



Public Works Committee

Agenda

Council Chamber, Leduc County Centre, Nisku, AB

Monday, November 14, 2022

1. Order – 1:30 p.m.
2. Appointment of Chair and Vice Chair
3. Adoption of agenda
4. Adoption of previous minutes
- Monday, September 12, 2022 ✓
5. Public presentations
6. Department reports and recommendations
 - a) General
 - i) ✓
 - b) Utilities
 - i) ✓
 - c) Engineering
 - i) Municipal standards update ✓ Amro Kotb
 - ii) Road allowance permit renewals ✓ Amro Kotb
 - d) Road Operations
 - i) Rural road initiative program 2018-2022 summary ✓ Garrett Broadbent
 - ii) Gravel road update ✓ David Churchill
7. In-camera - in accordance with the Freedom of Information and Protection of Privacy Act (FOIP)
 - a) Pioneer Skies – Fortis request ✓ Des Mryglod
8. Information items
 - a) PWC action items list Re: 092-22 ✓ Des Mryglod
 - b) Department activity report Re: 093-22 ✓ Des Mryglod
9. Adjournment

✓ Attachment provided

Leduc County is dedicated to serving its citizens and will create an enhanced quality of life through effective leadership, committed partnerships and open, transparent communication.

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Public Works Committee

Minutes

Council Chamber, County Center, Nisku, AB

Monday, November 14, 2022

Order and roll call

The meeting was called to order at 1:30 p.m. on Monday, November 14, 2022, by committee secretary Des Mryglod, with committee members Kelly-Lynn Lewis, Rick Smith, Tanni Doblanko, Larry Wanchuk, Glenn Belozar, and Raymond Scobie. Public member at large Richard Nessler was absent.

Other attendees

- Alan Grayston, General Manager - Development and Community Services
- Des Mryglod, Director - Engineering and Utilities
- Garrett Broadbent, Director - Road Operations and Agricultural Services
- Amro Kotb, Manager - Engineering
- David Churchill, Manager - Road Operations
- Candida Pettigrew, Administrative Assistant / Recording Secretary
- Tracey Chipchase, Third Party Utility Coordinator
- Chelsey Iles, Municipal Engineer

Organizational meeting of the board

Committee secretary Mryglod noted that as this is the first Public Works Committee meeting following the Leduc County Council's organizational meeting, it is also the organizational meeting for the Public Works Committee, as outlined in Bylaw No. 16-18 Establish the Public Works Committee.

Nominations for chair

Committee secretary Mryglod called for nominations for the position of chair of the Public Works Committee.

Committee member Belozar nominated committee member Kelly-Lynn Lewis for the position of chair.

Nominations cease - chair

096-22 Committee member Doblanko – that nominations for the position of chair of the Public Works Committee cease.

Carried Unanimously

Committee secretary Mryglod declared nominations cease for the position of Chair.

Appointment of chair

Committee secretary Mryglod announced committee member Kelly-Lynn Lewis elected as chair.

Chair Lewis assumed the chair

Chair Lewis expressed appreciation, assumed the chair and proceeded to chair the balance of the meeting.

Nominations for vice chair

Chair Lewis called for nominations for the position of vice chair of the Public Works Committee.

✓

Committee member Smith nominated committee member Raymond Scobie for the position of vice chair.

Nominations cease – vice chair

097-22 Committee member Larry Wanchuk – that nominations for the position of vice chair of the Public Works Committee cease.

Carried Unanimously

Appointment of vice chair

Chair Lewis declared committee member Raymond Scobie elected as vice chair of the Public Works Committee.

Agenda adoption

098-22 Committee member Smith – that the agenda for the Monday, November 14, 2022 Public Works Committee be adopted as circulated.

Carried Unanimously

Previous Minutes

September 12, 2022 Regular Public Works Committee Meeting

099-22 Committee member Doblanko – that the minutes for the Monday, September 12, 2022 Public Works Committee be adopted as circulated.

Carried Unanimously

Municipal Standards update

Manager of Engineering Amro Kotb provided the updated final draft of the Municipal Standards.

100-22 Committee member Doblanko – that the Public Works Committee accept the updated Municipal Standards as presented and forward this matter to Council.

Carried Unanimously

101-22 Committee member Doblanko – that the Public Works Committee review approach standards in conjunction with Agricultural Services to ensure that the current standards meets the needs of Leduc County agricultural producers.

Carried Unanimously

Road allowance permit renewals

Manager of Engineering Amro Kotb provided a report with a list of road allowance permits for a one year renewal as well as a list of road allowance permits suggested for cancellation.

102-22 Committee member Belozor – that the Public Works Committee approves the renewal of the following road allowance permits for one year as we begin the process of adhering to the requirements outlined in the *Municipal Government Act*.

- 1) Aaron Giesinger – west of the remnant SW 30-48-24 W4M
- 2) Bram & Anneke Van der Torre – south portion of the east of NE 28-50-22W4M
- 3) Brian Fandrick – south and east of SE 4-48-2 W5M
- 4) Byron & Trista Kadatz – east of SE 25-50-22 W4M
- 5) Colin McCarten – west portion of SW 32-48-23 W4M
- 6) Copart – 4th Street, 3201 4th Street to 8th Street
- 7) Dan & Janet Fouts – NE 8-49-23 W4M (Township Road 492 & Range Road 234)

- 8) Ed Klapstein c/o 499430 AB Ltd. – Plan 4290HW, Block 5, Lot 11
- 9) Edmonton & Area Land Trust – parking area within the right-of-way of Township Road 502A and Range Road 280, west of NE 13-50-28 W4M
- 10) Force Inspection Services / MLS (1665553 AB Ltd.) – south of 1720 13th St, Nisku
- 11) Greenhoughs' Ltd. – south of sections 15 and 16-51-3 W5M
- 12) Greenhoughs' Ltd. – SE/NE 9-51-3 W5M & SW/NW 10-51-3 W5M
- 13) Hendrick & Lizette Schrijver – south of SW 5-48-26 W4M
- 14) L.H. Gollnick Farms Ltd. – west of SW 18-49-2 W5M and west of NW 18-49-2 W5M
- 15) Linda Hutchinson – SW 1-48-27 W4M
- 16) Mike Meinczinger – north of NW 31-48-3 W5M
- 17) Park2Go – lease of road plan, east of the Lot A, Plan 2106MC, SE 1/4, 14-50-25 W4M
- 18) Pro-Pipe Service & Sales – 1507 7th Street (Plan 7821344, Block 4, Lot 17)
- 19) Rita & Ron Brinkman – east of E1/2 24-50-22 W4M
- 20) RV City – undeveloped 180, road allowance along Lot 20, Block 4, Plan 0523897 north property line (1.24 acres)
- 21) Scott Middleton & Sylvia Waters-Middleton – south of SE ¼ 6-48-26 W4M
- 22) Shannon Hayhurst – south of Lot 11, Block 1, Plan 762 1697, NE 26-50-22 W4M (Woodvale Park Subdivision)
- 23) Sharol Vandecasteyen – west of NW 9-49-23 W4M
- 24) Wayne Kipp – west of section 17 & WSW 20-50-24 W4M

Carried Unanimously

Staff member Bain

Director of Planning and Development Grant Bain entered the council chamber at 2:00 p.m.

103-22 Committee member Doblanko – that the Public Works Committee formally request through writing that Alberta Environment and Protected Areas sends the cancellation letters to the following residents and further that Alberta Environment and Protected Areas presents Leduc County and current lease holders with the appeal process for the following road allowance leases:

- 1) Betty Seidel – west of SW 9-49-3 W5M
- 2) Bryce Bernard – west of SW 19-49-23 W4M (Range Road 240, south of Highway 623)
- 3) Byron Bustin – south of SW 4-50-1 W5M
- 4) Colin McCarten – north of SW 32-48-23 W4M
- 5) Geralyn Stacey & Stan Rose – north of NW 7-48-27 W4M
- 6) Karen Winland – east of NE 21-50-22 W4M
- 7) Karen Winland – west of SW 22-50-22 W4M
- 8) Mary Newman – south of SE 16-50-22 W4M, adjacent to the north of Township Road 502
- 9) NEP Canada ULC – west of NW/SW 32-50-26 W4M and in SW 32-50-26 W4M (Road Plan 4534 MD)
- 10) Perry Fandrick – west of NW/SW 27-50-1 W5M, Road Plan 1258 EU
- 11) Rick Bevan – Pt. SW 25-48-23 W4M
- 12) Russell Klatt – west of SW 20-49-2 W5M
- 13) Shane Ross – east of North ½ SE 18-48-23 W4M
- 14) Thad Bentley – west of SW 26-49-2 W5M (North ½ 66')
- 15) Thomas, Sandy & Darren Evans – west and north of NW 8-50-4 W5M
- 16) David Carlin – south of SW 5-51-2 W5M (Township Road 510, East of Range Road 25)

Carried Unanimously

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Staff members Chipchase and Iles

Staff members Chipchase and Iles exited the council chamber at 2:05 p.m.

Rural Road Initiative program 2018-2022 summary

Director of Road Operations and Agricultural Services Garrett Broadbent provided an update on the work that has been completed since the Rural Road Initiative program started.

104-22 Committee member Smith – that the Public Works Committee receive the Rural Road Initiative 2018-2022 summary report as information and further, that the Public Works Committee acknowledge that for 2023 and 2024, administration recommends that no additional shoulder pull work be completed as part of the program.

Carried Unanimously

Gravel road update

Manager of Road Operations David Churchill provided an update on the improvements of the gravel road network maintenance.

105-22 Committee member Wanchuk – that the Public Works Committee receives the gravel road update as information.

Carried Unanimously

In-camera session

106-22 Committee member Doblanko – that the Public Works Committee meet in-camera in accordance with *Sections 24 and 25, Freedom of Information and Protection of Privacy Act (FOIP)* to discuss Pioneer Skies Business Park and Fortis request.

Carried Unanimously

Staff member Churchill

Staff member Churchill exited the council chamber at 2:19 p.m.

The in-camera session commenced at 2:19 p.m.

Revert to regular council session

107-22 Committee member Doblanko – that the in-camera session revert to the regular Public Works Committee meeting.

Carried Unanimously

The in-camera session reverted to the regular Public Works Committee meeting at 2:43 p.m.

Business arising from in-camera session - Pioneer Skies – Fortis request

108-22 Committee member Smith – that the Public Works Committee directs administration to engage in further discussions with Pioneer Skies Business Park Inc. and Fortis regarding the extension of electrical power infrastructure.

Carried Unanimously

PWC action items list Re: 092-21

Director of Engineering and Utilities Des Mryglod presented the PWC action items list as information.

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109-22 Committee member Scobie – that the Public Works Committee receives as information the PWC action items list for November 2022.

Carried Unanimously

Staff member Bain

Staff member Bain exited the council chamber at 2:45 p.m.

Department activity report Re: 093-21

Director of Engineering and Utilities Des Mryglod presented the department activity report as information.

110-22 Committee member Beloner – that the Public Works Committee receives as information the department activity report for November 2022.

Carried Unanimously

Adjournment

111-22 Chair Lewis – that the Public Works Committee meeting be adjourned.

Carried Unanimously

The Public Works Committee meeting adjourned at 2:46 p.m.



Chair



Director, Engineering and Utilities

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