

Public Works Committee

Agenda

Council Chamber, Leduc County Centre, Nisku, AB

Monday, September 11, 2023

1. **Order – 1:30 p.m.**
2. **Adoption of agenda**
3. **Adoption of previous minutes**
- Monday, August 21, 2023 ✓
4. **Public presentations**
a)
5. **Department reports and recommendations**
 - a) General
 - i) 2024 PWC meeting dates ✓ Des Mryglod
 - b) Utilities
 - i) Hamlet wastewater service connection policy ✓ Shailesh Modak
 - c) Engineering
 - i) Surfaced roads condition analysis update ✓ Amro Kotb
 - ii) Range Road 235 and Airport Road turning lane Re: 075-19 ✓ Amro Kotb
 - d) Road Operations
 - i) 2024 gravel program update ✓ Garrett Broadbent
6. **In-camera - in accordance with the Freedom of Information and Protection of Privacy Act (FOIP)**
a)
7. **Information items**
 - a) PWC action items list Re: 072-23 ✓ Des Mryglod
 - b) Department activity report Re: 074-23 ✓ Des Mryglod
 - c) Highway 39 from Calmar to Leduc update ✓ Amro Kotb
 - d) Proposed seismic program ✓ Des Mryglod
8. **Adjournment**

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✓ Attachment provided





Public Works Committee
Minutes
Council Chamber, County Center, Nisku, AB
Monday, September 11, 2023

Order and roll call

The meeting was called to order at 1:26 p.m. on Monday, September 11, 2023, by Kelly-Lynn Lewis as chair and committee members Rick Smith, Dalpreet Viridi, Larry Wanchuk, Tanni Doblanko, Glenn Beloner, and Raymond Scobie present.

Other attendees

- Alan Grayston, General Manager - Development and Community Services
- Des Mryglod, Director - Engineering and Utilities
- Garrett Broadbent, Director - Road Operations and Agricultural Services
- Amro Kotb, Manager - Engineering
- Shailesh Modak, Manager - Utilities
- Candida Pettigrew, Administrative Assistant/Recording Secretary

Agenda adoption

081-23 Committee member Doblanko – that the agenda for the Monday, September 11, 2023 Public Works Committee meeting be adopted as circulated.

Carried Unanimously

Previous Minutes

Monday, August 21, 2023 Regular Public Works Committee Meeting

082-23 Committee member Smith – that the minutes for the Monday, August 21, 2023 Public Works Committee meeting be adopted as circulated.

Carried Unanimously

Proposed 2024 Public Works Committee meeting schedule

Director - Engineering & Utilities Des Mryglod provided a staff report on the proposed committee meeting dates for 2024 with recommended changes to accommodate scheduling conflicts.

083-23 Committee member Smith – that with reference to the Public Works Committee meetings for the 2024 calendar year, the Public Works Committee approves the following schedule of meetings to commence at 1:30 p.m. in the Leduc County Council Chamber:

Scheduled dates (2nd Monday of the month)	Recommended change or cancellation
January 8, 2024	Monday, January 15, 2024
February 12, 2024	
March 11, 2024	
April 8, 2024	
May 13, 2024	
June 10, 2024	

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July 8, 2024	
August 12, 2024	Monday, August 19, 2024
September 9, 2024	
October 14, 2024 (Thanksgiving Day)	Monday, October 21, 2024
November 11, 2024 (Remembrance Day)	Monday, November 18, 2024
December 9, 2024	

And at the 2024 Organizational meeting confirm the regular meeting dates for the Public Works Committee as follows:

- Public Works Committee – the second Monday of each month, commencing at 1:30 p.m. or at the call of the Chair.

Carried Unanimously

Staff member Coleman

County Manager Duane Coleman entered the council chamber at 1:28 p.m.

Hamlet wastewater service connection policy

Manager - Utilities Shailesh Modak provided an update on the process for the hamlet wastewater service connection and governing policy for such services.

084-23 Committee member Smith – that the Public Works Committee receives the report on the hamlet wastewater service connection policy as information.

Carried Unanimously

Surfaced roads condition analysis update

Manager - Engineering Amro Kotb provided an update on the pavement network evaluation.

085-23 Committee member Doblanko – that the Public Works Committee accept as information the “Surfaced roads condition analysis update” report.

Carried Unanimously

Range Road 235 and Airport Road turning lane Re: 075-19, 073-23

Manager - Engineering Amro Kotb provided a staff report requesting a deferral of the Range Road 235 and Airport Road turning lanes discussion to the October Public Works Committee meeting.

086-23 Committee member Viridi – that the Public Works Committee defers the matter of adding turning lanes on Airport Road for Range Road 235 to the October Public Works Committee meeting to allow administration time to conduct an intersection assessment.

Carried Unanimously

2024 gravel program update

Director - Road Operations & Agricultural Services Garrett Broadbent provided a staff report on the gravel program plans for 2024.

087-23 Committee member Wanchuk – that the Public Works Committee receive the 2024 gravel program plan as information.

Carried Unanimously

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PWC action items list Re: 072-23

Director - Engineering and Utilities Des Mryglod presented the PWC action items list as information.

088-23 Committee member Belozar – that the Public Works Committee receives as information the PWC action items list for September 2023.

Carried Unanimously

Department activity report Re: 074-23

Director - Engineering and Utilities Des Mryglod presented the department activity report as information.

089-23 Committee member Viridi – that the Public Works Committee receives as information the department activity report for August 2023.

Carried Unanimously

Highway 39 from Calmar to Leduc update

Manager - Engineering Amro Kotb provided a verbal report to update the Public Works Committee on the work occurring on Highway 39. Repair work for Highway 39 between Calmar and Leduc was postponed due to an election, however work is planned to continue in 2024.

090-23 Committee member Belozar – that the Public Works Committee accept the verbal update regarding work occurring on Highway 39 as information.

Carried Unanimously

Proposed seismic program

Director - Engineering & Utilities Des Mryglod presented a notification received from RPS Energy regarding a 3D seismic program.

091-23 Committee member Scobie – that the Public Works Committee accept the 3D seismic program notification as information.

Carried Unanimously

Adjournment

092-23 Committee member Smith – that the Public Works Committee meeting be adjourned.

Carried Unanimously

The Public Works Committee meeting adjourned at 2:12 p.m.


Chair


Director - Engineering and Utilities

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