



**MUNICIPAL POLICY REVIEW COMMITTEE  
AGENDA  
COUNCIL CHAMBER  
Thursday, May 23, 2019**

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1. **ORDER** – 1:30 p.m.
2. **ADOPTION OF AGENDA**
3. **ADOPTION OF PREVIOUS MINUTES**  
- April 25, 2019 Municipal Policy Review Committee Meeting ✓
4. **POLICY REVIEW**
  - a) **1:30 p.m. – Finance**
    - i) FP-03 Debt Management Policy ✓ Natasha
    - ii) FS-05 Signing Authority Policy (*new*) ✓ Natasha
  - b) **2:00 p.m. – Communications**
    - i) CO-01 Corporate Communications Policy ✓ Rudy
    - ii) CO-02 Social Media Policy ✓ Rudy
  - c) **3:00 p.m. – Government Services**
    - i) CM-04 Recognition & Commemoration Policy ✓ Duane
5. **NEXT MEETING DATE** – Thursday, June 27, 2019 @ 1:30 p.m.
6. **ADJOURNMENT**

✓ Attachment Provided

**MINUTES OF THE LEDUC COUNTY MUNICIPAL POLICY REVIEW COMMITTEE MEETING  
HELD ON THURSDAY, MAY 23, 2019 IN THE COUNCIL CHAMBER OF THE COUNTY CENTRE  
BUILDING, NISKU, ALBERTA.**

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**Order and Roll Call**

The meeting was called to order at 1:30 p.m., Thursday, May 23, 2019 with the following in attendance:

- Chair Kelly Vandenberghe
- Committee Member (Mayor) Tanni Doblanko
- Committee Member Kelly-Lynn Lewis
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager of Financial & Corporate Services
- Joyce Gavan, Recording Secretary
- Natasha Wice, Director of Finance

**Agenda Adoption**

**MP38-19** Committee Member Doblanko – that the agenda for the May 23, 2019 Municipal Policy Review Committee meeting be adopted as circulated.

Carried

**Previous Minutes – April 25, 2019 Municipal Policy Review Committee Meeting**

**MP39-19** Committee Member Lewis – that the minutes of the April 25, 2019 Municipal Policy Review Committee meeting be confirmed as circulated.

Carried

**Policy Review – Finance**

Natasha Wice, Director of Finance, presented the following Finance policies for review:

**Mr. Zacharias**

Rudy Zacharias, Manager of Communications, entered the Council Chamber at 1:47 p.m.

1. **FP-03 Debt Management Policy**

**MP40-19** Committee Member Doblanko – that the Municipal Policy Review Committee refers back to administration for implementation of recommended changes to the Debt Management Policy FP-03 and refers to Leduc County Council for approval.

Carried

2. **FS-05 Signing Authority Policy and Draft Bylaw - County Manager Position and Delegation of Powers & Authorities to the County Manager**

**MP41-19** Committee Member Lewis – that the Municipal Policy Review Committee refers back to administration the draft bylaw to establish the County Manager position and delegation of powers and authorities to the County Manager for Leduc County and bring forward to Leduc County Council for approval.

Carried



**MP42-19** Committee Member Lewis – that the Municipal Policy Review Committee refers back to administration for implementation of recommended changes to the Signing Authority Policy FS-05 and refers to Leduc County Council for approval.

Carried

Mrs. Wice

Mrs. Wice exited the Council Chamber at 2:13 p.m.

### **Policy Review – Communications**

Rudy Zacharias, Manager of Communications, presented the following Communications policies for review:

1. CO-01 Corporate Communications Policy

**MP43-19** Committee Member Lewis – that the Municipal Policy Review Committee refers back to administration for refinement of recommended changes to the Corporate Communications Policy CO-01 and brings back to the June 27, 2019 Municipal Policy Review Committee meeting for final review.

Carried

2. CO-02 Social Media Policy

**MP44-19** Chair Vandenberghe – that the Municipal Policy Review Committee refers back to administration for refinement of recommended changes to the Social Media Policy CO-02 and brings back to the June 27, 2019 Municipal Policy Review Committee meeting for final review.

Carried

### **Government Services – CM-04 Recognition & Commemoration Policy**

Rick Thomas, Deputy County Manager, presented the Recognition & Commemoration Policy CM-04 for review.

**MP45-19** Committee Member Doblanko – that the Municipal Policy Review Committee refers back to administration for implementation of recommended changes to the Recognition & Commemoration Policy CM-04 and refers to Leduc County Council for approval.

Carried

### **Next Municipal Policy Meeting Date**

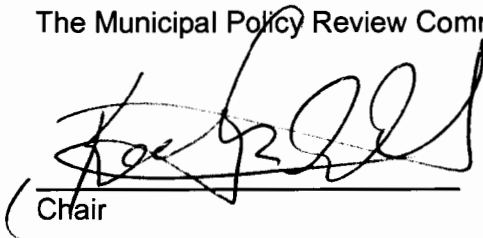
The next Municipal Policy Review Committee meeting will be held on Thursday, June 27<sup>th</sup>, 2019 commencing at 1:30 p.m.

### **Adjournment**

**MP46-19** Committee Member Doblanko – the Municipal Policy Review Committee meeting be adjourned.

Carried

The Municipal Policy Review Committee meeting adjourned at 3:25 p.m.



Chair



Deputy County Manager