of Engineering

### **Q3 2022 reporting, ending September 30, 2022**

General Manager of Financial and Corporate Services Renee Klimosko provided an overview of the 2022 Q3 reporting for the period ending September 30, 2022 with directors of departments in attendance to answer questions related to their respective departments.

In response to questions, the following was provided:

- The local improvements debentures will reach completion within the next year or so.
- Enforcement participated in the Joint Rehearsal Tabletop exercise for the Pope visit. The mock court trials exercise was related to traffic enforcement ticketing as a result of the change in provincial e-ticketing.
- The Jubilee Park campground closed the long weekend of September while the Centennial Park campground closed at the end of September. It would be difficult to extend the season past September due to staffing issues.
- The completion of a new policy to guide the County's participation in the siting of new telecommunications towers has not been approved by Council but will be presented to the Municipal Policy Review Committee in 2023.
- The increase in inflation rate has not been estimated for the 2023 budget.
- There is a delay in some of the large equipment delivery.
- Line painting has been completed; Garrett Broadbent will investigate the line painting to be done near Thorsby.

**GP82-22** Committee member Smith -- that the Governance & Priorities committee accept as information the 2022 Quarter 3 report and attachments.

Carried Unanimously

Staff members Broadbent, Wice, Pudlowski, Ohnysty, Burnand, Nelson, Lefebvre and Kotb

Staff members Broadbent, Wice, Pudlowski, Ohnysty, Burnand, Nelson, Lefebvre and Kotb exited the council chamber at 11:38 a.m.

### **Livestreaming of council meetings**

**GP83-22** Committee member Scobie -- that Leduc County continue broadcasting live, recording and posting on the website all Regular Council and Governance & Priorities committee meetings.

Carried Unanimously

### **In-Camera session**

**GP84-22** Committee member Belozar -- that the Governance & Priorities committee meet in-camera in accordance with the *Freedom of Information and Protection of Privacy (FOIP) Act* to discuss the following:

- i) Regional initiatives and activities update (*S. 21, FOIP*);
- ii) Public members at large appointments to Quasi-Judicial boards (*S. 23 & 27, FOIP*); and
- iii) County Manager's evaluation (*S. 19, FOIP*).

Carried Unanimously

The in-camera session commenced at 11:46 a.m.

**Noon recess**

The in-camera session recessed at 11:57 a.m. and reconvened at 1:29 p.m. with Mayor Tanni Doblanko as Chair and committee members Glenn Belozer, Rick Smith, Kelly-Lynn Lewis, Larry Wanchuk and Ray Scobie present.

**Other attendees**

- Duane Coleman, County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Alan Grayston, General Manager - Development and Community Services
- Grant Bain, Director - Planning and Development
- Joyce Gavan, Legislative Coordinator
- Jordan Evans, Manager - Regional and Long Range Planning
- Laurie Johnson, Senior Planner - Regional and Long Range Planning

Staff members Coleman, Klimosko, Grayston, Bain, Gavan, Evans and Johnson

Staff members Coleman, Klimosko, Grayston, Bain, Gavan, Evans and Johnson exited the council chamber at 1:46 p.m.

Staff members Coleman, Klimosko, Grayston, Bain, Gavan, Restau and Anderson

The following staff members returned to the council chamber at 1:58 p.m:

- Duane Coleman, County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Alan Grayston, General Manager - Development and Community Services
- Grant Bain, Director - Planning and Development
- Joyce Gavan, Legislative Coordinator
- Gary Restau, Information Technology System Support Analyst
- Miranda Anderson, Executive Assistant - Council

**Revert to Governance & Priorities Committee open session**

**GP85-22** Committee member Scobie -- that the in-camera session revert to the Governance & Priorities committee open session.

Carried Unanimously

The Governance & Priorities committee reverted to the open session at 1:59 p.m.

Staff members Pudlowski and Kohse

Director of Corporate Services Kent Pudlowski and Manager of Human Resources, Health and Safety entered the council chamber at 2:00 p.m.

**Business arising from In-Camera session - Appoint public members at large - Quasi-Judicial Boards**

**GP86-22** Committee member Smith -- that the following public members at large be appointed to the Quasi-Judicial Boards as follows:

1. Regional Assessment Review Board
  - Gerd Andres
  - Ivelina Peev
2. Intermunicipal Subdivision and Development Appeal Board
  - Gerd Andres
  - Rick Thomas

Carried Unanimously


**Business arising from In-Camera session - County Manager's evaluation**


**GP87-22** Committee member Lewis -- that Leduc County Council authorize the Mayor to sign an amending agreement to extend the employment term of the CAO (County Manager) by 3 years to September 10, 2027.

Carried Unanimously

**Adjournment**

Mayor Doblanko adjourned the Governance & Priorities committee meeting at 2:07 p.m.

  
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Mayor

  
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County Manager