

## Public Works Committee

### Agenda

*Council Chamber, Leduc County Centre, Nisku, AB  
Monday, October 21, 2024*

1. Order – 1:30 p.m.
2. Adoption of agenda
3. Adoption of previous minutes  
- Monday, August 19, 2024 ✓
4. Public presentations  
a)
5. Department reports and recommendations
  - a) General
    - i) Proposed 2025 Public Works Committee meeting dates ✓ Des Mryglod
  - b) Utilities
    - i) Sunnybrook Lagoon – sludge management update ✓ Shailesh Modak
  - c) Engineering
    - i)
  - d) Road Operations
    - i) 2024 Rural Road Initiative status update ✓ Raf Tenderenda
    - ii) Road Operations contractor update ✓ Raf Tenderenda
6. In-camera - in accordance with the Freedom of Information and Protection of Privacy Act (FOIP)
  - a) Gravel Road Maintenance Program – update ✓ Garrett Broadbent
  - b) Wastewater Servicing to Vantage Point, Highlands and Ridge Meadows - update ✓ Shailesh Modak
7. Information items
  - a) PWC action items list Re: 064-24 ✓ Des Mryglod
  - b) Department activity report Re: 065-24 ✓ Des Mryglod
  - c) Edmonton Airports YEG Utilities Operations and Management Services Contract – update ✓ Shailesh Modak
  - d) Enhanced transfer station access card implementation – update ✓ Shailesh Modak
  - e) Surfaced roads condition analysis update ✓ Khushnud Yousafzai
  - f) 2024 traffic count program update ✓ Khushnud Yousafzai
8. Adjournment



✓ Attachment provided



**Public Works Committee****Minutes***Council Chamber, County Center, Nisku, AB****Monday, October 21, 2024*****Order and roll call**

The meeting was called to order at 1:30 p.m. on Monday, October 21, 2024, by Dal Viridi as chair and committee members Rick Smith, Larry Wanchuk, Tanni Doblanko, Glenn Belozar, and Raymond Scobie present. Committee member Kelly Lynn Lewis was absent.

**Other attendees**

- Alan Grayston, General Manager - Development and Community Services
- Des Mryglod, Director - Engineering and Utilities
- Garrett Broadbent, Director - Road Operations and Agricultural Services
- Khushnud Yousafzai, Manager - Engineering
- Shailesh Modak, Manager - Utilities
- Raf Tenderenda, Manager - Road Operations
- Dwayne Eagle, Foreman - Grader Operators
- Donna Dunlop, Administrative Assistant/Recording Secretary

**Agenda adoption**

**069-24** Committee member Belozar – that the agenda for the Monday, October 21, 2024 Public Works Committee meeting be adopted as circulated.

Carried Unanimously

**Previous Minutes****Monday, August 19, 2024 Regular Public Works Committee Meeting**

**070-24** Committee member Doblanko – that the minutes for the Monday, August 19, 2024 Public Works Committee meeting be adopted as circulated.

Carried Unanimously

**Proposed 2025 Public Works Committee meeting dates**

Director - Engineering and Utilities Des Mryglod provided a staff report on the proposed 2025 Public Works Committee meeting dates for 2025 with recommended changes to accommodate scheduling conflicts.

**071-24** Committee member Smith – that the Public Works Committee approves the following schedule of meetings to commence at 1:30 p.m. in the Leduc County Council Chamber:

Scheduled dates (2nd Monday of the month)	Recommended change or cancellation
January 13, 2025	
February 10, 2025	
March 10, 2025	
April 14, 2025	



May 12, 2025	
June 9, 2025	
July 14, 2024	
August 11, 2025	Monday, August 18, 2025
September 8, 2025	
October 13, 2025	Cancelled – due to election
November 10, 2025	
December 8, 2025	

And at the 2024 Organizational meeting confirm the regular meeting dates for the Public Works Committee as follows:

- Public Works Committee – the second Monday of each month, commencing at 1:30 p.m. or at the call of the Chair.

Carried Unanimously

#### **Sunnybrook Lagoon – Sludge Management Update**

Manager - Utilities Shailesh Modak provided a staff report on the effectiveness of the implementation of the bioaugmentation treatment program at the Sunnybrook Wastewater Treatment Lagoon.

**072-24** Committee member Scobie – that the Public Works Committee receives the report “Sunnybrook Lagoon – Sludge Management Update” as information.

Carried Unanimously

#### **2024 Rural Road Initiative status update**

Manager - Road Operations Raf Tenderenda provided a staff report as an update on the work completed thus far on the 2024 Rural Road Initiative Program which has been focused on our rural gravel road network, and part of the gravel road strategy to improve the condition and lifecycle of the roadways.

**073-24** Committee member Scobie – that the Public Works Committee accepts the 2024 Rural Road Initiative status update as information.

Carried Unanimously

#### **2024 Road Operations contracts update**

Manager - Road Operations Raf Tenderenda provided a staff report on the results of the 2024 Road Operations contracts.

**074-24** Committee member Doblanko – that the Public Works Committee receives as information the results for the 2024 Road Operations contracts update.

Carried Unanimously





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**In-camera session**

**075-24** Committee member Wanchuk – that the Public Works Committee meet in-camera in accordance with the *Freedom of Information and Protection of Privacy Act (FOIP)* to discuss the following:

- a) Gravel road maintenance program (*s.19 FOIP*)
- b) Wastewater servicing to Vantage Point, Highlands, and Ridge Meadows (*s.19 FOIP*)

Carried Unanimously

The in-camera session commenced at 2:10 p.m.

**Revert to regular council session**

**076-24** Committee member Belozer – that the in-camera session revert to the regular Public Works Committee meeting.

Carried Unanimously

The in-camera session reverted to the regular Public Works Committee meeting at 3:43 p.m.

Committee member Smith

Committee member Smith exited council chamber at 3:43 p.m.

Staff member Tenderenda

Staff member Tenderenda exited council chamber at 3:43 p.m.

**PWC action items list** Re: 064-24

Director - Engineering and Utilities Des Mryglod presented the PWC action items list as information.

**077-24** Committee member Wanchuk – that the Public Works Committee receives as information the PWC action items list for October 2024.

Carried Unanimously

**Department activity report** Re: 065-24

Director - Engineering and Utilities Des Mryglod presented the department activity report as information.

**078-24** Committee member Belozer – that the Public Works Committee receives as information the department activity report for August and September 2024.

Carried Unanimously

**Edmonton Airports YEG Utilities Operation and Management Services Contract - Update**

Manager - Utilities Shailesh Modak provided an update regarding the contract negotiations with Edmonton Airports (EA) submitting a revised scope and pricing schedule.

**079-24** Committee member Viridi – that the Public Works Committee receives the report “Edmonton Airports YEG Utilities Operations and Management Services Contract - Update” as information.

Carried Unanimously



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Staff member Grayston

Staff member Grayston exited the council chamber at 3:53 p.m.

**Enhanced Transfer Station Access Card Implementation - Update**

Manager - Utilities Shailesh Modak provided an update on the implementation of the Enhanced Transfer Station Access Card and associated data management system.

**080-24** Committee member Doblanko – that the Public Works Committee receives the report “Enhanced Transfer Station Access Card Implementation - Update” as information.

Carried Unanimously

**Surfaced roads condition analysis update**

Manager - Engineering Khushnud Yousafzai provided an update on the pavement network evaluation.

**081-24** Committee member Scobie – that the Public Works Committee accepts as information the “Surfaced roads conditions analysis update” report.

Carried Unanimously

**2024 Traffic count program update**

Manager - Engineering Khushnud Yousafzai provided an update on the progress of the 2024 traffic counts.

**082-24** Committee member Viridi – that the Public Works Committee receives the report “Traffic count program update” as information.

Carried Unanimously

**Adjournment**

Chair Viridi adjourned the meeting at 4:08 p.m.

  
Chair  
Director - Engineering and Utilities