

**1. Order - 1:30 p.m.****2. Adoption of agenda****3. Adoption of previous minutes**

- November 18, 2020

✓

**4. Enforcement Services****a) Reports / recommendations****i) Leduc RCMP Detachment**

- Quarterly Update, February 17, 2021

✓

S/Sgt. Derouin

- Monthly Activities Report: Nov 2020 to Feb 2021

✓

Cst. Pocock

- Catalytic Converters Reference Guide, Jan 28, 2021

✓

Cst. Pocock

**ii) Thorsby RCMP Detachment – Council Report, Feb 2021**

✓

S/Sgt. Moore

**iii) Enforcement Services – 2020 Key Performance Indicators**

✓

Clarence Nelson

**iv) Enforcement Services – Q4 Highlights (Oct to Dec 2020)**

✓

Clarence Nelson

**v) Enforcement Services – Action Items Update**

✓

Clarence Nelson

**b) New business****i)****c) Information items****i) COVID-19 Public Health Order Complaints**

Clarence Nelson

**ii) Edmonton Police Services New Animal Protection  
Section Update**

Clarence Nelson

**iii) Incident Command System 300 Course Update**

Clarence Nelson

**iv) Cargo Securement**

✓

Clarence Nelson

✓ Attachment provided

*Leduc County is dedicated to serving its citizens and will create an enhanced quality of life through effective leadership, committed partnerships and open, transparent communication.*



**5. Fire-Emergency Services****a) Reports / recommendations**

- |                                      |   |                |
|--------------------------------------|---|----------------|
| i) East District Fire Station Update | ✓ | Keven Lefebvre |
| ii) Proposed Burning Bylaw           | ✓ | Keven Lefebvre |
| iii) Naloxone Administration Program | ✓ | Keven Lefebvre |

**b) New business**

i)

**c) Information items**

- |                  |  |                |
|------------------|--|----------------|
| i) Staff Updates |  | Keven Lefebvre |
|------------------|--|----------------|

**6. Adjournment**



## Protective Services Committee Meeting

### Minutes

*Council Chamber, Leduc County Centre, Nisku, AB*

***Wednesday, February 17, 2021***

#### **Order and roll call**

The meeting was called to order at 1:31 p.m., Wednesday, February 17, 2021 by Chair Ray Scobie with Committee members Kelly-Lynn Lewis and Larry Wanchuk present. Committee member Kelly Vandenberghe was absent from the meeting for personal reasons.

#### **Other attendees**

- Keven Lefebvre, Fire Chief
- Officer Clarence Nelson, Director of Enforcement Services
- Lynn White, Recording Secretary
- S/Sgt. Jim Derouin, Leduc RCMP Detachment
- Cst. Jeff Pocock, Leduc RCMP Detachment
- S/Sgt. Dwayne Moore, Thorsby RCMP Detachment

#### **Agenda adoption**

**01-21** Committee Member Wanchuk -- that the agenda for the February 17, 2021 Protective Services Committee meeting be adopted.

Carried Unanimously

#### **Previous Minutes - November 18, 2020**

**02-21** Committee Member Lewis -- that the November 18, 2020 Protective Services Committee meeting minutes, be adopted as circulated with the following revision:

Under Order and roll call, the text "(via Teams)" be removed.

Carried Unanimously

#### **Enforcement Services**

##### **Leduc RCMP Detachment - Quarterly Update**

S/Sgt. Derouin went through the Leduc RCMP Quarterly Update with Committee Members.

##### **Rick Thomas, Deputy County Manager**

Rick Thomas, Deputy County Manager entered the Council Chamber at 1:39 p.m.

Cst. Pocock went through the Leduc RCMP Crime Reduction Unit Monthly Activities Report for the period November 2020 to February 2021 with Committee Members.

Cst. Pocock presented the Leduc RCMP Catalytic Converters Reference Guide to Committee Members.

##### **Thorsby RCMP Detachment - Council Report**

S/Sgt. Moore went through the Thorsby RCMP Detachment Council Report with Committee Members.

**03-21** Committee Member Lewis - that the following reports be received as information.

5.a)i) Leduc RCMP Detachment: Quarterly Update, February 17, 2021  
Monthly Activities Report, November 2020 to February 2021  
Catalytic Converters Reference Guide, January 28, 2021.

5.a)ii) Thorsby RCMP Detachment - Council Report, February 2021

Carried Unanimously

S/Sgt. Derouin and Cst. Pocock

S/Sgt. Derouin and Cst. Pocock exited the council chamber at 2:05 p.m.

#### **Enforcement Services - 2020 Key Performance Indicators**

Officer Nelson went through the Enforcement Services 2020 Key Performance Indicators with Committee Members.

#### **Enforcement Services - Q4 Highlights**

Officer Nelson went through the Enforcement Services - Q4 Highlights with Committee Members.

#### **Enforcement Services - Action Items Update**

Officer Nelson presented the Enforcement Services Action Items to Committee Members.

**04-21** Committee Member Wanchuk -- that the following items be received as information:

4.a)iv) Enforcement Services - 2020 Key Performance Indicators

4.a)v) Enforcement Services - Q4 Highlights (October to December 2020)

4.a)vi) Enforcement Services - Action Items Update

Carried Unanimously

Deputy Fire Chief Gurmin

Deputy Fire Chief Brad Gurmin entered the council chamber at 2:17 p.m.

#### **COVID-19 Public Health Order Complaints**

Officer Nelson reported that since his last update in November 2020, there has only been one minor concern that came to his attention. Worked with Alberta Health Services and there were no charges filed.

#### **Edmonton Police Services New Animal Protection Section Update**

Officer Nelson reported that the Humane Society no longer oversees animal protection. Edmonton Police Service (EPS) does 100% of the investigations in Edmonton. They have a prosecutor that they consult with to lay charges. EPS reached out to Officer Nelson to be their liaison in this region.

#### **Incident Command System 300 Course Update**

Officer Nelson reported that last fall he became an Incident Command System 300 instructor. He will be co-teaching the course with two veteran instructors in the last week of April 2021. This class will include key people from Leduc County along with some participants from neighboring partners.



### **Cargo Securement**

Officer Nelson went through the Cargo securement communications brief which was provided to Committee Members.

**05-21** Committee Member Wanchuk -- that the following reports/items be received as information:

- 4. c) i) COVID-19 Public Health Order Complaints
- 4. c) ii) Edmonton Police Services New Animal Protection Section Update
- 4. c) iii) Incident Command System 300 Course Update
- 4. c) iv) Cargo Securement

Carried Unanimously

### **Fire-Emergency Services**

#### **East District Fire Station Update**

Fire Chief Lefebvre distributed an update provided by Scott Builders on the East District Fire Station. A walk-through tour of the new station was held with Council members on Monday, February 8, 2021.

**06-21** Committee Member Lewis -- that the East District Fire Station Update be received as information.

Carried Unanimously

#### **Proposed Burning Bylaw**

Fire Chief Lefebvre and Deputy Fire Chief Gurmin went through the Proposed Burning Bylaw with Committee members.

**07-21** Committee Member Lewis-- that the Proposed Burning Bylaw be referred to Council for review at a future Council Workshop.

Carried Unanimously

#### **Naloxone Administration Program**

Fire Chief Lefebvre presented information to Committee members on the Naloxone Administration Program. Fire service personnel are currently in the training phase. Once training is complete, personnel will carry naloxone kits. The benefit is protection for the firefighters.

**08-21** Committee Member Lewis -- that the Naloxone Administration Program report be received as information.

Carried Unanimously

#### **Staff Updates**

Fire Chief Lefebvre reported that the Fire Services administrative assistant Yvonne Onyschuk is retiring after 27+ years. They are currently recruiting for her replacement.

Just completed annual recruitment for firefighters. Interviews will be conducted next week for the Thorsby station. There are currently two vacancies at the Nisku station - one lieutenant and one captain.



**09-21** Committee Member Wanchuk -- that the Fire Services Staff Update be received as information.

Carried Unanimously

**Adjournment**

**10-21** Committee Member Wanchuk -- that the Protective Services Committee meeting be adjourned.

Carried Unanimously

The Protective Services Committee meeting concluded at 2:55 p.m.



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Chair, Protective Services Committee



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Deputy County Manager