



## Governance and Priorities Committee Agenda

Tuesday, February 6, 2024

Council Chamber - Leduc County Centre, Nisku, AB  
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- Dec. 5, 2023 Governance and Priorities Committee meeting
4. Presentations - 10:00 a.m.
  - 4.a 10:00 a.m. Leduc County Business and Entrepreneur Centre (BEC) - University of Alberta's Student Evaluation Project Report 4  
- Riley Hammond, UoA student (B. White and B. Kumpula-Yung)
  - 4.b 10:45 a.m. Edmonton International Airport (YEG) - Commercial Drone Program - Phase 2 update 19  
- Trevor Caswell, Manager - Edmonton Airports  
- T. Anderson
5. Department reports/updates
  - 5.a 11:15 a.m. Planning and Development - Regional and Long Range Planning
    - 5.a.1 Q4 2023 Long Range Planning quarterly update 41  
- J. Evans
  - 5.b 11:30 a.m. Fire Services
    - 5.b.1 Leduc County Emergency Management Agency program annual update 44  
- I. Irwin
6. 1:30 p.m. In-camera session  
*In accordance with Freedom of Information and Protection of Privacy Act (F.O.I.P.)*
  - 6.a Planning and Development - Regional and Long Range Planning
    - 6.a.1 Regional Initiatives and Activities - Update, S. 21(1) F.O.I.P. 41  
- J. Vizbar
  - 6.b County Manager's office
    - 6.b.1 Intergovernmental Relations Report - Feb. 2024, S. 21(1) F.O.I.P. 44  
- M. Scheidl
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9. Adjournment

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## Governance and Priorities Committee Minutes

February 6, 2024

Council Chamber - Leduc County Centre, Nisku, AB

Members Present: Mayor Tanni Doblanko  
Councillor Rick Smith  
Councillor Kelly-Lynn Lewis  
Councillor Dal Viridi  
Councillor Larry Wanchuk  
Councillor Glenn Belozer  
Councillor Ray Scobie

Staff Present: Duane Coleman, County Manager  
Renee Klimosko, General Manager - Financial and Corporate Services  
Alan Grayston, General Manager - Development and Community Services  
Joyce Gavan, Legislative Coordinator  
Michelle Edgerly, Executive Assistant - County Manager's office  
Keri Theroux, Executive Assistant - Council

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1. **Order - 10:00 a.m.**

Mayor Doblanko called the Governance and Priorities Committee meeting to order at 10:00 a.m.

2. **Adoption of agenda**

**Resolution No. GP01-24**

**Mover:** Councillor Wanchuk

That the agenda for the Feb. 6, 2024 Governance and Priorities Committee meeting be adopted as presented.

Carried Unanimously

3. **Adoption of previous minutes**

**Resolution No. GP02-24**

**Mover:** Councillor Lewis

That the Dec. 5, 2024 Governance and Priorities Committee meeting minutes be adopted as presented.

Carried Unanimously

**4. Presentations - 10:00 a.m.**

**a. Leduc County Business and Entrepreneur Centre (BEC) - University of Alberta's Student Evaluation Project Report**

University of Alberta students Riley Hammond, Daniel Clark, Ifeoma Iloghalu, Evita Molino and Aysha Kadour provided a PowerPoint presentation on the Business Centre Evaluation Report - Economic Evaluation Framework, highlighting the following:

- The County successfully applied to the University of Alberta's (UofA) Evaluation Capacity Network Program to evaluate the County's Business and Entrepreneur Centre (BEC).
- The project purpose was to assess how effectively BEC is supporting business development in Leduc County, identify key performance indicators useful for evaluating the long-term success of BEC and the overall goal of establishing long-term sustainability for the initiative.

**Resolution No. GP03-24**

**Mover:** Councillor Belazer

That the Governance and Priorities Committee receive this report from administration, and the University of Alberta's student evaluation project report and presentation as information.

Carried Unanimously

**b. Edmonton International Airport (YEG) - Commercial Drone Program - Phase 2 update**

Trevor Caswell, Manager of Demand and Product Development (Cargo) and Dean Ervin, Director of Aerodrome Operations, Safety and Compliance - Edmonton Airports, provided a presentation on the Edmonton Airport Drone Delivery Program, highlighting the following:

- Safety and Operations overview
- Stakeholder communication: NAV, tenants, security, police, municipalities
- Drone delivery program
- Current routing
- Bird hazing and deterrence (ROBIRD)
- Strategic community applications
- Canary-Electric Drone
- Eco-systems YEG & ZVL
- Airport and Community applications
- Regional Partnerships



- Success - integration of technology into operational aspects of an airport environment is safely achievable and very valuable. Vigilance in ensuring safe, regulatory approved operations at all times, internal, external communication of operations and support is a key factor.
- Ensuring real value is being provided (removing the "cool" or "neat" factor and making this a practical solution) is essential to the program success.

**Resolution No. GP04-24**

**Mover:** Councillor Virdi

That the Governance and Priorities Committee receive as information the presentation on the Edmonton Airport Drone Delivery Program.

Carried Unanimously

**5. Department reports/updates**

**a. Planning and Development - Regional and Long Range Planning**

**5.a.1 Q4 2023 Long Range Planning quarterly update**

Manager of Regional and Long Range Planning Jordan Evans provided an update on the quarterly Long Range initiatives.

**Resolution No. GP05-24**

**Mover:** Councillor Scobie

That the Governance and Priorities Committee receive as information the Q4 2023 Long Range Planning quarterly update as presented.

Carried Unanimously

**b. Fire Services**

**5.b.1 Leduc County Emergency Management Agency program annual update**

Deputy Chief Ivana Irwin presented Leduc County's Emergency Management Agency annual report and Alberta Emergency Management Agency's (AEMA) annual review.

**Resolution No. GP06-24**

**Mover:** Councillor Belozar

That the Governance and Priorities Committee accept the Leduc County's Emergency Management annual report and receive as information the Alberta Emergency Management Agency's (AEMA) annual review.

Carried Unanimously

6. **In-camera session**

**Resolution No. GP07-24**

**Mover:** Councillor Viridi

That Governance and Priorities Committee meet in-camera in accordance with Section 21(1), *Freedom of Information and Protection of Privacy Act, (F.O.I.P.)*. The in-camera session commenced at 11:14 a.m.

Carried Unanimously

7. **Revert to open session**

**Resolution No. GP08-24**

**Mover:** Councillor Scobie

That the in-camera session reverts to the Governance and Priorities open session at 11:42 a.m.

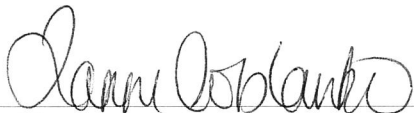
Carried Unanimously

8. **Business arising from in-camera session**

There was no business arising from the in-camera session.

9. **Adjournment**

Mayor Doblanko adjourned the Governance and Priorities Committee meeting at 11:43 a.m.

  
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Mayor  
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County Manager