



**MUNICIPAL POLICY REVIEW COMMITTEE  
AGENDA  
COUNCIL CHAMBER  
Monday, February 11, 2019**

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1. **ORDER – 10:00 a.m.**

2. **ADOPTION OF AGENDA**

3. **ADOPTION OF PREVIOUS MINUTES**

- January 31, 2019 Municipal Policy Review Committee Meeting ✓

4. **POLICY REVIEW**

a) **10:00 a.m. - Public Works & Engineering**

i) OP-02 Road Use Agreement	✓	Des Mryglod
ii) OP-03 Bonding for Road Use Agreements	✓	Des
iii) OP-06 Road Ban Exemption Permits for Agriculture	✓	Des
iv) UT-07 Utilities Level of Service	✓	Dean Downey

b) **10:30 a.m. – Government Services**

i) AM-01 Asset Management	✓	Renee Klimosko
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c) **11:00 a.m. – Parks & Recreation**

i) Parks Bylaw	✓	Dean Ohnysty
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6. **NEXT MEETING DATE – Thursday, March 28<sup>th</sup>, 2019 @1:30 p.m.**

7. **ADJOURNMENT**

✓ Attachment Provided

**MINUTES OF THE LEDUC COUNTY MUNICIPAL POLICY REVIEW COMMITTEE MEETING  
HELD ON MONDAY, FEBRUARY 11, 2019 IN THE COUNCIL CHAMBER OF THE COUNTY  
CENTRE BUILDING, NISKU, ALBERTA.**

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**Order and Roll Call**

The meeting was called to order at 10:00 a.m., Monday, February 11, 2019 with the following in attendance:

- Committee Member Kelly Vandenberghe
- Committee Member Kelly-Lynn Lewis
- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager of Financial & Corporate Services
- Des Mryglod, Director of Public Works & Engineering
- Dean Downey, Manager of Utilities
- Dawn Gavin, Administrative Assistant, Public Works & Engineering
- Joyce Gavan, Recording Secretary

Committee Member (Mayor) Tanni Doblanko arrived after the meeting convened.

**Agenda Adoption**

**MP17-19** Committee Member Lewis – that the agenda for the February 11, 2019 Municipal Policy Review Committee meeting be adopted as circulated.

Carried

**Previous Minutes – January 31, 2019 Municipal Policy Review Committee Meeting**

**MP18-19** Committee Member Lewis – that the minutes of the January 31, 2019 Municipal Policy Review Committee meeting be confirmed as circulated.

Carried

**Committee Member Doblanko**

Committee Member (Mayor) Tanni Doblanko arrived for the meeting at 10:02 a.m.

**Policy Review – Public Works & Engineering**

Mr. Des Mryglod, Director of Public Works & Engineering; and Dawn Gavin, Administrative Assistant, presented the following Public Works & Engineering Policies for review:

1. **OP-02 Road Use Agreement**

**MP19-19** Chair Vandenberghe – that the Municipal Policy Review Committee refers back to administration for implementation of recommended changes to the Road Use Agreement Policy OP-02 and refers to Leduc County Council for approval.

Carried

**Reconsider Motion MP19-19**

**MP20-19** Chair Vandenberghe – that Motion No. MP19-19 be reconsidered.

Carried



**OP-02 Road Use Agreement**

**MP21-19** Chair Vandenberghe -- that consideration of Road Use Agreement Policy OP-02 be referred back to administration to incorporate Policy OP-03 Bonding for Road Use Agreement and bring back to the Municipal Policy Review Committee for final review.

Carried

2. **OP-03 Bonding for Road Use Agreements**

**MP22-19** Chair Vandenberghe – that the Municipal Policy Review Committee refers back to administration the Bonding for Road Use Agreements Policy OP-03 to incorporate into Policy OP-02 Road Use Agreement and bring back to the Municipal Policy Review Committee for final review.

Carried

3. **OP-06 Road Ban Exemption Permits for Agriculture**

**MP23-19** Committee Member Doblanko – that the Municipal Policy Review Committee refers back to administration the Road Ban Exemption Permits for Agriculture Policy OP-06 for implementation of recommended changes, along with consideration of the exemption permits for agriculture to be referenced within the traffic bylaw, and refers back to the Municipal Policy Review Committee for final review.

Carried

Ms. Gavin

Ms. Gavin exited the Council Chamber at 10:37 a.m.

**Policy Review – UT-07 Utilities Level of Service**

Mr. Dean Downey, Manager of Utilities, presented the Utilities Level of Service Policy UT-07 for review.

**MP24-19** Committee Member Lewis – that the Municipal Policy Review Committee refers back to administration for implementation of recommended changes to the Utilities Level of Service Policy UT-07 and refers to Leduc County Council for approval.

Carried

Messrs. Mryglod and Downey

Messrs. Mryglod and Downey exited the Council Chamber at 10:43 a.m.

**AM-01 Asset Management**

Mrs. Renee Klimosko, General Manager, presented the Asset Management Policy AM-01 for review.

Messrs. Ohnysty, Moffatt and Barker; and Mrs. Gingras

Messrs. Dean Ohnysty, Director of Community Services; Nicholaus Moffatt, Supervisor of Parks Planning; Greg Barker, Peace Officer; and Mrs. Roxanne Gingras, Community Facilities Supervisor, entered the Council Chamber at 10:47 a.m.

**MP25-19** Committee Member Doblanko – that the Municipal Policy Review Committee refers back to administration for implementation of recommended changes to the Asset Management Policy AM-01 and refers to Leduc County Council for approval.

Carried



**Parks Bylaw**

Mr. Dean Ohnysty, Director of Community Services, presented the draft Parks Bylaw for review.

**MP26-19** Chair Vandenberghe – that the Municipal Policy Review Committee refers back to administration for further revision of the draft Parks Bylaw and bring back to the Municipal Policy Review Committee.

Carried

Messrs. Ohnysty, Barker, Moffatt and Mrs. Gingras

Messrs. Ohnysty, Barker, Moffatt and Mrs. Gingras exited the Council Chamber at 11:41 a.m.

**Next Municipal Policy Meeting Date**

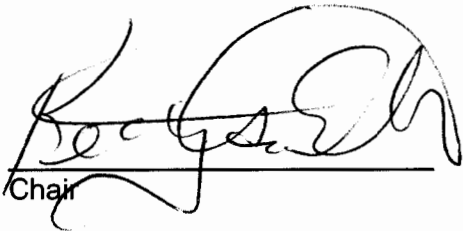
The next Municipal Policy Review Committee meeting will be held on Thursday, March 7<sup>th</sup>, commencing at 1:30 p.m. vs. March 28<sup>th</sup>, 2019.

**Adjournment**

**MP27-19** Committee Member Doblanko – the Municipal Policy Review Committee meeting be adjourned.

Carried

The Municipal Policy Review Committee meeting adjourned at 11:44 a.m.

  
Chair

  
County Manager