

## Regular Council

### Agenda

*Council Chamber, Leduc County Centre, Nisku, AB*

***Tuesday, August 25, 2020***

1. **Order - 1:30 p.m.**
2. **Adoption of agenda**
3. **Adoption of previous minutes**
  - July 14, 2020 Regular Council meeting ✓
  - July 23, 2020 Special Council meeting ✓
4. **1:30 p.m. Public presentations**
  - a) Public
  - b) Staff introduction - Charles Thorn, Manager of Payroll & Accounting Services N. Wice
  - c) Recognition of staff years of service
5. **1:45 p.m. Department reports / recommendations**
  - a) 1:45 p.m. Community Services
    - i) Council sponsorships and grants - funding review process ✓ D. Ohnysty
  - b) 2:00 p.m. Assessment Services
    - i) Request adjustment of property taxes due to fire: ✓ K. Burnand
      - Tax Roll # 3105010
      - Tax Roll # 638110
  - c) 2:15 p.m. General Manager
    - i) 2021 budget guidelines ✓ R. Klimosko
  - d) 2:45 p.m. Finance
    - i) Change of funding for the 2020 bridge program ✓ N. Wice
    - ii) Change of funding for the 2020 capital program ✓ N. Wice
6. **3:00 p.m. In-Camera**
  - a) North Saskatchewan river lands proposal ✓ D. Ohnysty
7. **New business**
8. **Information items**
9. **Adjournment**

✓ Attachment Provided

*Leduc County is dedicated to serving its citizens and will create an enhanced quality of life through effective leadership, committed partnerships and open, transparent communication.*





## Regular Council Meeting

### Minutes

*Council Chamber, Leduc County Centre, Nisku, AB*

*Tuesday, August 25, 2020*

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#### **Order and roll call**

The meeting was called to order at 1:30 p.m., Tuesday, August 25, 2020 by Mayor Tanni Doblanko as Chair and council members Kelly Vandenberghe, Kelly-Lynn Lewis, Larry Wanchuk, Glenn Belozar and Ray Scobie present. Council member Rick Smith was in attendance via teleconference.

#### **Other attendees**

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Grant Bain, Director of Planning & Development
- Joyce Gavan, Legislative Coordinator
- Natasha Wice, Director of Finance
- Charles Thorn, Manager of Payroll & Accounting Services
- Lisa Penn, Horticultural Utility Worker/Custodian - Seasonal
- Brendan deMilliano, Agricultural Foreman
- Roxanne Girard, Human Resource Coordinator
- James Wells, Peace Officer
- Clarence Nelson, Director of Enforcement Services
- One other individual

#### **Agenda adoption**

**188-20** Councillor Smith -- that the agenda for the August 25, 2020 regular County council meeting be adopted as amended:

Order - 1:00 p.m. (vs. 10:00 a.m.)

Carried Unanimously

#### **Previous Minutes**

- July 14, 2020 Regular Council meeting

- July 23, 2020 Special Council meeting

**189-20** Councillor Scobie -- that the following council meeting minutes, be adopted as circulated:

- July 14, 2020 Regular Council meeting; and

- July 23, 2020 Special Council meeting

Carried Unanimously

#### **Staff Introduction**

Director of Finance Natasha Wice introduced Charles Thorn, Manager of Payroll & Accounting Services, to council members.

#### Staff members Wice and Thorn

Staff members Wice and Thorn exited the council chamber at 1:32 p.m.

**Recognition of staff years of service**

The following staff members were recognized for their five (5) years of service with Leduc County:

- Lisa Penn, Horticultural Utility Worker/Custodian - Seasonal
- James Wells, Peace Officer

Staff members deMilliano, Penn, Girard, Nelson and Wells

Staff members deMilliano, Penn, Girard, Nelson and Wells exited the council chamber at 1:36 p.m.

Staff member Ohnysty

Director of Community Services Dean Ohnysty entered the council chamber at 1:37 p.m.

**Council sponsorship and grants - funding review**

Director of Community Services Dean Ohnysty provided a staff report for review of the format for 2021 sponsorships and grants.

**190-20** Councillor Vandenberghe -- that Leduc County council supports the format for 2021 sponsorships and grant reviews, as presented.

Carried Unanimously

Staff member Ohnysty

Staff member Ohnysty exited the council chamber at 1:39 p.m.

Staff members Burnand and Wice

Director of Finance Natasha Wice and Manager of Assessment Services Karen Burnand entered the council chamber at 1:40 p.m.

**2021 budget guidelines**

General Manager of Financial and Corporate Services Renee Klimosko provided a staff report on the 2021 budget guidelines.

**191-20** Councillor Smith -- that Leduc County council directs administration to follow the guidelines outlined below in the development of the 2021 budget:

- A corporate plan, department operational plans and budget for 2021 with operating budget projections for 2022 to 2024 and long-term financial plans for 2022 to 2026 will be prepared;
- the budget for 2021 will assume a 0% tax dollar increase over 2020;
- the budget will utilize up to \$2,500,000 from the operating mill rate stabilization reserve;
- mill rates will be adjusted to mitigate for assessment base loss;
- the funding for the Major Project and Capital Project Plans for 2021 will be a minimum of \$5,500,000 in tax-supported dollars; and
- the budget process will follow the 2021 budget council timeline.

Carried Unanimously

**Request adjustments of property taxes due to fire**

- Tax Roll #3105010

- Tax Roll #638110

Manager of Assessment Services Karen Burnand provided a staff report recommending the prorating of taxes for destroyed improvements due to a fire.

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**192-20** Mayor Doblanko -- that Leduc County council approves the prorating of taxes on the following tax rolls for the destroyed improvements for the time they were intact prior to the fire and that council approves the refunds:

- Tax Roll # 3105010 - refund in the amount of \$2,020.22
- Tax Roll # 638110 - refund in the amount of \$1,396.45

Carried Unanimously

Staff member Burnand

Staff member Burnand exited the council chamber at 2:22 p.m.

Councillor Smith

Councillor Smith was not available via teleconference for discussion and voting on the following item.

**Change of funding for the 2020 bridge program**

Director of Finance Natasha Wice provided a staff recommendation on a change of funding for the 2020 bridge program.

**193-20** Councillor Wanchuk -- that Leduc County council approves the 2020 bridge funding change as follows:

- BF 08149 from \$32,020 tax to \$24,015 Strategic Transportation Infrastructure Program (STIP) grant and \$8,005 tax; and
- BF 70099 from \$136,241 tax to \$102,181 STIP grant and \$34,060 tax.

Carried Unanimously

Councillor Smith

Councillor Smith did not vote on Motion No. 193-20, as he was absent.

**Change of funding for the 2020 capital program**

Director of Finance Natasha Wice provided a staff recommendation on a change of funding for the 2020 capital program.

**194-20** Councillor Lewis -- that Leduc County council approves the 2020 capital funding change as follows:

- Motor grader replacement from \$470,000 tax to \$470,000 Municipal Sustainability Initiative (MSI); and
- Clover Lawn road (Range Road 233) from \$1,000,000 MSI and \$2,000,000 tax to \$1,769,339 MSI and \$1,230,661 tax.

Carried Unanimously

Staff member Wice and one individual

Staff member Wice and one individual exited the council chamber at 2:29 p.m.

Staff member Ohnysty

Staff member Dean Ohnysty entered the council chamber at 2:30 p.m.

**In-Camera session**

**195-20** Councillor Scobie -- that Leduc County council meet In-Camera in accordance with Section 24(1) *Freedom of Information and Protection of Privacy Act* (F.O.I.P.) to discuss the North Saskatchewan River Valley lands proposal.

Carried Unanimously

The in-camera session commenced at 2:30 p.m.

**Revert to regular council open session**

**196-20** Councillor Belozer -- that the in-camera session revert to the regular council open session.

Carried Unanimously

The in-camera session reverted to the open session of regular council at 2:45 p.m.

**North Saskatchewan River lands proposal**

**197-20** Councillor Scobie -- that Leduc County council authorizes administration to enter land purchase negotiations regarding land along the North Saskatchewan River, as discussed in-camera.

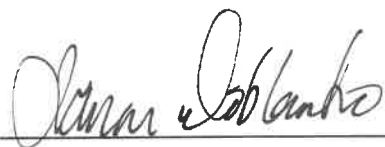
Carried Unanimously

**Adjournment**

**198-20** Councillor Belozer -- that the regular County council meeting be adjourned.

Carried Unanimously

The regular County council meeting adjourned at 2:47 p.m.

  
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Mayor

  
\_\_\_\_\_  
County Manager