

**MINUTES OF THE LEDUC COUNTY FAMILY AND COMMUNITY SUPPORT SERVICES  
ADVISORY COMMITTEE REGULAR MEETING HELD ON WEDNESDAY, SEPTEMBER 18,  
2019 IN ROOM 530 OF THE COUNTY CENTRE BUILDING, NISKU, ALBERTA.**

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**Order and Roll Call**

The meeting was called to order at 5:00 p.m. on Wednesday, September 18, 2019 by Nathan Raymond, Thorsby Representative, with committee members Rick Smith (Leduc County), Ray Scobie (Leduc County), Tina Smith, Warburg Representative, and Giselle Messer, Rural (West) Representative in attendance.

Also present were Dean Ohnysty, Leduc County Director of Community Services, Carol Tabone, Leduc County FCSS Manager of Family Support Services, Sara Russell, Leduc County FCSS Manager of Community Support Services and Corrie Richer, Leduc County FCSS Administrative Assistant.

Missy Chehayeb, Rural (East) Representative and Don Faulkner, Calmar Representative entered the room at 5:12 p.m.

**Introductions**

Roundtable introductions occurred.

**Agenda Adoption**

**07 - 19** Representative Scobie -- that the Agenda for the September 18, 2019 FCSS Advisory Committee Regular Meeting be adopted as presented.

Carried Unanimously

**Previous Minutes**  
**Regular Meeting – April 17, 2019**

**08 - 19** Representative Tina Smith -- that the April 17, 2019 FCSS Advisory Committee Meeting minutes be adopted as presented.

Carried Unanimously

**5. General Business**

**5.1 2020 department overview**

**Dean**

- The new model (FCSS organizational structure) is working well.
- 2020 will hold the same staff structure.
- The Social Framework document will help to identify where to provide services.

R.S.

**Sara**

*Family Support and Youth Services*

- Provides support to residents under 65 who are looking for support.
- Holds workshops in the communities.

*Community Support*

- Continues to provide support to the Leduc County co-ordinators.
- Emergency Social Services.

*Senior Services*

- Provides support to residents 65+.
- Subsidy program explained.

**Carol T.**

*Family Connections Home Visitation*

- Program explained.
- Criteria explained.
- Referrals come from Alberta Health Services & CASA (Child, Adolescent & Family Mental Health).

*Early Childhood*

- Program explained.

*Parent Link*

- Program explained.

*Bridges*

- Program explained.
- Support is unique.
- Helps clients to reach full potential.

**5.2 Home Support program update (Sara Russell)**

- With 85 clients and 14 workers, the Home Support program was consuming much of the staff resource time dedicated to Seniors Services.
- In early 2019, all clients who chose to be transferred to the new service provider were transitioned.
- All workers were offered employment with Serving Hands Senior Care (Serving Hands). Some workers chose to offer private non-subsidized services for those who can afford it.
- Serving Hands hired four more workers and they are currently serving 25 households.
- Since the transition, 10 new households are accessing subsidized services.
- Mentorship and support is provided regularly to Serving Hands on client issues and worker retention.
- The Senior Services co-ordinator is focusing on supporting more complex client issues.
- The Senior Services coordinator is now able to set priorities and focus on needs.
- We are only tracking clients that we subsidize.

Discussion ensued.

R-S.

### **5.3 Parent Link program changes (Carol Tabone)**

- The Parent Link program worked with the IT department to provide remote access to the team when working in the PLC sites throughout the county. This change also allowed for an increase in programming and dedicated time for our Early Childhood Educators to be available in the seven locations.

### **5.4 Seniors conference report (Sara)**

- The Supporting Active Aging Older Adults Conference was held at the Leduc Fellowship Church at the end of August. This event was coordinated in partnership with the City of Leduc FCSS.
- There were approximately 200 attendees and 19 vendors.
- The venue was donated by the church.
- Ten volunteers contributed 85 volunteer hours; many of whom were church volunteers.
- The purpose of the event was to ensure that older adults are connected to the services and resources they need or may need as they plan for their future and to create an opportunity for attendees to widen and strengthen their social circle – to meet someone new or reconnect with an old friend.
- Conference sessions provided information on important issues such as health & nutrition, scam fraud and romance fraud.
- There may be a smaller conference held next year.

Discussion ensued.

## **6. Information Items**

### **Letter from Canada Revenue Agency (Sara)**

- Approximately 175 income taxes returns were completed (Leduc County and New Sarepta).
- A dollar figure will be provided at the end of the year to show how this program has helped clients.
- We are not able to do self-employed clients tax returns, although we do have a volunteer that will provide this service at a reduced cost or at no cost.

## **7. Reports**

### **Department update for June – August 2019 (Dean, Carol and Sara)**

A copy of the Leduc County FCSS Department Update for June, July and August 2019 was provided in the agenda package to the FCSS Advisory Committee members.

Dean, Carol and Sara reviewed the department update with the committee members.

Representative Raymond motioned to accept agenda item 7 as information.

R.S.

Carried Unanimously

**8. Adjournment**

**09 - 19** Representative Chehayeb -- that the FCSS Advisory Committee meeting be adjourned.

Carried Unanimously

The FCSS Advisory Committee regular meeting concluded at 6:42 p.m.

The next FCSS Advisory Committee meeting will be held on November 20, 2019.

A handwritten signature in blue ink, consisting of a large 'R' followed by several loops, positioned above a horizontal line.

Chairperson

A handwritten signature in blue ink, appearing to be 'D. A.', positioned above a horizontal line.

Director of Community Services