

1. Order - 1:30 p.m.

2. Organizational meeting

- a) Nomination of Chair
- b) Nomination of Vice Chair

3. Adoption of agenda

4. Adoption of previous minutes

- February 25, 2021 Municipal Policy Review Committee meeting ✓

5. Policy / Bylaw review

a) 1:30 p.m. - Parks & Recreation

- i) Rescind Policy - CD-04 Cost Share Agreements - General ✓ D. Ohnysty
- ii) Rescind the following policies and approve new Policy PR-01 ✓ D. Ohnysty
Campground Improvement Reserve:
- PR-01 Campground Improvement Fee Policy and
- PR-02 Campground Improvement Reserve Policy; and

b) 1:45 p.m. - Agricultural Services

- i) VM-01 Vegetation Management in Leduc County Road RoW and Leduc County Controlled Lands ✓ A. Van Beers
- ii) VM-02 Mowing in Leduc County Road RoW and Leduc County Controlled Lands ✓ A. Van Beers
- iii) VM-03 Fenceline Spraying ✓ A. Van Beers
- iv) Rescind Policy VM-04 Toadflax Spraying and proposed new Policy VM-04 High-Risk Invasive Weed Species Prevention and Control ✓ A. Van Beers
- v) Rescind Policy VM-05 Hawkweed Spraying ✓ A. Van Beers

c) 2:15 p.m. - Economic Development

- i) ED-01 Legacy fund Policy ✓ G. Bain

6. Next meeting date - April 22, 2021

7. Adjournment

✓ Attachment Provided

Municipal Policy Review Committee (MPRC)

Minutes

Council Chamber, Leduc County Centre, Nisku, AB

Thursday, March 25, 2021

Order and roll call

The meeting was called to order at 1:30 p.m. on Thursday, March 25, 2021 by County Manager Duane Coleman and committee members Tanni Doblanko, Kelly-Lynn Lewis and Ray Scobie present.

Other attendees

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Lynn White, Executive Assistant - Mayor and Council
- Dean Ohnysty, Director - Community Services
- Aaron Van Beers, Manager - Agricultural Services

Nomination of Chair

County Manager Duane Coleman called for nominations for the position of Chair of the Municipal Policy Review Committee.

Committee Member Doblanko nominated Committee Member Lewis as Chair.

Committee Member Lewis nominated Committee Member Scobie as Chair.

County Manager Coleman declared that nominations cease for the position of Chair of the Municipal Policy Review Committee.

Committee Member Scobie declined the nomination for the position of Chair of the Municipal Policy Review Committee.

Committee Member Lewis was declared elected, by acclamation, as Chair of the Municipal Policy Review Committee.

Assume the Chair

Chair Lewis assumed the Chair.

Nomination of Vice Chair

Chair Lewis called for nominations for the position of Vice Chair of the Municipal Policy Review Committee.

Committee member Scobie nominated Committee member Doblanko.

Chair Lewis declared that nominations cease for the position of Vice Chair of the Municipal Policy Review Committee.

Chair Lewis declared Committee member Doblanko elected, by acclamation, as Vice Chair of the Municipal Policy Review Committee.

Agenda adoption

MP14-21 Committee member Doblanko – that the agenda for the March 25, 2021 Municipal Policy Review Committee be adopted as circulated.

Carried

✓

Previous Minutes - February 25, 2021 Municipal Policy Review Committee Meeting

MP15-21 Committee member Doblanko – that the minutes of the February 25, 2021 Municipal Policy Review Committee be confirmed as circulated.

Carried

Parks and Recreation - CD-04 Cost Share Agreements - General

Director of Community Services Dean Ohnysty presented a recommendation for consideration of rescinding Policy CD-04 Cost Share Agreements - General.

MP16-21 Committee member Scobie – that the Municipal Policy Review directs administration to forward policy CD-04 Cost Share Agreements - General to council to be rescinded.

Carried

Parks and Recreation Policies:

- **PR-01 Campground Improvement Fee**
- **PR-02 Campground Improvement Reserve**
- **PR-01 Campground Improvement Reserve**

Director of Community Services Dean Ohnysty presented a recommendation for consideration of rescinding policies PR-01 Campground Improvement Fee and PR-02 Campground Improvement Reserve and approve new policy PR-01 Campground Improvement Reserve.

MP17-21 Committee member Doblanko – that the Municipal Policy Review Committee directs administration to forward policies PR-01 Campground Improvement Fee and PR-02 Campground Improvement Reserve to council to be rescinded, and accepts new policy PR-01 Campground Improvement Reserve and directs administration to forward to council for approval.

Carried

Staff member Ohnysty

Staff member Ohnysty exited the council chamber at 1:40 p.m.

Agricultural Services Policies:

- **VM-01 Vegetation Management in Leduc County Road RoW and Leduc County Controlled Lands**
- **VM-02 Mowing in Leduc County Road RoW and Leduc County Controlled Lands**
- **VM-03 Fenceline Spraying**
- **VM-04 Toad Flax Spraying**
- **VM-04 Hawkweed Spraying**
- **New policy High-Risk Invasive Weed Species Prevention and Control**

Manager of Agricultural Services Aaron Van Beers presented recommendations for consideration of policies under Agricultural Services.

Staff member Bain

Director of Planning and Development Grant Bain entered the council chamber at 1:43 p.m.

MP18-21 Committee member Scobie – that the Municipal Policy Review Committee accepts policy VM-01 Vegetation Management in Leduc County Road RoW and Leduc County Controlled Lands and directs administration to forward to council for approval.

Carried

KL

MP19-21 Committee member Doblanko – that the Municipal Policy Review Committee directs administration to amend policy VM-02 Mowing in Leduc County Road RoW and Leduc County Controlled Lands as per suggestions, and refer back to the Municipal Policy Review Committee.

Carried

MP20-21 Committee member Doblanko – that the Municipal Policy Review Committee directs administration to amend policy VM-03 Fenceline Spraying as per suggestions, and refer back to the Municipal Policy Review Committee.

Carried

MP21-21 Committee member Scobie – that the Municipal Policy Review Committee directs administration to forward policy VM-04 Toad Flax Spraying to council to be rescinded, and accepts new policy VM-04 High Risk Invasive Weed Species Prevention and Control and directs administration to forward to council for approval.

Carried

MP22-21 Committee member Doblanko – that the Municipal Policy Review Committee directs administration to forward policy VM-05 Hawkweed Spraying to council to be rescinded.

Carried

Staff member Van Beers

Staff member Van Beers exited the council chamber at 2:23 p.m.

Economic Development - ED-01 Legacy Fund Policy

Director of Planning and Development Grant Bain presented a recommendation for consideration of Economic Development ED-01 Legacy Fund policy.

MP23-21 Committee member Doblanko – that the Municipal Policy Review Committee direct administration to forward policy ED-01 Legacy Fund to council for approval.

Carried

Next Municipal Policy Meeting Date

The next Municipal Policy Review Committee meeting will be held on Thursday, April 22, 2021.


Adjournment

MP24-21 Committee member Scobie – that the Municipal Policy Review Committee meeting be adjourned.

Carried

The Municipal Policy Review Committee meeting adjourned at 2:45 p.m.


Chair


County Manager