



**SPECIAL COUNCIL  
MEETING AGENDA**  
Wednesday, March 18, 2020

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1. **ORDER** – 1200 noon
2. **ADOPTION OF AGENDA**
3. **BUSINESS**
  - a) Actions regarding council meetings, workshops and events
  - b) Facility closures
4. **OTHER BUSINESS**
  - a)
  - b)
5. **ADJOURNMENT**

20  
✓ Attachment Provided

**MINUTES OF THE SPECIAL COUNTY COUNCIL MEETING, LEDUC COUNTY, HELD ON WEDNESDAY, MARCH 18, 2020 IN THE COUNCIL CHAMBER OF THE COUNTY CENTRE BUILDING, NISKU, ALBERTA.**

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**Order and Roll Call**

The meeting was called to order at 12:05 p.m., Tuesday, March 18, 2020 by Mayor Tanni Doblanko as Chair and Council members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk and Ray Scobie present. Council member Glenn Belozar was absent due to personal reasons.

Also present were:

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager of Financial and Corporate Services
- Joyce Gavan, Legislative Coordinator

**Agenda Adoption**

**84-20** Councillor Wanchuk -- that the agenda for the March 18, 2020 special council meeting be adopted as circulated.

Carried Unanimously

**Actions regarding council meetings, workshops and events due to COVID-19 (Novel Coronavirus)**

County Manager Duane Coleman provided an update on the activities Leduc County has taken in light of the COVID-19 pandemic, highlighting the following:

- The Emergency Coordination Centre (ECC) is fully activated and key staff have been assigned. Operational hours are from 10:00 a.m. to 5:00 p.m.
- All county facilities (fire halls, Nisku and Thorsby shops, County Centre and services buildings) have been closed. Transfer station attendants are still open adhering to recommended guidelines. The county is still open for business doing what is required.
- All external functions have been cancelled.
- Based on the approved budget, extraordinary expenses are not anticipated.
- With fire season upon us, each council member is designated as a fire guardian and may issue permits following the recommended Alberta Health Services guidelines.
- To comply with the social distancing requirements, if required the council offices may be utilized to conduct meetings with public.

In response to questions by council members:

- The ECC is looking at work plans and activities to determine which staff may work from home.
- The primary point of contact is through Provincial Operating Centre (POC) and Medical Officer of Health (MOH).
- Our website has updated information and resources.
- Have stopped home visitations and cleaning services within FCSS; as this escalates this will be directed to ECC and considered under the emergency social services (ESS) section.
- All costs are being tracked through the ECC and will be submitted for reimbursement at the conclusion of this pandemic.



- The province has declared a medical state of local emergency. Council would declare a State of Local Emergency (SOLE) if necessary.

**85-20** Mayor Doblanko -- that due to the Covid-19 (coronavirus), Leduc County council postpone regular council and committee meetings and in-person external committee meetings until further notice.


Carried Unanimously

**Adjournment**

**86-20** Councillor Smith -- that the regular county council meeting be adjourned.

Carried Unanimously

The regular council meeting concluded at 1:05 p.m.

  
Mayor

  
County Manager