

**ORGANIZATIONAL MEETING AGENDA  
COUNCIL CHAMBER, COUNTY CENTRE, NISKU  
Tuesday, October 22, 2019**

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1. **ORDER – 9:00 a.m.**
2. **APPOINTMENT OF MAYOR & REVIEW DEPUTY MAYOR  
TERMS OF OFFICE**
  - a) Selection Procedure for Appointment of Mayor ✓
    - a) Mayor – Section 150(2), 159 & 185.1
  - b) Appointment of Mayor
  - c) Oath of Office – Mayor
  - d) Re-affirm Deputy Mayor Appointments & Terms of Office (8 months) ✓
3. **ADOPTION OF AGENDA**
4. **LEDUC COUNTY APPOINTMENTS**
  - a) Appointments to Internal Boards & Committees (NOTE: ✓  
*Appointments of Chair/Vice Chair will be done at first Committee  
meeting following Organizational Meeting*)
    - i) Review Members at Large Appointments ✓
  - b) Council Representations to External Boards and Committees ✓
    - i) Review Members at Large Appointments ✓
  - c) Solicitor ✓
  - d) Returning Officer ✓
5. **REGULAR MEETING DATES** ✓
  - a) County Council Meetings (Governance & Priorities, Regular and Workshop)
  - b) Public Works Committee Meetings
  - c) Agricultural Service Board Meetings
  - d) Subdivision Authority Meetings
6. **COUNCIL POLICY REVIEW**
  - a) Approved Memberships Policy CM-02 ✓
7. **OTHER BUSINESS**
  - a) Destroying of Ballots – Secret Ballot Elections (*if required*)
8. **ADJOURNMENT**

✓ Attachment Provided 

**MINUTES OF THE ORGANIZATIONAL MEETING OF LEDUC COUNTY COUNCIL HELD ON TUESDAY, OCTOBER 22, 2019, IN THE COUNCIL CHAMBER OF THE COUNTY CENTRE BUILDING, NISKU, ALBERTA.**

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**Order and Roll Call**

The meeting was called to order at 9:00 a.m., Tuesday, October 22, 2019 by Deputy County Manager Rick Thomas with Council Members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Tanni Doblanko, Glenn Belozor and Ray Scobie present.

Also present when the meeting was called to order were:

- Rick Thomas, Deputy County Manager;
- Renee Klimosko, General Manager of Financial and Corporate Services;
- Grant Bain, Director of Planning and Development;
- Joyce Gavan, Recording Secretary;
- Katherine Degaut, Communications Coordinator.

**Welcome**

Rick Thomas, Deputy County Manager, welcomed those in attendance to the 2019 Organizational meeting of the Council for Leduc County.

**Term of Office**

Mr. Thomas confirmed the following Term of Office for the Councillors of Leduc County:

<u>Councillor</u>	<u>Electoral Division</u>	<u>Date of Election</u>	<u>Term Expires</u>
Rick Smith	Electoral Division No. 1	October 16, 2017	October, 2021
Kelly-Lynn Lewis	Electoral Division No. 2	October 16, 2017	October, 2021
Kelly Vandenberghe	Electoral Division No. 3	October 16, 2017	October, 2021
Larry Wanchuk	Electoral Division No. 4	October 16, 2017	October, 2021
Tanni Doblanko	Electoral Division No. 5	October 16, 2017	October, 2021
Glenn Belozor	Electoral Division No. 6	October 16, 2017	October, 2021
Raymond Scobie	Electoral Division No. 7	October 16, 2017	October, 2021

**Selection Procedure/Appointment of Mayor**

Mr. Thomas outlined the procedure for the selection/appointment of Mayor as outlined in Bylaw No. 11-15 Regular Meeting Proceedings and Sections 150(2), 159 and 185.1 of the Municipal Government Act.

**Scrutineers**

**336-19** Councillor Wanchuk – that Rick Thomas, Deputy County Manager and Renee Klimosko, General Manager of Financial & Corporate Services, act as scrutineers for the secret ballot elections if required.

Carried Unanimously

**Nominations for Mayor**

Mr. Thomas called for nominations for the position of Mayor.

Councillor Scobie nominated Councillor Tanni Doblanko for the position of Mayor.

Councillor Vandenberghe nominated Councillor Vandenberghe for the position of Mayor.



**Nominations Cease - Mayor**

**337-19** Councillor Belozer -- that nominations cease for the position of Mayor for 2019.

Carried Unanimously

Deputy County Manager Thomas declared nominations cease for the position of Mayor.

A secret ballot vote was conducted.

**Appointment of Mayor**

Mr. Thomas announced Councillor Tanni Doblanko elected as Mayor.

**Oath of Office - Mayor**

The Oath of Office for the position of Mayor was administered to Tanni Doblanko.

**Mayor Doblanko Assumed the Chair**

Mayor Doblanko expressed appreciation, assumed the Chair and proceeded to Chair the balance of the Organizational Meeting.

**Terms of Office - Deputy Mayor**

**338-19** Councillor Vandenberghe -- that Council re-affirms the appointments of Deputy Mayor for an eight month rotational term as follows:

<u>Councillor</u>	<u>Division</u>	<u>Term</u>
Rick Smith	Division 1 -	October 24, 2017 to June 30, 2018
Kelly-Lynn Lewis	Division 2 -	July 1, 2018 to February 28, 2019
Kelly Vandenberghe	Division 3 -	March 1, 2019 to October 31, 2019
Larry Wanchuk	Division 4 -	November 1, 2019 to June 30, 2020
Glenn Belozer	Division 6 -	July 1, 2020 to February 28, 2021
Raymond Scobie	Division 7 -	March 1, 2021 to October, 2021 Org. Meeting

Carried Unanimously

**Agenda Adoption**

**339-19** Councillor Lewis -- that the agenda for the October 22, 2019 Organizational meeting, be adopted as circulated.

Carried Unanimously

**Review – Leduc County Internal Council Boards & Committees**

Council reviewed its listing of Council Boards & Committees.

**Appointments – Leduc County Internal Boards & Committees**

**340-19** Councillor Smith -- that Members of Council be re-affirmed to the Boards and Committees of Leduc County as noted below:

- 1. Agricultural Service Board**  
- All Seven Council Members
- 2. Council Committees: Governance & Priorities, Council Workshop and Regular Council**  
- All Seven Council Members

3. **Council Sponsorships and Grants Committee**
  - Councillor Kelly-Lynn Lewis
  - Councillor Kelly Vandenberghe
4. **County Centre Management Committee**
  - Mayor Tanni Doblanko
  - Councillor Glenn Belozar
  - Councillor Larry Wanchuk
5. **Family & Community Support Services (FCSS) Advisory Committee**
  - Councillor Rick Smith
  - Councillor Ray Scobie
6. **Leduc County Library Board**
  - Councillor Kelly-Lynn Lewis
  - Councillor Rick Smith
7. **Leduc County Recreation Cost Share Agreements Review – Beaumont & Leduc**
  - Beaumont:
    - Councillor Kelly-Lynn Lewis
    - Councillor Rick Smith
  - Leduc:
    - Mayor Tanni Doblanko
    - Councillor Kelly Vandenberghe
8. **Municipal Policy Review Committee**
  - Mayor Tanni Doblanko
  - Councillor Kelly-Lynn Lewis
  - Councillor Kelly Vandenberghe
9. **New Sarepta District Recreation Advisory Committee**
  - Councillor Rick Smith
  - Councillor Kelly-Lynn Lewis
10. **Parks and Recreation Advisory Committee (PRAC)**
  - Mayor Tanni Doblanko
  - Councillor Kelly-Lynn Lewis
11. **Protective Services Committee**
  - Councillor Kelly-Lynn Lewis
  - Councillor Ray Scobie
  - Councillor Kelly Vandenberghe
  - Councillor Larry Wanchuk
12. **Public Works Committee**
  - All Seven Council Members
13. **Subdivision Authority**
  - Mayor Tanni Doblanko
  - Councillor Kelly-Lynn Lewis
  - Councillor Kelly Vandenberghe
  - Councillor Glenn Belozar
  - Councillor Ray Scobie
14. **Vehicle Axle Weight Committee**
  - Mayor Tanni Doblanko
  - Councillor Larry Wanchuk
  - Councillor Ray Scobie

Carried Unanimously



**Members-at-Large – Leduc County Council Boards and Committees**

**341-19** Councillor Belozer -- that administration be authorized to advertise for public members at large vacancies and/or positions expiring December 31, 2019 as noted below:

- F.C.S.S. Advisory Committee
  - one member Community at Large (Rural East) – expiring December 31, 2021
- Leduc County Library Board (3 year term)
  - four members Community at Large - expiring December 31, 2022
- Parks & Recreation Advisory Committee
  - one member from Beaumont Regional Board expiring December 31, 2021
  - one member from Leduc Regional Board expiring December 31, 2021

Carried Unanimously

**Appointments – Leduc County External Boards/Committees/Representations**

Council Member representatives reviewed the listing to external boards or committees.

Councillors volunteered to serve on the Boards / Committees / Representations where not all members were required.

**Appointments – Leduc County External Boards/Committees/ Representations**

**342-19** Councillor Lewis -- that Members of Council be confirmed and/or appointed to the External Boards / Committees / Representations as follows:

1. **Alberta Capital Region Wastewater Commission - Term Expires 2021**
  - Councillor Rick Smith
  - (Alternate) Councillor Kelly Vandenberghe
2. **Alberta Hemp Alliance Steering Committee**
  - Councillor Glenn Belozer
  - (Alternate) Councillor Larry Wanchuk
  - (Alternate) Councillor Ray Scobie
3. **Alternative Land Use Services (ALUS), Partnership Advisory Committee (PAC) —**
  - Councillor Kelly Vandenberghe
  - (Alternate) Councillor Glenn Belozer
4. **Alliance of Pigeon Lake Municipalities**
  - Councillor Glenn Belozer
  - (Alternate) Councillor Ray Scobie
5. **Beaver Hills Initiative Coordinating Committee**
  - Councillor Kelly-Lynn Lewis
  - (Alternate) Councillor Rick Smith
6. **Capital Region Southwest Water Services Commission – Term Expires 2021**
  - Councillor Rick Smith
  - Councillor Kelly Vandenberghe
  - (Alternate) Councillor Kelly-Lynn Lewis
  - (Alternate) Mayor Tanni Doblanko
7. **Edmonton Global**
  - Councillor Kelly Vandenberghe
  - (Alternate) Mayor Tanni Doblanko



8. **Edmonton International Airport Noise Advisory Committee**
  - Councillor Larry Wanchuk
  - Councillor Kelly Vandenberghe
9. **Edmonton Metropolitan Region Board**
  - Mayor Tanni Doblanko
    - o Audit & Finance Committee: (Alternate) Councillor Kelly Lynn-Lewis
    - o Regional Agriculture Master Plan (RAMP) Task Force: (Alternate) Councillor Larry Wanchuk
    - o Metropolitan Region Servicing Plan Task Force: (Alternate) Councillor Kelly Vandenberghe
    - o Shared Investment Shared Benefit (SISB) Task Force: (Alternate) Councillor Rick Smith
10. **Edmonton Region Waste Advisory Committee**
  - Mayor Tanni Doblanko
11. **Edmonton Regional Airports Authority Appointer Representative**
  - Mayor Tanni Doblanko
  - County Manager Duane Coleman
12. **Intermunicipal Liaison Committee**
  - Mayor Tanni Doblanko
  - Councillor Kelly-Lynn Lewis
  - Councillor Kelly Vandenberghe
  - (Alternate) Councillor Rick Smith
13. **Leduc and Region Chamber of Commerce**
  - Councillor Kelly-Lynn Lewis
  - (Alternate) Councillor Kelly Vandenberghe
14. **Leduc & District Regional Waste Management Authority**
  - Councillor Glenn Belozar
  - (Alternate) Councillor Kelly-Lynn Lewis
15. **Leduc (City) Parks, Recreation and Culture Board**
  - Councillor Larry Wanchuk
  - (Alternate) Councillor Ray Scobie
16. **Leduc Regional Housing Foundation (Leduc Foundation) – Term Expires 2021**
  - Councillor Kelly-Lynn Lewis
  - Councillor Ray Scobie
17. **Nisku Business Association Board of Directors (Rescind - Nisku Protocols Monitoring Comm.)**
  - Councillor Kelly Vandenberghe
  - (Alternate) Councillor Larry Wanchuk
18. **North Saskatchewan Watershed Alliance**
  - Councillor Kelly Vandenberghe
  - (Alternate) Councillor Ray Scobie
19. **Pembina River District No. 3**
  - All Seven Council Members
20. **Pigeon Lake Watershed Steering Committee**
  - Councillor Glenn Belozar



- 21. Regional Transit Services Committee (RTSC)**
  - Councillor Rick Smith
  - Mayor Tanni Doblanko
- 22. River Valley Alliance – North Saskatchewan**
  - Councillor Kelly Vandenberghe
  - (Alternate) Councillor Larry Wanchuk
- 23. Warburg Seed Cleaning Co-op Ltd. (Board of Directors)**
  - Councillor Glenn Belozar
  - (Alternate) Councillor Ray Scobie
- 24. West Central Airshed Society**
  - Councillor Ray Scobie

Carried Unanimously

#### **Members-at-Large – Leduc County External Boards and Committees**

**343-19** Mayor Doblanko -- that Leduc County Council authorizes administration to advertise for the following public member at large vacancy expiring December 31, 2019 for External Boards & Committees:

- Edmonton International Airport Noise Advisory Committee
  - one member Community at Large – expiring December 31, 2021

Carried Unanimously

#### **Appointment of Solicitor**

**344-19** Mayor Doblanko -- that Leduc County Council appoints the firm Brownlee LLP as the primary, but not exclusive, solicitors for Leduc County for the year 2020.

Carried

Pro: Mayor Doblanko and Councillors Scobie, Belozar, Wanchuk, Lewis and Smith  
Con: Councillor Vandenberghe

#### **Appointment of Returning Officer - 2019**

**345-19** Councillor Smith -- that Joyce Gavan be appointed as the Leduc County Returning Officer for 2020.

Carried

Pro: Mayor Doblanko and Councillors Smith, Wanchuk, Vandenberghe and Lewis  
Con: Councillors Scobie and Belozar

#### **Regular Meeting Dates**

**346-19** Councillor Belozar -- that Council approves the following committee meeting dates, incorporating the Governance & Priorities Committee:

- 1) Governance & Priorities Committee – the first Tuesday of each month commencing at 10:00 a.m. – 3:00 p.m. (or at the call of Chair);
- 2) Regular Council – the second and fourth Tuesday of each month commencing at 1:30 p.m. (or at the call of Chair);
- 3) Council Workshop – the second and fourth Tuesday morning commencing at 10:00 a.m.; and, if required, the fourth Thursday of each month commencing at 10:00 a.m. (or at the call of Chair);
- 4) Public Works Committee Meetings - the second Monday of each month, commencing at 1:30 p.m., (or at the call of the Chair);



- 5) Agricultural Service Board Meetings - to commence at 9:00 a.m. the second Monday of the months January, March, April, June, September, November and December (or at the call of the Chair); and
- 6) Subdivision Authority Meetings - the third Tuesday of each month, commencing at 1:30 p.m.; (or at the call of the Chair).

Carried Unanimously

**Membership Policy CM-02**

**347-19** Councillor Vandenberghe -- that consideration of the Membership Policy CM-02, be referred to the Governance & Priorities Committee.

Carried Unanimously

**Destroying of Ballots**

**348-19** Councillor Lewis – that Leduc County Council authorizes the secret ballot votes be destroyed.

Carried Unanimously

**Adjournment**

**349-19** Councillor Wanchuk -- that the County Council Organizational meeting be adjourned.

Carried Unanimously

The County Council Organizational Meeting concluded at 9:58 a.m.



Mayor



Deputy County Manager