



## Public Works Committee

### Agenda

Council Chamber, Leduc County Centre, Nisku, AB

Monday, November 8, 2021

1. Order – 1:00 p.m.
2. Adoption of agenda
3. Adoption of previous minutes  
- Monday, September 13, 2021 ✓
4. Public presentations  
a) 2:00 p.m. – 5 a) iii) Richard Bird and Donna Bird
5. Department reports and recommendations
  - a) General
    - i) Elections Des Mryglod
    - ii) Current open files Re: 114-21 ✓ Des Mryglod
    - iii) Bird property access ✓ Des Mryglod
  - b) Utilities
    - i)
  - c) Engineering
    - i) Road closure and land sale - Trudeau ✓ Amro Kotb
    - ii) Road closure and land sale - Hunter/Webber ✓ Amro Kotb
    - iii) Intersection assessment, Township Road 482 and Range Road 14 ✓ Amro Kotb
    - iv) Undeveloped road allowance closures – fees and charges ✓ Amro Kotb
  - d) Road Operations
    - i)
6. In-camera - in accordance with the Freedom of Information and Protection of Privacy Act (FOIP)
  - a)
7. Information items
  - a) PWC action items list Re: 118-21 ✓ Des Mryglod
  - b) Department activity report Re: 119-21 ✓ Des Mryglod
  - c) Letter from Minister McIver, Leduc and District Regional Waste Management Authority ✓ Des Mryglod
  - d) Managing lead in municipal drinking water update ✓ Dean Downey
8. Adjournment

✓ Attachment provided

*Leduc County is dedicated to serving its citizens and will create an enhanced quality of life through effective leadership, committed partnerships and open, transparent communication.*

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**Public Works Committee**  
**Minutes**  
*Council Chamber, County Center, Nisku, AB*  
**Monday, November 08, 2021**

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**Order and roll call**

The meeting was called to order at 1:00 p.m. on Monday, November 08, 2021, by committee secretary Des Mryglod, with committee members Kelly-Lynn Lewis, Tanni Doblanko, Larry Wanchuk, Glenn Belozar, Raymond Scobie and public member at large Richard Nessler present. Committee members Kelly Vandenberghe and Rick Smith attended via Teams. Public member at large Craig Millar attended via teleconference.

**Other attendees**

- Duane Coleman, County Manager
- Des Mryglod, Director, Engineering and Utilities
- Garrett Broadbent, Director, Road Operations and Agricultural Services
- Amro Kotb, Manager, Engineering
- Dean Downey, Manager, Utilities
- Darrell Stone, Manager, Operations
- Donna Dunlop, Recording Secretary
- Chelsey Iles, Municipal Engineer

**Others**

- Richard Bird via Teams
- Donna Bird via Teams

**Organizational meeting of the board**

Committee secretary Mryglod noted that as this is the first meeting following the organizational meeting, it is also the organizational meeting for the Public Works Committee.

**Nominations for chair**

Committee secretary Mryglod called for nominations for the position of chair of the Public Works Committee.

Committee member Vandenberghe nominated committee member Lewis for the position of chair.

Committee member Doblanko nominated committee member Scobie for the position of chair.

**Nominations cease - chair**

**129-21** Committee member Belozar – that nominations for the position of chair of the Public Works Committee cease.

Carried Unanimously

Committee secretary Mryglod declared nominations cease for the position of Chair.

A secret ballot vote was conducted.

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**Appointment of chair**

Committee secretary Mryglod announced committee member Kelly-Lynn Lewis was elected as chair.

**Committee member Lewis assumed the chair**

Chair Lewis assumed the chair and proceeded to chair the balance of the meeting.

**Destroying of ballots**

**130-21** Committee member Doblanko – that the Public Works Committee authorizes the secret ballot votes be destroyed.

Carried Unanimously

**Nominations for vice chair**

Chair Lewis called for nominations for the position of vice chair of the Public Works Committee.

Committee member Belozor nominated committee member Scobie for the position of vice chair.

Committee member Smith nominated committee member Vandenberghe for the position of vice chair.

**Nominations cease – vice chair**

**131-21** Committee member Nessler – that nominations for the position of vice chair of the Public Works Committee cease.

Carried Unanimously

A secret ballot vote was conducted.

**Appointment of vice chair**

Chair Lewis declared committee member Vandenberghe was elected as vice chair of the Public Works Committee.

**Destroying of ballots**

**132-21** Committee member Belozor – that the Public Works Committee authorizes the secret ballot votes be destroyed.

Carried Unanimously

**Agenda adoption**

**133-21** Committee member Wanchuk – that the agenda for the Monday, November 08, 2021 Public Works Committee be adopted as circulated.

Carried Unanimously

**Previous Minutes**

**September 13, 2021 Regular Public Works Committee Meeting**

**134-21** Committee member Scobie – that the minutes for the Monday, September 13, 2021 Public Works Committee be adopted as circulated.

Carried Unanimously

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**Current open files update Re: 114-21**

Des Mryglod, Director, Engineering and Utilities provided an update on the status of various open files.

**135-21** Committee member Vandenberghe – that the Public Works Committee receives the report “Current open files update” as information.

Carried Unanimously

**Road closure and land sale – Trudeau**

Amro Kotb, Manager, Engineering provided a staff report on the landowner request for the partial road closure and land sale – Plan 549 R, Trudeau.

**136-21** Committee member Doblanko – that the Public Works Committee commences the process for the partial road closure of the portion of the road plan 549 R within plan 202 2430, block 1, lot 8.

Carried Unanimously

**Road closure and land sale – Hunter/Webber**

Amro Kotb, Manager, Engineering provided a staff report on the landowner request for the partial road closure and land sale – Township Road 492, Hunter & Webber.

**137-21** Committee member Scobie – that the Public Works Committee commences the process for the partial road closure of Township Road 492 as identified in the aerial attached.

Carried Unanimously

Committee member Millar

Committee member Craig Millar disconnected at 1:27 p.m.

**Intersection assessment, Township Road 482 and Range Road 14**

Amro Kotb, Manager, Engineering provided a staff report on the concerns that were brought forward by the public regarding the newly installed stop signs.

**138-21** Committee member Belozor – that the Public Works Committee directs administration to move the stop signs from Township Road 482 to Range Road 14 at the intersection and installing two “Intersection Ahead” signs on Range Road 14.

Carried Unanimously

There was discussion about the approval authorities within the traffic bylaw in regards to signage changes, and that this matter should be further discussed at a Council workshop.

**139-21** Committee member Doblanko – that administration bring a report concerning the Leduc County traffic bylaw and approval authorities to Council for consideration following the workshop.

Carried Unanimously

**Undeveloped road allowance closures – fees and charges**

Amro Kotb, Manager, Engineering provided a staff report regarding application fees associated with the undeveloped road allowance closures process.

**140-21** Committee member Vandenberghe – that administration includes an application fee of \$2,000.00 for the undeveloped road allowance closures and to include within the 2022 fees & charges for consideration in the 2022 budget.

Carried Unanimously

**141-21** Committee member Nessler – that a \$100 administration fee for transfer of lease rights of road allowance when ownership of the adjacent land changes be added to the 2022 fees and charges for consideration in the 2022 budget.

Carried Unanimously

Ms. Iles, staff member

Ms. Chelsey Iles exited Council Chamber at 2:07 p.m.

**Bird property access**

Des Mryglod, Director, Engineering and Utilities provided a staff report on the historical access issue at SW 31-50-26 W4.

Mr. Richard Bird and Ms. Donna Bird presented the following information to the Public Works Committee:

- As the Executors and Administrators of the Bird Estate property, located 4 kms west from the Town of Devon at SW 31-50-26 W4 they shared the history of this property and the challenges they have faced trying to acquire legal access to the property.
- A point was raised that taxes have been paid on this property since being purchased by the family in 1960 and there have been no improvements made to the area by Leduc County.
- Township Road 505 is a lease road, constructed by oil companies conducting resource exploration.
- Leduc County has a gravel stockpile off of Township Road 505 and does maintain this lease road.
- The Bird family feel they have run out of options to find a reasonable solution to obtain legal access to the Estate Property and would like Leduc County to obtain a road plan for the existing lease road.

**142-21** Committee member Smith - that the Public Works Committee receive the Bird Property Access report and public presentation as information and the matter be brought to a Council workshop for further discussion.

Carried Unanimously

Mr. Bird and Ms. Bird

Mr. Richard Bird and Ms. Donna Bird disconnected at 2:26 p.m.

**PWC action items list Re: 118-21**

Des Mryglod, Director, Engineering & Utilities presented the department activity report as information.

**143-21** Committee member Beloner – that the Public Works Committee receives as information the PWC action items list for November 2021.

Carried Unanimously

**Department activity report Re: 119-21**

Des Mryglod, Director, Engineering & Utilities presented the department activity report as information.

**144-21** Committee member Wanchuk – that the Public Works Committee receives as information the department activity report for November 2021.

Carried Unanimously

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**Letter from Minister McIver, Leduc and District Regional Waste Management Authority**

Des Mryglod, Director, Engineering & Utilities provided the letter that was received from Minister McIver whereby approving the establishment of the Leduc and District Regional Waste Management Commission.

**145-21** Committee member Doblanko– that the Public Works Committee receives the letter from Minister McIver as information.

Carried Unanimously

Committee member Vandenberghe

Committee member Kelly Vandenberghe disconnected at 2:55 p.m.

**Managing lead in municipal drinking water update**

Dean Downey, Manager, Utilities provided an update to inform the committee about the new lead regulation requirements for drinking water and the County lead mitigation plan.

**146-21** Committee member Wanchuk – that the Public Works Committee receives the Managing Lead in Municipal Drinking Water update report as information.

Carried Unanimously


**Adjournment**

**147-21** Committee member Doblanko – that the Public Works Committee meeting be adjourned.

Carried Unanimously

The Public Works Committee meeting adjourned at 3:01 p.m.

  
Chair

  
Director, Engineering and Utilities

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