



**REGULAR COUNCIL
MEETING AGENDA
Tuesday, November 26, 2019**

1. ORDER – 1:30 p.m.

2. ADOPTION OF AGENDA

3. ADOPTION OF PREVIOUS MINUTES

- Organizational Meeting – October 22, 2019
- Regular Council Meeting – October 22, 2019

✓
✓

4. 1:30 p.m. - PUBLIC PRESENTATIONS

- a) 1:30 p.m. Cheque Presentation - Spencer Sutherland, 2019 Recipient of Albert & Maria Rimer Memorial Fund Scholarship
- b) Recognition of Staff Years of Service
- c) Public

Roxanne Girard

5. DEPARTMENT REPORTS / RECOMMENDATIONS

a) 1:35 p.m. Corporate Services

- i) Information Management and Technology Policy IT-01

✓

Kent Pudlowski

b) 1:40 p.m. Enforcement Services

- i) Enhanced Peace Officer Contract – Black Friday and Boxing Day

✓

Clarence Nelson

c) 2:00 p.m. Planning & Development

- i) 2:00 p.m. Public Hearing – Proposed Amendment to Leduc County Land Use Bylaw No. 7-08 – Incorporate Resort Recreational Facility Use within Country Residential (CR) District, SW 32-50-23-W4, TA19-005, V. Kwatra

✓

Colin Richards

- ii) Agricultural Impact Assessment Policy LR-01

✓

Duncan Martin

- iii) Bylaw No. 27-19 (3rd Reading) – Amend Leduc County Land Use Bylaw No. 7-08, Seller's Oil Field Service Ltd. Of Devon

✓

Colin Richards

- iv) Bylaw – Leduc County / Village of Warburg Intermunicipal Collaborative Framework Agreement

✓

Jordan & Julie

d) 2:30 p.m. Public Works & Engineering

- i) Bylaw – Traffic Bylaw and Rescind Bylaw No. 27-18
- ii) Bylaw – Rescind Nisku Protocols Bylaw No. 32-10
- iii) Option to Purchase Agreement – Nisku Water Pump House Land
- iv) Leduc County / City of Leduc Water & Wastewater Mutual Aid Agreement

✓

Des & Clarence

✓

Des & Clarence

✓

Dean Downey

✓

Dean Downey

e) 2:45 p.m. Parks & Recreation

- i) Recreation Cost Share Agreement – Devon
 - a. 2018 Final Payment
 - b. 2019 Budget Payment

✓

Dean Ohnysty

✓

✓ Attachment Provided

REGULAR COUNCIL MEETING AGENDA

Tuesday, November 26, 2019

6. NEW BUSINESS

- | | | |
|-----------------------------------------------------------------------------------------------------------|---|-------------|
| a) Bylaw No. 24-19 (2 nd & 3 rd readings) – Establish Electoral Division Boundaries | ✓ | Rick Thomas |
| b) Enhanced Policing Agreement – School Resource Officer | ✓ | Rick Thomas |
| c) Bylaw – Establish an Intermunicipal Subdivision and Development Appeal Board (ISDAB) | ✓ | Joyce Gavan |

7. INFORMATION ITEMS

a)

8. ADJOURNMENT

✓ Attachment Provided

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MINUTES OF THE REGULAR COUNTY COUNCIL MEETING, LEDUC COUNTY, HELD ON TUESDAY, NOVEMBER 26, 2019 IN THE COUNCIL CHAMBER OF THE COUNTY CENTRE BUILDING, NISKU, ALBERTA.

Order and Roll Call

The meeting was called to order at 1:30 p.m., Tuesday, November 26, 2019 by Mayor Tanni Doblanko as Chair and Council Members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk and Ray Scobie present. Councillor Glenn Belozer was absent due to medical leave.

Also present were:

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager of Financial and Corporate Services
- Grant Bain, Director of Planning & Development
- Joyce Gavan, Legislative Coordinator
- Roxanne Girard, Manager of HR, HSE & Corporate Support
- Roseanne Hall, Director of Corporate Services
- Kent Pudlowski, Manager of Information Management and Technology
- Tammy Elzinga, Utilities Officer
- Ed Lickoch, Transfer Station Attendant
- Dean Downey, Manager of Utilities
- Des Mryglod, Director of Engineering & Utilities
- Clarence Nelson, Director of Enforcement Services
- Greg Barker, Peace Officer
- Andy Patterson, Peace Officer

Also present were five other individuals.

Agenda Adoption

372-19 Councillor Lewis -- that the agenda for the November 26, 2019 Regular County Council meeting be adopted as circulated.

Carried Unanimously

Previous Minutes

- Organizational Meeting – October 22, 2019

- Regular Meeting – October 22, 2019

373-19 Councillor Smith -- that the October 22, 2019 Leduc County council organizational meeting minutes be confirmed as circulated.

Carried Unanimously

374-19 Councillor Wanchuk -- that the October 22, 2019 regular County council meeting minutes be confirmed as circulated.

Carried Unanimously

Public Presentation

Mayor Doblanko asked if there was anyone in attendance to provide a presentation, and there was no one.

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Cheque Presentation

Spencer Sutherland was presented with a cheque in the amount of \$1,104.26 as the recipient of the 2019 Albert & Maria Rimer Memorial Fund Scholarship.

Mr. Sutherland and One Individual

Mr. Sutherland and one individual exited the council chamber at 1:32 p.m.

Recognition of Staff Years of Service Presentation

The following staff members were presented with years of service award:

Ten (10) Years

Tammy Elzinga, Utilities Officer
Ed Lickoch, Transfer Station Attendant

Messrs. Mryglod and Downey; Ms. Elzinga and Mr. Lickoch

Messrs. Mryglod and Downey; Ms. Elzinga and Mr. Lickoch exited the council chamber at 1:34 p.m.

Information Management & Technology Policy IT-01

Kent Pudlowski, Manager of Information Management & Technology, presented a staff report recommending approval of the Information Management & Technology Policy IT-01.

375-19 Councillor Vandenberghe -- that Leduc County council approves the new Information Management & Technology Policy IT-01 and rescind the existing Communications Devices Policy IT-01 and Permitted Use of Internet Email and Computer Network Policy IT-02.

Carried Unanimously

Mr. Pudlowski and Mrs. Hall

Mr. Pudlowski and Mrs. Hall exited the council chamber at 1:36 p.m.

Enhanced Peace Officer Contract – Black Friday and Boxing Day

Clarence Nelson, Director of Enforcement Services, presented a staff report recommending short term RCMP enhanced policing services during Black Friday sales and Christmas Boxing Day sales events at the Edmonton International Airport Premium Outlet Collection Mall.

376-19 Councillor Smith -- that Leduc County council approves an application to Alberta Justice and Solicitor General for short term RCMP enhanced policing services during Black Friday sales (November 29, 2019) and Christmas Boxing Day (December 26, 2019) sales events at the Edmonton International Airport Premium Outlet Collection Mall.

Carried Unanimously

Messrs. Nelson, Barker and Patterson

Messrs. Nelson, Barker and Patterson exited the council chamber at 1:41 p.m.

Messrs. Evans, Richards, Desimone and Martin and Mrs. Vizbar

Jordan Evans, Manager of Long Range Planning; Colin Richards, Team Lead Development; Dave Desimone, Senior Planner; Duncan Martin, Senior Planner; and Julie Vizbar, Planner 1, entered the council chamber at 1:42 p.m.

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Agricultural Impact Assessment Policy LR-01

Duncan Martin, Senior Planner, presented a staff report recommending approval of the Agricultural Impact Assessment Policy LR-01.

377-19 Mayor Doblanko -- that Leduc County council approves the new Agricultural Impact Assessment Policy LR-01, with inclusion of maps as addendums to the Policy.

Carried Unanimously

Mr. Martin

Mr. Martin exited the council chamber at 1:51 p.m.

Bylaw No. 27-19 (3rd Reading) Amendment to Leduc County Land Use Bylaw No. 7-08 – Redistrict from Agricultural (AG) District to Industrial/Agricultural Resource (IAR) District – NW 28-49-26-W4, Seller's Oil Field Service Ltd. Of Devon

378-19 Councillor Smith – that Bylaw No. 27-19 be given third and final reading to amend the Leduc County Land Use Bylaw No. 7-08.

Carried

Pro: Councillors Smith, Lewis, Vandenberghe and Scobie

Con: Mayor Doblanko and Councillor Wanchuk

Bylaw No. 30-19 – Leduc County and Village of Warburg Intermunicipal Collaborative Framework Agreement

379-19 Councillor Lewis – that Bylaw No. 30-19 be given first reading to establish the Intermunicipal Collaboration Framework (ICF) with the Village of Warburg.

Carried Unanimously

380-19 Councillor Smith – that Bylaw No. 30-19 be given second reading.

Carried Unanimously

381-19 Councillor Scobie – that Bylaw No. 30-19 be given third reading with the unanimous consent of the council members present.

Carried Unanimously

382-19 Councillor Smith – that Bylaw No. 30-19 be given third reading.

Carried Unanimously

Mr. Evans and Mrs. Vizbar and Two Individuals

Mr. Evans and Mrs. Vizbar and two individuals exited the council chamber at 1:56 p.m.

Bylaw No. 24-19 (2nd & 3rd Readings) Establish Electoral Division Boundaries

383-19 Councillor Vandenberghe – that Bylaw No. 24-19 be given second reading to establish the electoral division boundaries.

Carried Unanimously

384-19 Councillor Wanchuk – that Bylaw No. 24-19 be given third and final reading.

Carried Unanimously

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Public Hearing – Proposed Amendment to Leduc County Land Use Bylaw No. 7-08 – Incorporate the Resort Recreational Facility Use as a Site-Specific Discretionary Use within the County Residential (CR) District at SW 32-50-23-W4, Vikaas Kwatra TA19-005

Mayor Doblanko convened the public hearing at 2:00 p.m. with respect to the proposed amendment to Leduc County Land Use Bylaw No. 7-08.

Mayor Doblanko noted there was a request for deferral by the applicant to allow for further discussion with the surrounding community.

Recess Public Hearing

Mayor Doblanko recessed the public hearing at 2:01 p.m. in accordance with the request.

Mr. Richards and Two Individuals

Mr. Richards and two individuals exited the council chamber at 2:02 p.m.

Messrs. Downey, Nelson, Barker and Patterson

Messrs. Dean Downey, Manager of Utilities; Clarence Nelson, Director of Enforcement Services; Greg Barker, Peace Officer; and Andy Patterson, Peace Officer, entered the council chamber at 2:03 p.m.

Enhanced Policing Agreement – School Resource Officer

Deputy County Manager Rick Thomas provided a staff report with respect to the Enhanced Policing Agreement for a school resource officer.

385-19 Councillor Vandenberghe -- that Leduc County council:

- provide written notice to the Alberta Justice and Solicitor General's office advising that Leduc County does not intend to renew or extend the Enhanced Policing Agreement for a school resource officer; and
- that a copy of the written notice be forwarded to Black Gold Regional School Division, Village of Warburg and Towns of Calmar and Thorsby as well as the RCMP Leduc Detachment Inspector and RCMP Thorsby Staff Sergeant.

Carried Unanimously

Bylaw No. 31-19 – Traffic Bylaw and Rescind Bylaw No. 27-18

386-19 Councillor Lewis – that Bylaw No. 31-19 be given first reading to establish the Traffic Bylaw to regulate the use of highways under the direction, control and management of the County and the parking of vehicles on such highways and on privately owned property located within the County, and that Bylaw No. 27-18 be rescinded.

Carried Unanimously

387-19 Councillor Smith – that Bylaw No. 31-19 be given second reading.

Carried Unanimously

388-19 Councillor Lewis – that Bylaw No. 31-19 be given third reading with the unanimous consent of the council members present.

Carried Unanimously

389-19 Councillor Vandenberghe – that Bylaw No. 31-19 be given third reading.

Carried Unanimously

Bylaw No. 32-19 – Rescind Nisku Protocols Monitoring Committee Bylaw No. 32-10

390-19 Councillor Lewis – that Bylaw No. 32-19 be given first reading to rescind the Nisku Protocols Monitoring Committee Bylaw No. 32-10.

Carried Unanimously

391-19 Councillor Vandenberghe – that Bylaw No. 32-19 be given second reading.

Carried Unanimously

392-19 Councillor Scobie – that Bylaw No. 32-19 be given third reading with the unanimous consent of the council members present.

Carried Unanimously

393-19 Councillor Wanchuk – that Bylaw No. 32-19 be given third reading.

Carried Unanimously

Messrs. Nelson, Barker and Patterson

Messrs. Nelson, Barker and Patterson exited the council chamber at 2:18 p.m.

Option to Purchase Agreement – Nisku Water Pumphouse Land, Plan 1011 MC, Lot B

Dean Downey, Manager of Utilities, presented a staff report recommending the execution of the Option to Purchase Agreement with the Capital Region Southwest Water Services Commission for Plan 1011MC, Lot B, known as the old Nisku water pumphouse.

394-19 Councillor Scobie -- that Leduc County execute the Option to Purchase Agreement with the Capital Region Southwest Water Services Commission for Plan 1011MC, Lot B, known as the old Nisku water pumphouse.

Carried Unanimously

Mr. Ohnysty

Mr. Dean Ohnysty, Director of Community Services, entered the council chamber at 2:21 p.m.

Leduc County and City of Leduc Water and Wastewater Mutual Aid Agreement

Des Mryglod, Director of Engineering and Utilities, presented a staff report recommending the execution of a water and wastewater mutual aid agreement with the City of Leduc.

395-19 Mayor Doblanko -- that Leduc County council:

- accepts as information the Leduc County and City of Leduc water and wastewater mutual aid agreement report;
- directs administration to execute the water and wastewater mutual aid agreement with the City of Leduc; and
- that administration bring a report back to the Public Works Committee within a year.

Carried Unanimously

Messrs. Mryglod and Downey

Messrs. Mryglod and Downey exited the council chamber at 2:33 p.m.

Recreation Cost Share Agreement – Town of Devon 2018 Final Payment

Dean Ohnysty, Director of Community Services, provided a staff report with respect to the 2018 final payment to the Town of Devon in accordance with the Recreation Cost Share Agreement.

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396-19 Councillor Wanchuk -- that Leduc County council accepts the 2018 statement provided by the Town of Devon for cost shared recreation and library services and forwards a final payment for the 2018 Recreation and Library cost share in the amount of \$8,563 to the Town of Devon.

Carried Unanimously

Recreation Cost Share Agreement – Town of Devon 2019 Budget Payment

Dean Ohnysty, Director of Community Services, provided a staff report with respect to the 2019 budget payment to the Town of Devon in accordance with the Recreation Cost Share Agreement.

397-19 Councillor Smith -- that consideration of the Recreation Cost Share Agreement – Town of Devon 2019 budget payment be deferred until the December 10, 2019 regular meeting.

Carried Unanimously

Mr. Ohnysty

Mr. Ohnysty exited the council chamber at 2:46 p.m.

Bylaw No. 33-19 – Establish an Intermunicipal Subdivision and Development Appeal Board (ISDAB) and Rescind Bylaw No. 13-18

398-19 Councillor Smith – that Bylaw No. 33-19 be given first reading to establish and Intermunicipal Subdivision and Development Appeal Board and that Bylaw No. 13-18 be rescinded.

Carried Unanimously

399-19 Councillor Scobie – that Bylaw No. 33-19 be given second reading.

Carried Unanimously

400-19 Councillor Lewis – that Bylaw No. 33-19 be given third reading with the unanimous consent of the council members present.

Carried Unanimously

401-19 Councillor Wanchuk – that Bylaw No. 33-19 be given third reading.

Carried Unanimously

Intermunicipal Subdivision and Development Appeal Board (ISDAB) Agreement with Partner Municipality - Village of Warburg

402-19 Councillor Lewis -- that Leduc County council enters into an Intermunicipal Subdivision and Development Appeal Board (ISDAB) Agreement with the Village of Warburg as a partner municipality for a three (3) year term.

Carried Unanimously

Appointment of Leduc County Public Members - Intermunicipal Subdivision and Development Appeal Board (ISDAB)

403-19 Mayor Doblanko – that Leduc County council reaffirms the following appointments of Leduc County Public Members on the Intermunicipal Subdivision and Development Appeal Board (ISDAB):

- Patrick Rudiger (*term expiring December 31, 2020*)
- Rod Giles (*term expiring December 31, 2021*)



- Mary-Ann McDonald (*term expiring December 31, 2021*)
- Doug Ruel (*term expiring December 31, 2021*)
- Councillor Rick Smith (*term expiring December 31, 2021*)
- Councillor Larry Wanchuk (*term expiring December 31, 2021*).

Carried Unanimously

Appointment of Leduc County Clerk(s) - Intermunicipal Subdivision and Development Appeal Board (ISDAB)

404-19 Councillor Smith – that Leduc County council appoints the following Clerk(s) to the Intermunicipal Subdivision and Development Appeal Board (ISDAB):

- Joyce Gavan, Legislative Coordinator (*term expiring December 31, 2021*)
- Duane Coleman, County Manager (*term expiring December 31, 2021*)

Carried Unanimously

Information Items


There were no information items.

Adjournment

405-19 Councillor Wanchuk -- that the regular County council meeting be adjourned.

Carried Unanimously

The regular council meeting concluded at 2:52 p.m.



Mayor



County Manager