

## REGULAR COUNCIL MEETING AGENDA

Tuesday, December 4, 2018

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1. **ORDER** – 1:30 p.m.

2. **ADOPTION OF AGENDA**

3. **ADOPTION OF PREVIOUS MINUTES**

- Regular Council Meeting – November 27, 2018

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4. **1:30 p.m. - PUBLIC PRESENTATIONS**

a) Public

b) Staff Introduction – Brooke Fair, Manager of Financial Services

5. **DEPARTMENT REPORTS / RECOMMENDATIONS**

a) 2:00 p.m. Planning & Development

i) Leduc Wildlife Corridor Study

✓

Jordan &amp; Duncan

ii) Nisku Wildlife Corridor Study

✓

Jordan &amp; Duncan

iii) Direct Control Application D18-251 – 15.6 sq.m (168 sq.ft.)  
Building - Utility Service Minor, Station Upgrade, Leduc County

✓

Colin Richards

iv) Edmonton Metropolitan Region Board Update

Grant Bain

6. **NEW BUSINESS**

a) Appointment of Public Members at Large to Committees/Boards

b) Whistleblower Policy CM-01 (revised)

✓

Duane Coleman

c) Proclamations Policy CM-03

✓

Roseanne Hall

d) Council Authority and Commitment Policy GS-01 (rescind)

✓

7. **COUNCILLOR COMMITTEE REPORTS**

8. **INFORMATION ITEM**

a)

9. **ADJOURNMENT**



✓ Attachment Provided

**MINUTES OF THE REGULAR COUNTY COUNCIL MEETING, LEDUC COUNTY, HELD ON TUESDAY, DECEMBER 4, 2018 IN THE COUNCIL CHAMBER OF THE COUNTY CENTRE BUILDING, NISKU, ALBERTA.**

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**Order and Roll Call**

The meeting was called to order at 1:30 p.m., Tuesday, December 4, 2018 by Mayor Tanni Doblanko as Chair with Council Members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozar and Ray Scobie present.

Also present were:

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager of Financial and Corporate Services
- Grant Bain, Director of Planning & Development
- Joyce Gavan, Recording Secretary
- Rudy Zacharias, Manager of Communications
- Natasha Wice, Director of Finance
- Brooke Fair, Manager of Financial Services
- Jordan Evans, Manager of Long Range Planning
- Colin Richards, Team Lead Development
- Greg McGovern, Planner 1
- Duncan Martin, Senior Planner

**Agenda Adoption**

**495-18** Councillor Lewis -- that the agenda for the December 4, 2018 Regular County Council meeting be adopted as circulated.

Carried Unanimously

**Previous Minutes - Regular Meeting – November 27, 2018**

**496-18** Councillor Scobie -- that the November 27, 2018 regular meeting minutes be confirmed as circulated.

Carried Unanimously

**Public Presentation**

Mayor Doblanko asked if there was anyone in attendance to provide a public presentation, and there was no one.

**Staff Introduction**

Ms. Brooke Fair, Manager of Financial Services, was introduced to Council Members.

**Mrs. Wice and Ms. Fair**

Mrs. Wice and Ms. Fair exited the Council Chamber at 1:33 p.m.

**2018 Leduc Wildlife Corridor Study**

Mr. Duncan Martin, Senior Planner, provided a staff report and PowerPoint presentation with respect to the 2018 Leduc Wildlife Corridor Study.



Mr. Downey

Mr. Dean Downey, Manager of Utilities, entered the Council Chamber at 1:40 p.m.

**497-18** Councillor Wanchuk -- that Leduc County Council receives as information the 2018 Leduc County Wildlife Corridor Study, as presented.

Carried Unanimously

**2019 Nisku Wildlife Corridor Study – University of Alberta (UofA)**

Mr. Duncan Martin, Senior Planner, provided a staff report and PowerPoint presentation with respect to the 2019 Nisku Wildlife Corridor Study.

**498-18** Councillor Beloner -- that Leduc County Council approves Long Range Planning staff to work with the University of Alberta (UofA), Graduate Planning Studio Team on the 2019 Nisku Wildlife Corridor Study.

Carried Unanimously

Messrs. Evans and Martin

Messrs. Evans and Martin exited the Council Chamber at 1:56 p.m.

**Development Permit Application D18-251 – 15.6 sq.m (168 sq.ft.) Building – Utility Service Minor, Station Upgrade, Leduc County**

Mr. Greg McGovern, Planner 1, provided a staff report with respect to Development Permit Application D18-251 by Leduc County for a utility service minor station upgrade.

**499-18** Councillor Smith -- that Leduc County Council approves Development Permit Application D18-251 by Leduc County for a 15.6 sq.m. (168 sq.ft.) building – utility service minor, station upgrade, subject to the following conditions:

1. Approval is granted based on the information provided by the applicant for the proposed development only and no other development.
2. The proposed development shall be located as shown on the submitted site plan.
3. The proposed development shall require the installation of new service lines to the satisfaction of Leduc County Public Works & Engineering.
4. The site shall be maintained in a neat and orderly manner including the containment of all construction materials and refuse, to the satisfaction of the Development Authority.
5. The development shall not cause any adverse drainage impact on adjacent properties or flooding of nearby ditches in excess of their capabilities.
6. No further development, expansion or change in use is permitted unless approved by Leduc County.

Carried Unanimously

Messrs. Richards, McGovern and Downey

Messrs. Richards, McGovern and Downey exited the Council Chamber at 2:03 p.m.

**Edmonton Metropolitan Region Board Update**

Mr. Grant Bain, Director of Planning and Development, provided an update on the activities of the Edmonton Metropolitan Region Board.

**500-18** Councillor Lewis -- that Leduc County Council receives as information the update on the Edmonton Metropolitan Region Board.

Carried Unanimously

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**Appointment of Public Members at Large – Agricultural Service Board**

**501-18** Councillor Scobie -- that Leduc County Council appoints the following individuals as Public Members at Large to the Agricultural Service Board for a term expiring December 31, 2020.

- Roy Eckert
- Russell Kushinski

Carried Unanimously

**Appointment of Public Member at Large – Family & Community Support Services (Rural West)**

**502-18** Councillor Lewis -- that Leduc County Council appoints the following individual as a Public Member at Large to the Family & Community Support Services (Rural West) for a term expiring December 31, 2020:

- Giselle Messer

Carried Unanimously

**Appointment of Public Member at Large – Leduc County Library Board**

**503-18** Councillor Smith -- that Leduc County Council appoints the following individual as a Public Member at Large to the Leduc County Library Board for a term expiring December 31, 2021:

- Lia Antochi

Carried Unanimously

**Appointment of Public Member at Large – Parks & Recreation Advisory Committee (Devon District)**

**504-18** Mayor Doblanko -- that Leduc County Council appoints the following individual as a Public Member at Large to the Parks & Recreation Advisory Committee (Devon District) for a term expiring December 31, 2020:

- Ron Patrick

Carried Unanimously

**Appointment of Public Member at Large – Regional Assessment Review Board**

**505-18** Councillor Wanchuk -- that Leduc County Council appoints the following individual as a Public Member at Large to the Regional Assessment Review Board for a term expiring December 31, 2021:

- Vic Moran

Carried Unanimously

**Appointment of Public Members at Large – Subdivision and Development Appeal Board**

**506-18** Councillor Vandenberghe -- that Leduc County Council appoints the following individuals as Public Members at Large to the Subdivision and Development Appeal Board for a term expiring December 31, 2021:

- Rod Giles
- Mary-Ann McDonald
- Doug Ruel

Carried Unanimously



**Whistleblower Policy CM-01 (revised)**

Mrs. Roseanne Hall, Director of Corporate Services & GIS, provided a staff recommendation to revise the Whistleblower Policy CM-01.

**507-18** Councillor Lewis -- that Leduc County Council approves the revised Whistleblower Policy CM-01 with the following change:

*Update the whistleblower standards to allow for anonymous complaints to be filed through the Whistleblower Policy.*

Carried Unanimously

Mrs. Hall and Mrs. Girard

Mrs. Hall and Mrs. Girard exited the Council Chamber at 2:18 p.m.

**Proclamations Policy CM-03**

Mrs. Megan Candie, Communications Coordinator, provided a staff recommendation for approval of the Proclamations Policy CM-03.

**508-18** Councillor Vandenberghe -- that Leduc County Council approves the Proclamations Policy CM-03, as presented.

Carried Unanimously

Mrs. Candie

Mrs. Candie exited the Council Chamber at 2:21 p.m.

**Rescind Council Authority and Commitment Policy GS-01**

**509-18** Mayor Doblanko -- that Leduc County Council rescinds Policy GS-01 Council Authority and Commitment.

Carried Unanimously

**Councillor Committee Report**

There were no Councillor Committee reports.

**Information Items**

There were no information items.

**Adjournment**

**510-18** Councillor Scobie -- that the Regular County Council meeting be adjourned.

Carried Unanimously

The Regular Council meeting concluded at 2:23 p.m.

  
Mayor

  
County Manager