



PUBLIC WORKS COMMITTEE  
MEETING AGENDA  
Wednesday, January 16, 2019

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1. **ORDER** – 1:30 p.m.
2. **ADOPTION OF AGENDA**
3. **APPOINTMENTS**
4. **ADOPTION OF PREVIOUS MINUTES**
  - a) Regular Meeting – December 10, 2018 ✓
5. **GENERAL**
  - a) Alberta Transportation Traffic Safety Update ✓ Des Mryglod
  - b) CAP Levy ✓ Des Mryglod
  - c) Date Change for August Public Works Committee Meeting ✓ Des Mryglod
6. **UTILITIES**
  - a) New Sarepta Waste Water Reuse ✓ Dean Downey
7. **ENGINEERING**
  - a)
8. **OPERATIONS**
  - a) Rural Road Initiatives ✓ Darrell Stone
9. **INFORMATION ITEMS**
  - a) PWC Action Items List Re: 240-18 ✓ Des Mryglod
  - b) Program Status Report Re: 240-18 ✓ Des Mryglod
  - c) Onbase Best Practices ✓ Des Mryglod
  - d) Award of Contract Grader Maintenance ✓ Darrell Stone
10. **ADJOURNMENT**

R. S.

✓ Attachment Provided

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**MISSION:** Leduc County is dedicated to serving its citizens and will create an enhanced quality of life through effective leadership, committed partnerships and open, transparent communication.

**MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING OF LEDUC COUNTY HELD ON WEDNESDAY, JANUARY 16, 2019 IN THE COUNCIL CHAMBER OF THE COUNTY CENTRE BUILDING, NISKU, ALBERTA.**

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**Order and Roll Call**

The meeting was called to order at 1:30 p.m., Wednesday, January 16, 2019 by Chair Rick Smith, with Committee Members, Raymond Scobie, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozar and Public Member at Large, Craig Millar. Wayne Schneider was unable to attend due to personal reasons.

Also present were:

- Duane Coleman, County Manager
- Natasha Wice, Director, Finance
- Des Mryglod, Director, Public Works and Engineering
- Rae Lynne Spila, Acting Manager, Engineering
- Dean Downey, Manager, Utilities
- Darrell Stone, Manager, Operations
- Katherine Degaut, Communications Coordinator
- Dawn Gavin, Recording Secretary

**Adoption of Agenda**

**01-19** Committee Member Lewis -- that the agenda for the January 16, 2019 Public Works Committee meeting be adopted with the following additions:

- 5 d) Security Cameras
- 6 b) Waste Water and Water Servicing in Thorsby Area
- 8 b) Tender results for 2019 Light Duty Truck - RFP #19-003
- 8 c) Signage

Carried Unanimously

**Previous Minutes**

**Public Works Committee Meeting – December 10, 2018**

**02-19** Committee Member Wanchuk -- that the minutes of the December 10, 2018 Public Works Committee meeting be confirmed as circulated.

Carried Unanimously

Committee Member Tanni Doblanko

Tanni Doblanko entered Council Chamber at 1:32 p.m.

**Alberta Transportation Traffic Safety Update**

**03-19** Committee Member Belozar -- that the Public Works Committee receives as information the Alberta Transportation Safety Update report.

Carried Unanimously

R-S

**Community Aggregate Payment Levy**

**04-19** Committee Member Doblanko -- that the Public Works Committee accept as information the Community Aggregate Payment Levy report.

Carried Unanimously

Katherine Degaust

Ms. Degaust exited Council Chamber at 1:45 p.m.

**05-19** Committee Member Belozer -- that the Public Works Committee accepts the amended schedule for the 2019 Public Works Committee meeting dates with the change to August meeting date as follows:

Scheduled Dates	Recommended Change or Cancellation
➤ January 16, 2019 1:30	
➤ February 11, 2019 1:30	
➤ March 11, 2019 1:30	
➤ April 8, 2019 1:30	
➤ May 13, 2019 1:30	
➤ June 10, 2019 1:30	
➤ July 8, 2019 1:30	
➤ August 12, 2019 1:30	August 19, 2019 1:30
➤ September 9, 2019 1:30	
➤ October 17, 2019 1:30	
➤ November 18, 2018 1:30	

Carried Unanimously

**Security Cameras**

Darrell Stone informed committee that there were 4 cameras that were quite out of date that were replaced late last summer. These can provide much better video if there was a break in. At this time there is no alarm system linked to this current system though it is being looked at for the future.

Duane Coleman also added that as crime rates have escalated in the Industrial Park, this is something that is being considered. Discussion about the effectiveness of response times, and the need to look at the structure currently in place and what the appropriate level of security should be.

**06-19** Committee Member Vandenberghe -- that the Public Works Committee accepts as information the verbal report regarding security cameras at the Nisku Public Works shop.

Carried Unanimously

**New Sarepta Waste Water Reuse**

**07-19** Committee Member Lewis -- that the Public Works Committee directs administration to schedule Swirltex Inc. to provide a presentation to the Public Works Committee regarding wastewater reuse opportunities within the County.

R.S.

Pro: Chair Rick Smith, Committee Members, Raymond Scobie, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozar and Craig Millar.  
Con: Council Member Doblanko

Carried

### **Waste Water and Water Servicing in Thorsby Area**

**08-19** Committee Member Belozar -- that the Public Works Committee accepts as information the verbal report on Waste Water and Water Servicing in Thorsby Area.

Carried Unanimously

### **Rural Road Initiatives**

**09-19** Committee Member Doblanko -- that administration provides a report to the February PWC meeting on a plan going forward to address rebuilding as well as other projects to improve gravel roads including a combination of shoulder pulls, brushing and other techniques as well as the budgetary requirements.

Carried Unanimously

### **Recess**

The meeting recessed at 2:55 p.m. and reconvened at 3:00 p.m. with Chair Rick Smith, with Committee Members, Tanni Doblanko, Raymond Scobie, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozar and Public Member at Large Craig Millar present.

Also present were:

- Des Mryglod, Director, Public Works and Engineering
- Natasha Wice, Director, Finance
- Rae Lynne Spila, Senior Municipal Engineer
- Dean Downey, Manager, Utilities
- Darrell Stone, Manager, Operations
- Dawn Gavin, Recording Secretary

### **Ammendment to Agenda**

**10-19** Committee Member Lewis -- that the Public Works Committee add City of Edmonton brochure to the agenda.

Carried Unanimously

### **City of Edmonton Brochure to Annexation Residents**

**11-19** Committee Member Vandenberghe -- that the Public Works Committee accept as information the City of Edmonton brochure.

Carried Unanimously

R. S.

**Tender Results for 2019 Light Duty Truck – RFP 19-003**

**12-19** Committee Member Lewis -- that the Public Works Committee accepts as information the RFP results and recommendation of the award to supply of a 2019 Chevrolet Silverado 2500HD 4WD double cap pickup to Westgate Chevrolet for the quoted price of \$37,500 based on preferred availability.

Carried Unanimously

**Signage**

**13-19** Committee Member Lewis -- that the Public Works Committee accept as information the verbal report on signage and will provide a plan at the February 2019 PWC.

Carried Unanimously

Rick Thomas, Deputy County Manager

Mr. Thomas entered Council Chamber at 3:33 p.m.

**Information Items**

**14-19** Committee Member Scobie -- that the Public Works Committee accept as information the following information items:

- a) PWC Action Items List Re: 240-18
- b) Program Status Report Re: 240-18
- c) Onbase Best Practices

**Award of Contract Grader Maintenance**

**15-19** Committee Member Millar -- that the Public Works Committee accept as information the Award of Contract Grader Maintenance to Prograde Services.

Carried Unanimously

**Adjournment**

**16-19** Committee Member Wanchuk -- that the Public Works Committee meeting be adjourned.

The meeting concluded at 3:52 p.m.

  
CHAIR

  
DIRECTOR  
PUBLIC WORKS AND ENGINEERING