



## Regular Council

### Agenda

Leduc County Centre, Nisku, AB

Tuesday, June 13, 2023

1. Order - 1:30 p.m.
2. Adoption of agenda
3. Adoption of previous minutes  
- May 23, 2023 Regular Council meeting v
4. **1:30 p.m. Presentations**
  - a) Public
  - b) Service award:  
15 years
    - o Nicholaus Moffat, Manager - Parks D. Ohnysty
5. **1:35 p.m. Department reports / recommendations**
  - a) 1:35 p.m. County Manager's office
    - i) 2024 budget guidelines v R. Klimosko
6. **1:45 p.m. Public Hearing**
  - a) 1:45 p.m. Public Hearing Leduc County/Town of Thorsby - v J. Evans and L. Johnson  
Intermunicipal Development Plan and Intermunicipal Collaboration Framework:
    - o Bylaw No. 13-23 (2<sup>nd</sup> & 3<sup>rd</sup> readings) - Adopt Leduc County/Town of Thorsby Intermunicipal Development Plan and repeal Bylaw No. 09-19
    - o Bylaw No. 14-23 (2<sup>nd</sup> & 3<sup>rd</sup> readings) - Repeal Intermunicipal Collaboration Framework Bylaw No. 19-19
    - o Approve Intermunicipal Collaborative Framework by resolution
  - b) 2:00 p.m. Public Hearing Leduc County/Town of Calmar - v J. Evans and L. Johnson  
Intermunicipal Development Plan and Intermunicipal Collaboration Framework:
    - o Bylaw No. 11-23 (2<sup>nd</sup> & 3<sup>rd</sup> readings) - Adopt Leduc County/Town of Calmar Intermunicipal Development Plan and repeal Bylaw No. 14-19
    - o Bylaw No. 12-23 (2<sup>nd</sup> & 3<sup>rd</sup> readings) - Repeal Intermunicipal Collaboration Framework Bylaw No. 20-19
    - o Approve Intermunicipal Collaborative Framework by resolution
7. **2:15 p.m. Department reports / recommendations (continued)**
  - a) 2:15 p.m. Finance
    - i) Establish 2023 tax sale date v N. Wice

v Attachment provided

Leading the way for people and business to thrive.



- b) 2:20 p.m. Community Services
- |  |   |            |
|--|---|------------|
| i) Village of Warburg recreation and library cost sharing agreement - 2022 final payment | ✓ | D. Ohnysty |
| ii) Village of Warburg recreation cost share – 2023 budget payment                       | ✓ | D. Ohnysty |
| iii) Town of Calmar recreation and library cost sharing agreement – 2022 final payment   | ✓ | D. Ohnysty |
| iv) Town of Calmar recreation cost share – 2023 budget payment                           | ✓ | D. Ohnysty |
| v) Looma Good Deed Association – special funding request                                 | ✓ | A. Oneski  |
| vi) Sunnybrook Athletic Association 100 Anniversary funding request                      | ✓ | A. Oneski  |
8. 2:40 p.m. In-camera session (in accordance with Freedom of Information and Protection of Privacy Act)
- |   |   |             |
|---|---|-------------|
| a) <u>2:40 p.m.</u> Fire Services - Warburg Fire Services agreement (in accordance with S. 24 and 27, FOIP) | ✓ | K. Lefebvre |
|---|---|-------------|
9. Adjournment





## Regular Council Meeting Minutes

*Council Chamber, Leduc County Centre, Nisku, AB  
Tuesday, June 13, 2023*

### Order and roll call

The meeting was called to order at 1:30 p.m., Tuesday, June 13, 2023 by Mayor Tanni Doblanko as Chair and Council members Rick Smith, Kelly-Lynn Lewis, Glenn Belozar, Dal Viridi, Larry Wanchuk and Ray Scobie.

### Staff members

- Duane Coleman, County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Alan Grayston, General Manager - Development and Community Services
- Joyce Gavan, Legislative Coordinator
- Miranda Anderson, Executive Assistant - Council

### Agenda adoption

**139-23** Councillor Wanchuk -- that the agenda for the June 13, 2023 regular County Council meeting be adopted as presented.

Carried Unanimously

### Previous Minutes – May 23, 2023 regular meeting

**140-23** Councillor Scobie -- that the May 23, 2023 regular meeting minutes be adopted as circulated.

Carried Unanimously

### Public presentation

There was no one in attendance to provide a public presentation.

### Service award

The following staff member was recognized for his 15 years of service to Leduc County:

- Nicholas Moffat, Manager - Parks

### 2024 budget guidelines

General Manager of Financial and Corporate Services Renee Klimosko provided a staff report outlining the 2024 budget guidelines.

**141-23** Councillor Viridi -- that Council direct administration to follow the guidelines outlined below in the development of the 2024 budget:

- The budget will include the following documents:
  - Corporate Plan
  - Department Operational Plans
  - Operating budget projects for 2025 to 2027
  - Long-range financial plan for 2025 to 2034
  - Major Project Plan
  - Capital Project Plan

- New Initiative Plan
- The interim budget for 2024 will assume up to a 2.0% tax dollar increase over 2023.
- The funding for the Major Project and Capital Project Plans will be a minimum of \$6,000,000 in tax dollars.
- The budget process will follow the 2024 Budget Council timeline.

Carried Unanimously

**Public Hearing - Leduc County/Town of Thorsby Intermunicipal Development Plan and Intermunicipal Collaboration Framework**

- **Bylaw No. 13-23 (2<sup>nd</sup> & 3<sup>rd</sup> readings) Adopt Leduc County/Town of Thorsby Intermunicipal Development Plan and repeal Bylaw No. 09-19**
- **Bylaw No. 14-23 (2<sup>nd</sup> & 3<sup>rd</sup> readings) Repeal Intermunicipal Collaboration Framework Bylaw No. 19-19**
- **Approve Intermunicipal Collaborative Framework by resolution**

Mayor Doblanko called the public hearing to order at 1:45 p.m. with respect to the Intermunicipal Development Plan and Intermunicipal Collaboration Framework with the Town of Thorsby.

Mayor Doblanko called upon administration to introduce the subject of the hearing.

Regional Senior Planner - Regional and Long Range Planning Laurie Johnson provided a staff report with respect to the repeal and replacement of bylaws relating to the Leduc County/Town of Thorsby Intermunicipal Development Plan and Intermunicipal Collaboration Framework.

Mayor Doblanko asked Council members if they had any questions of administration, and there were none.

Mayor Doblanko asked if any additional relevant correspondence has been received that is not part of the agenda package, and County Manager Coleman advised there was none.

Mayor Doblanko noted there were no registered speakers to speak to the subject of the public hearing.

Mayor Doblanko called upon anyone in attendance to speak in support or against the subject of the public hearing, and there was no one.

Mayor Doblanko called upon administrative staff to provide closing comments, and there were none.

**Conclude public hearing**

Mayor Doblanko concluded the public hearing at 1:49 pm.

**Bylaw No. 13-23 Adopt Leduc County/Town of Thorsby Intermunicipal Development Plan and repeal Bylaw No. 09-19**

**142-23** Councillor Smith -- that Bylaw No. 13-23 be given second reading.

Carried Unanimously

**143-23** Councillor Belozor -- that Bylaw No. 13-23 be given third and final reading.

Carried Unanimously



**Bylaw No. 14-23 Repeal Intermunicipal Collaboration Framework Bylaw No. 19-19**

**144-23** Councillor Lewis -- that Bylaw No. 14-23 be given second reading.

Carried Unanimously

**145-23** Councillor Scobie -- that Bylaw No. 14-23 be given third and final reading.

Carried Unanimously

**Approve Intermunicipal Collaboration Framework between Leduc County and Town of Thorsby**

**146-23** Mayor Doblanko -- that Leduc County Council approve by resolution the updated Intermunicipal Collaboration Framework between Leduc County and the Town of Thorsby.

Carried Unanimously

**Village of Warburg recreation and library cost sharing agreement – 2022 final payment**

Director of Community Services Dean Ohnysty provided a recommendation for the 2022 final payment to the Village of Warburg in accordance with the recreation and library cost sharing agreement.

**147-23** Councillor Beloner -- that Council accept the 2022 audited statement from the Village of Warburg for cost shared recreation and library services and forwards a final payment for the 2022 recreation and library cost share in the amount of \$43,134 to the Village of Warburg.

Carried Unanimously

**Village of Warburg recreation cost share – 2023 budget payment**

Director of Community Services Dean Ohnysty provided a recommendation for the 2023 budget payment to the Village of Warburg in accordance with the recreation and library cost sharing agreement.

**148-23** Councillor Scobie -- that Council approve the 2023 budget from the Village of Warburg for cost shared recreation and library services and forwards a budget payment for the 2023 recreation and library cost share in the amount of \$91,267 to the Village of Warburg.

Carried Unanimously

**Town of Calmar recreation and library cost sharing agreement – 2022 final payment**

Director of Community Services Dean Ohnysty provided a recommendation for the 2022 final payment to the Town of Calmar in accordance with the recreation and library cost sharing agreement.

**149-23** Mayor Doblanko -- that Council accept the 2022 audited statement from the Town of Calmar for cost shared recreation and library services and forwards a final payment for the 2022 recreation and library cost share in the amount of \$167,200 to the Town of Calmar.

Carried Unanimously

**Town of Calmar recreation cost share – 2023 budget payment**

Director of Community Services Dean Ohnysty provided a recommendation for the 2023 budget payment to the Town of Calmar in accordance with the recreation and library cost sharing agreement.

**150-23** Councillor Beloner -- that Council approve the 2023 budget from the Town of Calmar for cost shared recreation and library services and forwards a budget payment for the 2023 recreation and library cost share in the amount of \$195,425 to the Town of Calmar.

Carried Unanimously



**Looma Good Deed Association – special funding request**

Community Program Coordinator Andrea Oneski provided a recommendation for special funding to the Looma Good Deed Association.

**151-23** Councillor Smith -- that Council approve a grant of \$10,000 to the Looma Good Deed Association to be funded from the operating stabilization and contingency reserve or 2023 internal savings.

Carried Unanimously

**Sunnybrook Athletic Association 100<sup>th</sup> Anniversary funding request**

Community Program Coordinator Andrea Oneski provided a recommendation for funding to the Sunnybrook Athletic Association for their 100<sup>th</sup> Anniversary celebration.

**152-23** Councillor Beloner -- that Council approve a grant of \$3,000 to the Sunnybrook Athletic Association to be funded from the operating stabilization and contingency reserve or 2023 internal savings.

Carried Unanimously

**Public Hearing - Leduc County/Town of Calmar Intermunicipal Development Plan and Intermunicipal Collaboration Framework**

- **Bylaw No. 11-23 (2<sup>nd</sup> & 3<sup>rd</sup> readings) Adopt Leduc County/Town of Calmar Intermunicipal Development Plan and repeal Bylaw No. 14-19**
- **Bylaw No. 12-23 (2<sup>nd</sup> & 3<sup>rd</sup> readings) Repeal Intermunicipal Collaboration Framework Bylaw No. 20-19**
- **Approve Intermunicipal Collaborative Framework by resolution**

Mayor Doblanko called the public hearing to order at 2:10 p.m. with respect to the Intermunicipal Development Plan and Intermunicipal Collaboration Framework with the Town of Calmar.

Mayor Doblanko called upon administration to introduce the subject of the hearing.

Regional Senior Planner - Regional and Long Range Planning Laurie Johnson provided a staff report with respect to the repeal and replacement of bylaws relating to the Leduc County/Town of Calmar Intermunicipal Development Plan and Intermunicipal Collaboration Framework.

Mayor Doblanko asked Council members if they had any questions of administration, and there were none.

Mayor Doblanko asked if any additional relevant correspondence has been received that is not part of the agenda package, and County Manager Coleman advised there was none.

Mayor Doblanko noted there were no registered speakers to speak to the subject of the public hearing.

Mayor Doblanko called upon anyone in attendance to speak in support or against the subject of the public hearing, and there was no one.

Mayor Doblanko called upon administrative staff to provide closing comments, and there were none.

JP

**Conclude public hearing**

Mayor Doblanko concluded the public hearing at 2:14 pm.

**Bylaw No. 11-23 Adopt Leduc County/Town of Calmar Intermunicipal Development Plan and repeal Bylaw No. 14-19**

**153-23** Councillor Lewis -- that Bylaw No. 11-23 be given second reading.

Carried Unanimously

**154-23** Councillor Smith -- that Bylaw No. 11-23 be given third and final reading.

Carried Unanimously

**Bylaw No. 12-23 Repeal Intermunicipal Collaboration Framework Bylaw No. 20-19**

**155-23** Mayor Doblanko -- that Bylaw No. 12-23 be given second reading.

Carried Unanimously

**156-23** Councillor Wanchuk -- that Bylaw No. 12-23 be given third and final reading.

Carried Unanimously

**Approve Intermunicipal Collaboration Framework between Leduc County and Town of Calmar**

**157-23** Councillor Scobie -- that Leduc County Council approve by resolution the updated Intermunicipal Collaboration Framework between Leduc County and the Town of Calmar.

Carried Unanimously

**Establish 2023 tax sale date**

Director of Finance Natasha Wice provided a staff recommendation to establish the 2023 tax sale.

**158-23** Councillor Lewis -- that Council establishes the tax sale date for Wednesday, November 1, 2023 at 10:00 a.m. at County Centre.

Carried Unanimously

**In-camera session**

**159-23** Councillor Wanchuk -- that Leduc County Council meet in-camera in accordance with Sections 24 and 27, Freedom of Information and Protection of Privacy Act (FOIP) relating to the Fire Services -- Warburg Fire Services agreement.

Carried Unanimously

The in-camera session commenced at 2:19 p.m.

**Revert to regular Council session**

**160-23** Councillor Beloner -- that the in-camera session revert to the regular Council open session.

Carried Unanimously

The in-camera session reverted to the open session of regular Council at 2:36 p.m.

**Adjournment**

Mayor Doblanko adjourned the meeting at 2:37 p.m.

2P



*Mayor*



*County Manager*