



**REGULAR COUNCIL  
MEETING AGENDA**  
**Tuesday, February 26, 2019**

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1. **ORDER – 1:30 p.m.**

2. **ADOPTION OF AGENDA**

3. **ADOPTION OF PREVIOUS MINUTES**

- Regular Council Meeting – February 12, 2019

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4. **1:30 p.m. - PUBLIC PRESENTATIONS**

- a) Public
- b) Recognition of Staff Years of Service

5. **DEPARTMENT REPORTS / RECOMMENDATIONS**

a) **1:45 p.m. Policy Approvals**

i) **Public Works & Engineering:**

- a. Policy UT-07 Utilities Level of Service
- b. Policy PG-03 Snow Clearing County Roads
- c. Policy PG-04 Snow Clearing Private Driveways

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Dean Downey

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ii) **Government Services – County Manager:**

- a. Policy AM-01 Asset Management

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Renee

b) **2:00 p.m. Parks & Recreation**

i) **Vistas Parks Strategy**

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Dean Ohnysty &  
Nicholaus M.

c) **2:15 p.m. Planning & Development**

i) **Edmonton Metropolitan Region Board Update**

Grant

d) **2:30 p.m. Finance**

i) **2018 Year End**

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Natasha

6. **NEW BUSINESS**

- a)

7. **COUNCILLOR COMMITTEE REPORTS**

8. **INFORMATION ITEMS**

- a)

9. **ADJOURNMENT**

√ Attachment Provided

**MINUTES OF THE REGULAR COUNTY COUNCIL MEETING, LEDUC COUNTY, HELD ON TUESDAY, FEBRUARY 26, 2019 IN THE COUNCIL CHAMBER OF THE COUNTY CENTRE BUILDING, NISKU, ALBERTA.**

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**Order and Roll Call**

The meeting was called to order at 1:30 p.m., Tuesday, February 26, 2019 by Mayor Tanni Doblanko as Chair with Council Members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozar and Ray Scobie present.

Also present were:

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager of Financial and Corporate Services
- Grant Bain, Director of Planning & Development
- Joyce Gavan, Recording Secretary
- Rudy Zacharias, Manager of Communications
- Katherine Degaust, Communications Coordinator
- Roseanne Hall, Director of Corporate Services
- Roxanne Girard, Manager of Human Resources & Health & Safety and Corporate Support
- Des Mryglod, Director of Public Works & Engineering
- Dean Downey, Manager of Utilities
- Dawn Gavin, Administrative Assistant, Public Works & Engineering
- Dean Ohnysty, Director of Community Services
- Nicholaus Moffat, Supervisor of Parks Planning
- Charlene Haverland, Manager of Current Planning
- Carol Tabone, Manager of Family Support Services
- Adam Jorgensen, Truck Driver, Public Works & Engineering
- Ata Muhammad, Planner 1
- Rejean Bolduc, Utility Worker
- Wade Pynn, Utility Worker
- Rob Kainz, Manager of Information Technology
- Dennis Bilyk, System Support Technologist

Present as well was one other individual.

**Agenda Adoption**

**27-19** Councillor Scobie -- that the agenda for the February 26, 2019 Regular County Council meeting be adopted as circulated.

Carried Unanimously

**Previous Minutes - Regular Meeting – February 12, 2019**

**28-19** Councillor Lewis -- that the February 12, 2019 regular Council meeting minutes be confirmed as circulated.

Carried Unanimously

**Public Presentation**

Mayor Doblanko asked if there was anyone in attendance to provide a public presentation, and there was no one.



**Recognition of Staff Years of Service Presentations**

The following staff members were presented with Years of Service Awards as follows:

**Five Years Service**

- Carol Tabone, Manager of Family Support Services
- Ata Muhammad, Planner 1
- Adam Jorgensen, Truck Driver, Public Worker
- Rejean Bolduc, Utility Worker
- Wade Pynn, Utility Worker

**Ten Years Service**

- Dennis Bilyk, System Support Technologist

**Thirty Years Service**

- Joyce Gavan, Executive Assistant, County Manager
- Rick Thomas, Deputy County Manager

Messrs. Kainz, Jorgensen, Muhammad, Bolduc, Pynn, Bilyk and Mrs. Tabone

Messrs. Kainz, Jorgensen, Muhammad, Bolduc, Pynn, Bilyk and Mrs. Tabone exited the Council Chamber at 1:45 p.m.

**Policy UT-07 Utilities Level of Service**

Mr. Dean Downey, Manager of Utilities, presented a staff report recommending approval of the Utilities Level of Service Policy UT-07, as reviewed at the February 11<sup>th</sup>, 2019 Municipal Policy Review Committee meeting.

**29-19** Councillor Lewis -- that Leduc County Council approves the Utilities Level of Service Policy UT-07, as presented.

Carried Unanimously

Mr. Downey; Mrs. Hall and Mrs. Girard

Mr. Downey; Mrs. Hall and Mrs. Girard exited the Council Chamber at 1:49 p.m.

**Public Works Policies**

**- Policy PG-03 Snow Clearing – County Roads**

**- Policy PG-04 Snow Clearing – Private Driveways**

Mr. Des Mryglod, Director of Public Works & Engineering, provided staff recommendations for approval of Public Works policies, as reviewed at the January 31<sup>st</sup>, 2019 Municipal Policy Review Committee meeting.

**30-19** Councillor Belozer -- that Leduc County Council approves the Snow Clearing – County Roads Policy PG-03, as presented.

Carried Unanimously

**31-19** Councillor Wanchuk -- that Leduc County Council approves the Snow Clearing – Private Driveways Policy PG-04, as presented.

Carried Unanimously

Mr. Mryglod and Ms. Gavin

Mr. Mryglod and Ms. Gavin exited the Council Chamber at 1:54 p.m.

**Policy AM-01 Asset Management**

Mrs. Renee Klimosko, General Manager, presented a staff report recommending approval of the Asset Management Policy AM-01, as reviewed at the February 11<sup>th</sup>, 2019 Municipal Policy Review Committee meeting.

**32-19** Councillor Belozer -- that Leduc County Council approves the Asset Management Policy AM-01, as presented.

Carried Unanimously

**Vistas Parks Strategy**

Messrs. Dean Ohnysty, Director of Community Services; and Nicholaus Moffat, Supervisor of Parks Planning, reviewed the Vistas Parks Strategy with Council.

**Mrs. Wice**

Mrs. Natasha Wice, Director of Finance, entered the Council Chamber at 2:09 p.m.

**33-19** Councillor Smith -- that Leduc County Council approves the Vistas Parks Strategy.

Carried Unanimously

**Messrs. Ohnysty and Moffat**

Messrs. Ohnysty and Moffat exited the Council Chamber at 2:17 p.m.

**Edmonton Metropolitan Region Board Update**

Mr. Grant Bain, Director of Planning and Development, provided an update on the activities of the Edmonton Metropolitan Region Board.

**34-19** Councillor Lewis -- that Leduc County Council receives as information the update on the Edmonton Metropolitan Region Board.

Carried Unanimously

**2018 Year End**

Mrs. Natasha Wice, Director of Finance, provided a staff report on the 2018 year-end financial transactions required.

**35-19** Councillor Belozer -- that Leduc County Council approves the 2018 year-end financial transactions required as outlined in the following:

- 1) 2018 carry forward requests of \$6,753,689:
  - a. Approval of the carry forward projects, with a project total dollar value of \$6,104,376.
  - b. Approval of the carry forward projects with a change of scope with a value of \$435,073.
  - c. Approval of the following transfers for projects with future commitments:
    - i. Transfer \$61,440 from capital stabilization – general reserve to operating special purpose reserve for project 2017-062.
    - ii. Transfer \$85,000 from capital stabilization – road reserve to operating special purpose reserve for project 2016-054-1.06.
    - iii. Transfer \$67,800 from road offsite levies to capital special purpose reserve for project 2018-CP-038.
- 2) 2018 funding approvals:



- a. Approval of the over expenditures within the major and capital project plans with the following funding sources:
  - i. Tax - \$362,931
  - ii. Reserves - \$275,837
  - iii. Municipal Sustainability Initiative Capital Grant - \$302,115
  - iv. Roads offsite levy - \$25,319
- 3) Year-end utility approval of year-end transactions:
  - a. Nisku Water – contribution to operating Nisku water repair and replacement reserve of \$226,034
  - b. Nisku Sewer – contribution to operating Nisku sewer rate stabilization reserve of \$2,441
  - c. New Sarepta Sewer – contribution to operating New Sarepta repair and replacement reserve of \$57,439
  - d. Nisku Transfer Station – contribution to operating Nisku Transfer Station stabilization reserve of \$107,908
  - e. Lagoons – contribution to operating Lagoons stabilization reserve of \$10,254.

Carried Unanimously

Mrs. Wice

Mrs. Wice exited the Council Chamber at 2:38 p.m.

**Councillor Committee Report**

There were no Councillor Committee reports.

**Information Items**

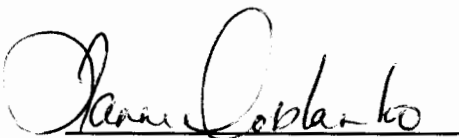
There were no information items.

**Adjournment**

**36-19** Councillor Smith -- that the Regular County Council meeting be adjourned.

Carried Unanimously

The Regular Council meeting concluded at 2:38 p.m.

  
Mayor

  
County Manager