



**REGULAR COUNCIL
MEETING AGENDA
Tuesday, August 28, 2018**

1. **ORDER** – 1:30 p.m.
2. **ADOPTION OF AGENDA**
3. **ADOPTION OF PREVIOUS MINUTES**
- Regular Council Meeting – July 23, 2018 ✓
4. **1:30 p.m. - PUBLIC PRESENTATIONS**
 - a) Public
 - b) Staff Introduction – Marc Haine, NRC Manager Roxanne Gingras & Dean Ohnysty
5. **DEPARTMENT REPORTS / RECOMMENDATIONS**
 - a) 1:35 p.m. Parks & Recreation Dean Ohnysty
 - i) 135 p.m. Town of Beaumont Delegates – Town of Beaumont ✓
Aqua-fit Funding Proposal ✓
 - ii) River Valley Alliance – 2018 Funding Request ✓
 - iii) City of Edmonton Land Purchase within Annexation Area ✓
 - iv) 1:55 p.m. – Eugena Rempel-Witten, F.C.S.S. – International Overdose Awareness Day – August 31, 2018 ✓ Eugena
 - b) 2:00 p.m. Assessment Services – Request Adjustment of Property Taxes due to Fire – Tax Roll #725038, Fiveland ✓ Karen Burnand
 - c) 2:05 p.m. Public Works & Engineering
 - i) Capital Region Southwest Services Commission (CRSWSC) - Debenture ✓ Des Mryglod
 - ii) 2018 Road Program Adjustments ✓ Khushnud & Des
 - iii) Emergency Bridge Repair Funding for: ✓ Khushnud & Des
 - BF 06547 - RR 15 between Twp. Rd 502 & Hwy 622
 - BF 06888 – Twp Rd 492 between RR 263 & 264
 - iv) Public Works Policies - Utilities:
 - Utility Governance Policy ✓ Dean Downey
 - Utility Fiscal Policy ✓ Dean Downey
 - d) 2:15 p.m. Planning & Development
 - i) Bylaw – Regulating Cannabis Uses – Leduc County Land Use Bylaw 7-08 and New Sarepta Land Use Bylaw 216 ✓ Colin Richards
 - ii) Edmonton Metropolitan Region Board Update Grant Bain

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6. NEW BUSINESS

- a) Bylaw – Assessment Review Board and Rescind Bylaw No. 6-10 ✓
- b) General Government Policies:
 - CM-01 Whistleblower ✓ Rene Klimosko
 - CM-02 Memberships ✓ Rick T. / Duane
- c) Edmonton Metropolitan Region Board Integrated Transportation & Transit Systems Working Group Resolution ✓ Rick Thomas
- d) 2018 – 2021 Strategic Plan

7. COUNCILLOR COMMITTEE REPORTS

- a) Calmar Fire Hall Grand Opening – September 15, 2018 Mayor Doblanko
- b) Municipal Development Plan Open Houses Mayor Doblanko

8. INFORMATION ITEMS

- a) July 17, 2018 letter from Alberta Justice & Solicitor General – RCMP Policing within Leduc County ✓
- b) July 25, 2018 letter from the Hon. Anderson, Alberta Municipal Affairs – Ministerial Order – Intermunicipal Collaboration Frameworks (ICF) and Intermunicipal Development Plans (IDP) ✓
- c) August 8, 2018 letter from Alberta Municipal Affairs – Amended Capital Project Applications ✓
- d) Summary of Mayor and Councillor Activities – July, 2018 ✓

9. ADJOURNMENT

JP

✓ Attachment Provided

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MISSION: To provide quality municipal services to citizens within Leduc County.

MINUTES OF THE REGULAR COUNTY COUNCIL MEETING, LEDUC COUNTY, HELD ON TUESDAY, AUGUST 28, 2018 IN THE COUNCIL CHAMBER OF THE COUNTY CENTRE BUILDING, NISKU, ALBERTA.

Order and Roll Call

The meeting was called to order at 1:30 p.m., Tuesday, August 28, 2018 by Mayor Tanni Doblanko as Chair with Council Members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Ray Scobie and Glenn Belozar present.

Also present were:

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager of Financial and Corporate Services
- Grant Bain, Director of Planning & Development
- Joyce Gavan, Recording Secretary
- Dean Ohnysty, Director of Community Services
- Roxanne Gingras, Community Facilities Supervisor
- Marc Haine, Nisku Recreation Centre Manager
- Eugena Rempel-Witten, Family Support Worker
- Lucille Erickson, New Sarepta Community Coordinator
- Karen Burnand, Director of Assessment Services
- Katherine Degaust, Communications Coordinator

Present as well were five other individuals.

Agenda Adoption

312-18 Councillor Lewis -- that the agenda for the August 28, 2018 Regular County Council meeting be adopted with the following deletion:

5. c) i) Capital Region Southwest Water Services Commission (CRSWSC) Debenture

Carried Unanimously

Previous Minutes - Regular Meeting – July 23, 2018

313-18 Councillor Belozar -- that the July 23, 2018 regular meeting minutes be confirmed as circulated.

Carried Unanimously

Public Presentation

Mayor Doblanko asked if there was anyone in attendance to provide a public presentation, and there was no one.

Staff Introduction

The following staff was introduced to Council Members:

- Marc Haine, Nisku Recreation Center Manager

Mrs. Gingras and Mr. Haine

Mrs. Gingras and Mr. Haine exited the Council Chamber at 1:33 p.m.

Town of Beaumont Aqua-Fit Funding Proposal

Mr. Dean Ohnysty, Director of Parks and Recreation, provided an overview of the Town of Beaumont Aqua-Fit Phase II Project.

314-18 Councillor Lewis -- that Leduc County Council authorize administration to finalize a funding agreement with the Town of Beaumont in support of the Aqua-Fit Phase II Project.

Carried Unanimously

Mayor John Stewart, Town of Beaumont, expressed appreciation to Leduc County for this partnership.

Mayor Stewart and Two Individuals

Mayor Stewart and two individuals exited the Council Chamber at 1:40 p.m.

River Valley Alliance – 2018 Funding Request

Mr. Dean Ohnysty, Director of Parks and Recreation, provided a staff report with respect to the River Valley Alliance 2018 funding request.

315-18 Councillor Smith -- that Leduc County Council approves the request by the River Valley Alliance for 2018 funding in the amount of \$20,000.

Carried

Pro: Councillors Smith, Lewis, Scobie and Vandenberghe
Con: Mayor Doblanko and Councillors Belozor and Wanchuk

Two Individuals

Two individuals entered the Council Chamber at 1:44 p.m.

City of Edmonton Land Purchase within Annexation Area

Mr. Dean Ohnysty, Director of Parks and Recreation, provided staff recommendation relating to the City of Edmonton land purchase within the proposed Edmonton annexation area.

316-18 Councillor Vandenberghe -- that Leduc County Council provides a letter to the City of Edmonton authorizing the purchase of Roll #5584000 located at S½ 7-51-25-W4 within Leduc County.

Carried Unanimously

International Overdose Awareness Day – August 31, 2018

Mrs. Eugene Rempel-Witten, Family Support Worker, and Lucille Erickson, New Sarepta Community Coordinator, provided a staff recommendation that Leduc County recognize Overdose Awareness Day on August 31, 2018.

317-18 Councillor Wanchuk -- that Leduc County Council receives as information the report provided by Family & Community Support Services to recognize August 31st, 2018 as International Overdose Awareness Day.

Carried Unanimously

Mrs. Rempel-Witten, Ms. Erickson and Mr. Ohnysty

Mrs. Rempel-Witten, Ms. Erickson and Mr. Ohnysty exited the Council Chamber at 2:02 p.m.

JD

Request Adjustment of Property Taxes Due to Fire – Tax Roll #725038, Fiveland

Ms. Karen Burnand, Director of Assessment Services, provided a staff report with respect to the request by Cordalee and Dean Fiveland to adjust property taxes on Roll #725038 due to a fire.

318-18 Councillor Belozer -- that Leduc County Council prorate property taxes in the amount of \$1,596.20 on Tax Roll #725038 due to a fire that destroyed a residence and attached garage on Lot 8, Block 2, Plan 0725426, and further this consideration of a policy be brought forward to the Municipal Policy Review Committee.

Carried Unanimously

Ms. Burnand

Ms. Burnand exited the Council Chamber at 2:06 p.m.

Messrs. Mryglod and Downey

Messrs. Des Mryglod, Director of Public Works & Engineering; and Dean Downey, Manager of Utilities, entered the Council Chamber at 2:07 p.m.

2018 Road Program Adjustments

Mr. Des Mryglod, Director of Public Works & Engineering, provided a staff recommendation with respect to amendments to the 2018 road program.

319-18 Councillor Wanchuk -- that Leduc County Council approves the amendments to the 2018 Road Program as follows:

- 1) Delete Sparrow Drive Overlay Program – from Airport Road to Highway 625; and
- 2) Add 5th Street Overlay Project – from Airport Road to CP Track.

Carried Unanimously

Emergency Bridge Repair Funding – BF 06547 and 06888

Mr. Mryglod provided a staff recommendation with respect to emergency bridge repair funding.

320-18 Councillor Smith -- that Leduc County Council approves \$120,000 from the Stabilization & Contingency Fund Stabilization General Reserve Funds and directs administration to proceed with emergency repair work on Bridge Files 06547 and 06888; and further that administration provide a report back to the next Public Works Committee on the deck replacement for Bridge File 06547.

Carried Unanimously

Recess

The meeting recessed at 2:17 p.m. and reconvened at 2:21 p.m. with Mayor Tanni Doblanko as Chair and Council Members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Ray Scobie and Glenn Belozer present.

Also present were:

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager of Financial and Corporate Services
- Grant Bain, Director of Planning & Development
- Joyce Gavan, Recording Secretary
- Colin Richards, Team Lead Development
- Charlene Haverland, Manager of Development Services

JD

- Katherine Degaust, Communications Coordinator
- Lindsay Chambers, Communications Coordinator

Present as well were four other individuals.

Public Works Policy –Utility Governance

Mr. Dean Downey, Manager of Utilities, presented the Utility Governance Policy for approval.

321-18 Councillor Vandenberghe -- that Leduc County Council approves the Utility Governance Policy UT-04 under the Public Works & Engineering Department.

Carried Unanimously

Public Works Policy – Utility Fiscal

Mr. Dean Downey, Manager of Utilities, presented the Utility Fiscal Policy for approval.

322-18 Mayor Doblanko -- that Leduc County Council approves the Utility Fiscal Policy UT-05 under the Public Works & Engineering Department.

Carried Unanimously

Messrs. Mryglod and Downey

Messrs. Mryglod and Downey exited the Council Chamber at 2:28 p.m.

Proposed Amendments – Regulating Cannabis Uses: Leduc County Land Use Bylaw No. 7-08 and New Sarepta Land Use Bylaw 216

Mr. Colin Richards, Team Lead Development, provided a staff report with options for the proposed amendments to Leduc County Land Use Bylaw 7-08 and New Sarepta Land Use Bylaw 216 with respect to regulating cannabis uses.

Amendments to Leduc County Land Use Bylaw No. 7-08 and New Sarepta Land Use Bylaw 216 – Regulating Cannabis Uses

323-18 Mayor Doblanko -- that Council consider Option 1 for the regulating of cannabis uses and provide first, second and third readings to amend the Leduc County Land Use Bylaw No 7-08 and New Sarepta Land Use Bylaw 216.

Carried

Pro: Mayor Doblanko and Councillors Scobie, Belozer, Wanchuk and Vandenberghe
Con: Councillors Smith and Lewis

Bylaw No. 22-18 – Amendment to Leduc County Land Use Bylaw No. 7-08 – Regulating Cannabis Uses

324-18 Councilor Belozer – that Bylaw No. 23-28 be given first reading to amend the Leduc County Land Use Bylaw 7-08 incorporating Option 1, as presented.

Carried

Pro: Mayor Doblanko and Councillors Belozer, Scobie, Wanchuk and Vandenberghe
Con: Councillors Smith and Lewis

325-18 Councillor Wanchuk -- that Bylaw No. 22-18 be given second reading.

Carried

Pro: Mayor Doblanko and Councillors Wanchuk, Vandenberghe, Scobie and Belozer
Con: Councillors Smith and Lewis

326-18 Councillor Belozer -- that Bylaw No. 22-18 be given third reading with the unanimous consent of the council members present.

Carried

Pro: Mayor Doblanko and Councillors Belozer, Scobie and Wanchuk

Con: Councillors Vandenberghe, Smith and Lewis

Bylaw No. 23-18 – Amendment to New Sarepta Land Use Bylaw No. 216 – Regulating Cannabis Uses

327-18 Councillor Belozer -- that Bylaw No. 23-18 be given first reading to amend the New Sarepta Land Use Bylaw 216 incorporating Option 1, as presented.

Carried

Pro: Mayor Doblanko and Councillors Belozer, Scobie, Wanchuk and Vandenberghe

Con: Councillors Smith and Lewis

328-18 Councillor Wanchuk -- that Bylaw No. 23-18 be given second reading.

Carried

Pro: Mayor Doblanko and Councillors Wanchuk, Scobie, Belozer and Vandenberghe

Con: Councillors Smith and Lewis

329-18 Mayor Doblanko -- that Bylaw No. 23-18 be given third reading with the unanimous consent of the council members present.

Carried

Pro: Mayor Doblanko and Councillors Scobie, Belozer and Wanchuk

Con: Councillors Vandenberghe, Smith and Lewis

Mrs. Haverland, Mr. Richards and Two Individuals

Mrs. Haverland, Mr. Richards and two individuals exited the Council Chamber at 2:59 p.m.

Edmonton Metropolitan Region Board Update

Mr. Grant Bain, Director of Planning & Development, provided an update on the activities of the Edmonton Metropolitan Region Board.

330-18 Councillor Smith -- that Leduc County Council receives as information the update on the Edmonton Metropolitan Region Board.

Carried Unanimously

Bylaw No. 24-18 – Establish a Regional Assessment Review Board and Rescind Bylaw No. 6-10

331-18 Councillor Smith -- that Bylaw No. 24-18 be given first reading to establish a Regional Assessment Review Board and that Bylaw No. 6-10 be rescinded.

Carried Unanimously

332-18 Councillor Vandenberghe -- that Bylaw No. 24-18 be given second reading.

Carried Unanimously

333-18 Councillor Lewis -- that Bylaw No. 24-18 be given third reading with the unanimous consent of the council members present.

Carried Unanimously

334-18 Councillor Scobie -- that Bylaw No. 24-18 be given third and final reading.

Carried Unanimously

Agreement with Partner Municipalities – Regional Assessment Review Board

335-18 Councillor Wanchuk -- that Leduc County Council enters into agreements with the following partner municipalities for a three (3) year term (January 1, 2019 to December 31, 2021) to establish the Leduc County Regional Assessment Review Board:

- Town of Beaumont
- Town of Thorsby
- Village of Warburg

and further, terminates the agreement with the Village of Breton, effective February 28, 2019.

Carried Unanimously

Appointment of Leduc County Public Members – Regional Assessment Review Board

336-18 Councillor Belozer -- that Leduc County Council reaffirms the appointments of Leduc County Public Members John Schonewille and Mary-Ann McDonald for a term expiring 2019.

Carried Unanimously

Government Services Policy – CM-01 Whistleblower

Mrs. Roseanne Hall, Director of Corporate Services, presented for approval the Government Services Policy CM-01 Whistleblower.

337-18 Councillor Vandenberghe -- that Leduc County Council approves Government Services Policy CM-01 Whistleblower, as presented.

Carried Unanimously

Mrs. Hall and Mrs. Degaust

Mrs. Hall and Mrs. Degaust exited the Council Chamber at 3:03 p.m.

Government Services Policy – CM-02 Memberships

338-18 Councillor Lewis -- that Leduc County Council approves Government Services Policy CM-02 Approved Memberships, and further that this be reviewed at the 2018 Organizational meeting.

Carried Unanimously

Edmonton Metropolitan Region Board Integrated Transportation & Transit Systems Working Group Resolution

339-18 Councillor Vandenberghe -- that Leduc County Council accepts the invitation from the Cities of Edmonton and St. Albert to sign on to the Memorandum of Understanding (MoU) and join the Regional Transit Services Transition Team.

Carried Unanimously

2018 – 2021 Strategic Plan

340-18 Councillor Smith -- that Leduc County Council approves the 2018-2021 Leduc County Strategic Plan, as presented.

Carried Unanimously

Councillor Committee Report

Mayor Doblanko provided reports on the following events:

- Calmar Fire Hall Grand Opening – September 15th, 2018
- Municipal Development Plan Open Houses – August 28th, 29th and 30th, 2018

341-18 Councillor Wanchuk -- that the reports provided by Mayor Doblanko on the Calmar Fire Hall Grand Opening and Municipal Development Plan Open Houses, be received as information.

Carried Unanimously

Information Items

342-18 Councillor Lewis -- that the following items be received as information:

1. July 17 2018 letter from Alberta Justice and Solicitor General following up on the County's June 22, 2018 letter requesting clarification on the Royal Canadian Mounted Police (R.C.M.P.) policing within Leduc County.
2. July 25, 2018 letter from the Hon. Anderson, Minister of Alberta Municipal Affairs providing a copy of Ministerial Order No. MSL: 047/18 making changes to the Intermunicipal Collaboration Frameworks (ICF) and Intermunicipal Development Plans (IDP).
3. August 8, 2018 letter from Alberta Municipal Affairs informing of acceptance of the following amended capital project applications:
 - CAP-4519 Highway 625 Upgrades (amended) \$401,997
 - CAP-5584 Multi Year Communication System Upgrades (amended) \$893,934
 - CAP-7690 Road Rehabilitation (amended) \$1,358,186
 - CAP-7694 Fire Vehicles Replacement (amended) \$1,443,644
4. Summary of Mayor and Councillor activities for July, 2018.


Carried Unanimously

Adjournment

343-18 Councillor Belozer -- that the Regular County Council meeting be adjourned.

Carried Unanimously

The Regular Council meeting concluded at 3:18 p.m.



Mayor



County Manager