

**REGULAR COUNCIL
MEETING AGENDA
Tuesday, December 10, 2019**

1. **ORDER – 1:30 p.m.**

2. **ADOPTION OF AGENDA**

3. **ADOPTION OF PREVIOUS MINUTES**
 - Regular Council Meeting – November 26, 2019 √

4. **1:30 p.m. - PUBLIC PRESENTATIONS**
 - a) 1:30 p.m. Cheque Presentation – Erika Tessier, 2019 Recipient of George L. Saubak Memorial Fund Scholarship
 - b) Public
 - c) Recognition of Staff Years of Service

5. **DEPARTMENT REPORTS / RECOMMENDATIONS**
 - a) 1:35 p.m. Finance
 - i) Tax & Penalty Write-Offs √ Natasha Wice

 - b) 1:40 p.m. Fire Services
 - i) Bylaw – Regulation of Burning of Combustible Debris within Nisku Industrial Park and Rescind Bylaw No. 55-88 √ Brad G & Keven
 - ii) Results of the Nisku Industrial Business Park 5 Month Trail for On-Line Burn Permit √ Brad G & Keven
 - iii) Bylaw – Leduc County Emergency Management Regional Agency and Rescind Bylaw No. 14-18 √ Ivana & Keven

 - c) 1:45 p.m. Parks & Recreation
 - i) Recreation Cost Share Agreement – Town of Devon 2019 Budget Payment (*deferred at November 26, 2019 Council meeting*) Dean Ohnysty

 - d) 2:00 p.m. Planning & Development
 - i) Leduc County Safety Codes Quality Management Plan (QMP)2019 √ Steve Neff

 - e) 2:15 p.m. Communications
 - i) Leduc County Brand Visuals √ Renee

6. **NEW BUSINESS**
 - a) Bylaw – Amend Road Closure Bylaw No. 29-18 √ Rick T.
 - b) Project Members Agreement – Regional Transit Smart Fare System √ Rick T.
 - c) Appointment to Leduc County Library Board √ Duane
 - d) New Sarepta Business Owners' Financial Relief Requests √ Renee

√ Attachment Provided



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7. **INFORMATION ITEMS**

8. **ADJOURNMENT**

√ Attachment Provided

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MISSION: *Leduc County is dedicated to serving its citizens and will create an enhanced quality of life through effective leadership, committed partnerships and open, transparent communication.*

MINUTES OF THE REGULAR COUNTY COUNCIL MEETING, LEDUC COUNTY, HELD ON TUESDAY, DECEMBER 10, 2019 IN THE COUNCIL CHAMBER OF THE COUNTY CENTRE BUILDING, NISKU, ALBERTA.

Order and Roll Call

The meeting was called to order at 1:30 p.m., Tuesday, December 10, 2019 by Mayor Tanni Doblanko as Chair and Council Members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk and Glenn Belozer present. Councillor Ray Scobie was absent due to personal reasons.

Also present were:

- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager of Financial and Corporate Services
- Grant Bain, Director of Planning & Development
- Joyce Gavan, Legislative Coordinator
- Ling Zhao, Payroll & Benefits Administrator
- Marty McCrea, Manager of Payroll and Revenue Service
- Natasha Wice, Director of Finance
- Keven Lefebvre, Fire Chief
- Brad Gurmin, Fire Marshall
- Ivana Irwin, Deputy Fire Chief of Emergency Management
- Dean Ohnysty, Director of Community Services
- Carol Tabone, Manager of Family Support Services
- Loretta Hannah, Early Years and FASD Coordinator
- Alicia Martell, Early Childhood Support Specialist

Agenda Adoption

406-19 Councillor Wanchuk -- that the agenda for the December 10, 2019 regular County council meeting be adopted with the following amendments:

Deletion:

4. a) 1:30 p.m. Cheque Presentation – George L. Saubak Memorial Fund Scholarship

Addition:

6. e) Bylaw – 2020 Utilities Services Fees & Charges Schedule and Rescind Bylaw No. 34-19

Carried Unanimously

Previous Minutes - Regular Meeting – November 26, 2019

407-19 Councillor Lewis -- that the November 26, 2019 regular county council meeting minutes be confirmed as circulated.

Carried Unanimously

Public Presentation

Mayor Doblanko asked if there was anyone in attendance to provide a presentation, and there was no one.

Recognition of Staff Years of Service Presentation

The following staff members were presented with years of service award:



Five (5) Years

Alicia Martell, Early Childhood Support Specialist
Ling Zhao, Payroll & Benefits Administrator

Mr. Ohnysty, Mrs. Tabone, Mrs. Hannah, Mrs. Martell, Mrs. McCrea, and Mrs. Zhao

Mr. Ohnysty, Mrs. Tabone, Mrs. Hannah, Mrs. Martell, Mrs. McCrea and Mrs. Zhao exited the council chamber at 1:33 p.m.

Tax and Penalty Write-offs

Natasha Wice, Director of Finance, presented a staff report recommending approval of the recommended tax account balances for write-off in 2019.

408-19 Councillor Belozor -- that Leduc County council approves the following tax account balances for write-off in 2019 in the amount of \$1,108.16:

Roll No.	Tax Levy	Penalty	Balance	Description
8516051	145.36	17.96	\$ 163.32	2019 Tax Levy & Penalty (Uncollectable/Orphan Wells)
8656002	99.18	12.26	\$ 111.44	2019 Tax Levy & Penalty (Uncollectable/Orphan Wells)
8656003	109.45	13.53	\$ 122.98	2019 Tax Levy & Penalty (Uncollectable/Orphan Wells)
8656004	96.68	11.95	\$ 108.63	2019 Tax Levy & Penalty (Uncollectable/Orphan Wells)
8656005	45.10	5.58	\$ 50.68	2019 Tax Levy & Penalty (Uncollectable/Orphan Wells)
8709001	211.01	26.08	\$ 237.09	2019 Tax Levy & Penalty (Uncollectable/Orphan Wells)
8763000	139.20	17.20	\$ 156.40	2019 Tax Levy & Penalty (Uncollectable/Orphan Wells)
8900450	140.28	17.34	\$ 157.62	2019 Tax Levy & Penalty (Uncollectable/Orphan Wells)
Total	\$ 986.26	\$ 121.90	\$ 1,108.16	

Carried Unanimously

Mrs. Wice

Mrs. Wice exited the council chamber at 1:36 p.m.

Regulation of Burning of Combustible Debris within Nisku Industrial Park and Rescind Bylaw No. 55-88

Fire Marshall Brad Gurmin, presented a staff report recommending the approval of a new bylaw for the regulation of burning of combustible debris within Nisku Industrial Park and that Bylaw No. 55-88 be rescinded.

Mr. Nelson

Clarence Nelson, Director of Enforcement Services, entered the council chamber at 1:38 p.m.

Bylaw No. 36-19 - Regulation of Burning of Combustible Debris within Nisku Industrial Park and Rescind Bylaw No. 55-88

409-19 Councillor Smith -- that Bylaw No. 36-19 be given first reading for the regulation of burning of combustible debris within Nisku Industrial Park and that Bylaw No. 55-88 be rescinded.

Carried Unanimously

410-19 Councillor Lewis – that Bylaw No. 36-19 be given second reading.

Carried Unanimously

411-19 Councillor Vandenberghe – that Bylaw No. 36-19 be given third reading with the unanimous consent of the council members present.

Carried Unanimously

412-19 Councillor Belozer – that Bylaw No. 36-19 be given third reading.

Carried Unanimously

Results of the Nisku Industrial Park 5 Month Trial of On-Line Burn Permits

Fire Chief Keven Lefebvre and Fire Marshall Brad Gurmin, presented a staff report recommending the approval of the on-line burn permit program for the Nisku Industrial Park.

413-19 Mayor Doblanko -- that Leduc County council approves the on-line burn permit program for the Nisku Industrial Park.

Carried Unanimously

Mr. Neff

Steve Neff, Manager of Safety Codes, entered the council chamber at 1:50 p.m.

Establish the Leduc County Emergency Management Regional Agency and Rescind Bylaw No. 14-18

Deputy Fire Chief Ivana Irwin presented a staff report recommending the approval of a new bylaw for the establishment of the Leduc County Emergency Management Regional Agency and that Bylaw No. 14-18 be rescinded.

Bylaw No. 37-19 – Establish the Leduc County Emergency Management Regional Agency and Rescind Bylaw No. 14-18

414-19 Councillor Vandenberghe -- that Bylaw No. 37-19 be given first reading for the establishment of the Leduc County Emergency Management Regional Agency and that Bylaw No. 14-18 be rescinded.

Carried Unanimously

415-19 Councillor Belozer – that Bylaw No. 37-19 be given second reading.

Carried Unanimously

416-19 Councillor Wanchuk – that Bylaw No. 37-19 be given third reading with the unanimous consent of the council members present.

Carried Unanimously

417-19 Councillor Smith – that Bylaw No. 37-19 be given third reading.

Carried Unanimously



Mr. Mryglod and Ms. Chambers

Des Mryglod, Director of Engineering & Utilities, and Lindsay Chambers, Communications Coordinator, entered the council chamber at 2:00 p.m.

Messrs. Lefebvre and Nelson and Ms. Irwin

Messrs. Lefebvre and Nelson and Ms. Irwin exited the council chamber at 2:01 p.m.

Leduc County Safety Codes Quality Management Plan (QMP) 2019

Steve Neff, Manager of Safety Codes, provided a staff recommendation for the approval of the Leduc County Safety Codes Quality Management Plan (QMP) for 2019.

418-19 Councillor Smith – that Leduc County council approves the Leduc County Safety Codes Quality Management Plan (QMP) for 2019.

Carried Unanimously

Messrs. Neff and Gurmin

Messrs. Neff and Gurmin exited the council chamber at 2:09 p.m.

Recreation Cost Share Agreement – Town of Devon 2019 Budget Payment

419-19 Councillor Lewis -- that consideration of the Recreation Cost Share Agreement – Town of Devon 2019 budget payment be referred back to administration for further discussion and referral back to a future council meeting in 2020.

Carried Unanimously

Leduc County Brand Visuals

Renee Klimosko, General Manager of Financial and Corporate Services, and Lindsay Chambers, Communications Coordinator, provided an overview of the Leduc County brand visuals.

420-19 Councillor Wanchuk – that Leduc County council approves the Leduc County brand visuals, as presented.

Carried Unanimously

Ms. Chambers

Ms. Chambers exited the council chamber at 2:21 p.m.

Bylaw No. 38-19 – Amend Road Closure Bylaw No. 29-18

421-19 Mayor Doblanko – that Bylaw No. 38-19 be given first reading to amend the Road Closure Bylaw No. 29-18 relating to an undeveloped government road allowance adjacent to the north of the NW 31-47-26-W4.

Carried Unanimously

Mr. Downey

Dean Downey, Manager of Utilities, entered the council chamber at 2:23 p.m.

Project Members Agreement – Regional Transit Smart Fare System

Deputy County Manager Rick Thomas provided a staff report recommending approval of the project members agreement relating to the regional transit smart fare system.



422-19 Mayor Doblanko – that Leduc County council declines the project members agreement relating to the Regional Transit Smart Fare System due to the short timeline for decision and lack of information and data.

Carried Unanimously

Appointment to Leduc County Library Board

423-19 Councillor Lewis – that Erika Lefevre be re-appointed as a public member to the Leduc County Library Board for a term expiring December 31, 2022.

Carried Unanimously

New Sarepta Business Owners' Financial Relief Request

Renee Klimosko, General Manager of Financial and Corporate Services, provided a staff report relating to requests by New Sarepta business owners for consideration of financial relief due to the negative impact by the road construction that occurred in New Sarepta during the 2018 and 2019 construction seasons.

424-19 Councillor Smith – that Leduc County council refers back to administration for further additional information (including a timeline of work provided) the requests by New Sarepta business owners for consideration of financial relief due to the negative impact by the road construction that occurred in New Sarepta during the 2018 and 2019 construction seasons.

Carried

Pro: Mayor Doblanko and Councillors Smith, Lewis, Vandenberghe and Belozar

Con: Councillor Wanchuk

Bylaw No. 39-19 – 2020 Utilities Services Fees & Charges Schedule and Rescind Bylaw No. 34-19

425-19 Councillor Lewis -- that Bylaw No. 39-19 be given first reading to establish the 2020 Utility Services Fees & Charges Schedule and that Bylaw No. 34-19 be rescinded, effective January 1, 2020.

Carried Unanimously

426-19 Councillor Belozar -- that Bylaw No. 39-19 be given second reading.

Carried Unanimously

427-19 Councillor Wanchuk -- that Bylaw No. 39-19 be given third reading with the unanimous consent of the Council members present.

Carried Unanimously

428-19 Councillor Smith -- that Bylaw No. 39-19 be given third reading.

Carried Unanimously

Information Items

There were no information items.



Adjournment

429-19 Councillor Lewis -- that the regular county council meeting be adjourned.

Carried Unanimously

The regular council meeting concluded at 2:36 p.m.

A handwritten signature in blue ink, appearing to read "Jannalee Blank", written over a horizontal line.

Mayor

A handwritten signature in blue ink, appearing to read "C. Clem", written over a horizontal line.

County Manager