



**PUBLIC WORKS COMMITTEE  
MEETING AGENDA  
Monday, March 9, 2020**

---

1. **ORDER** – 1:30 p.m.
2. **ADOPTION OF AGENDA**
3. **APPOINTMENTS**
4. **ADOPTION OF PREVIOUS MINUTES**
  - a) Regular Meeting – February 10, 2020 ✓
5. **GENERAL**
  - a) Leduc County TAC Triaxle Trailer and Tridrive Permits ✓ Des Mryglod
  - b) Public Works Committee By-law 16-18 ✓ Des Mryglod/ Garrett
  - c) Road Bans Broadbent Des Mryglod
6. **UTILITIES**
7. **ENGINEERING**
  - a) Myron Harke Request – Driveway Standard Road to Property ✓ Amro Kotb
  - b) Speed Limit Change– Ritters Hill ✓ Amro Kotb
8. **OPERATIONS**
  - a)
9. **INFORMATION ITEMS**
  - a) PWC Action Items List Re: 019-20 ✓ Des Mryglod
  - b) Program Status Report Re: 020-20 ✓ Des Mryglod
  - c) Capital Projects Status Report Re: 020-20 ✓ Des Mryglod
  - d) Meter and Cross Connection Inspections ✓ Tammy Elzinga
  - e) Utility Rate Calls ✓ Tammy Elzinga
  - f) Sign Inventory Update ✓ Amro Kotb
  - g) Tender closing 2020 Surfacing Program ✓ Amro Kotb
  - h) Engineering Proposal Updates ✓ Amro Kotb
10. **ADJOURNMENT**

✓ Attachment Provided

Agenda Page 1 of 1

---

**MISSION: Leduc County is dedicated to serving its citizens and will create an enhanced quality of life through effective leadership, committed partnerships and open, transparent communication.**

*Handwritten signature*

**MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING OF LEDUC COUNTY HELD ON MONDAY, MARCH 9, 2020 IN THE COUNCIL CHAMBER OF THE COUNTY CENTRE BUILDING, NISKU, ALBERTA.**

---

**Order and Roll Call**

The meeting was called to order at 1:30 p.m., Monday, March 9, 2020 by Chair Kelly-Lynn Lewis, with Committee Members Rick Smith, Tanni Doblanko, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozar, Raymond Scobie and Public Member at Large Wayne Schneider. Craig Millar was absent due to personal reasons.

Also present were:

- Duane Coleman, County Manager
- Des Mryglod, Director, Engineering and Utilities
- Garrett Broadbent, Director, Road Operations and Agricultural Services
- Amro Kotb, Manager, Engineering
- Dawn Gavin, Recording Secretary
- Tammy Elzinga, Utilities Officer II
- Clarence Nelson, Director, Enforcement
- Jim Wells, Peace Officer
- Tracey Chipchase, Third Party Utility Coordinator
- Chelsey Iles, Municipal Engineer

**Adoption of Agenda**

**028-20** Committee Member Doblanko -- that the agenda for the March 9, 2020 Public Works Committee meeting be adopted with the following additions:

5 c) Road Bans

6 a) Water Haulers Meeting

Carried Unanimously

**Previous Minutes**

**Public Works Committee Meeting – February 10, 2020**

**029-20** Committee Member Vandenberghe -- that the minutes of the February 10, 2020 Public Works Committee meeting be confirmed as amended.

Carried Unanimously

**Leduc County TAC Triaxle Trailer and Tridrive Permits**

**030-20** Committee Member Scobie -- that the Public Works Committee approve the permanent removal of local TAC triaxle trailer and tridrive permit requirements in Leduc County effective immediately.

Carried Unanimously

Mr. Clarence Nelson and Mr. Jim Wells

Mr. Nelson and Mr. Wells exited Council Chamber at 1:39 p.m.

KL

**Public Works Committee By-law 16-18**

**031-20** Committee Member Doblanko -- that the Public Works Committee approve the recommended changes to the Public Works Committee Terms of Reference bylaw and refer to Leduc County Council for first, second and third reading.

Carried Unanimously

**Road Bans**

Inquiries were made at the water haulers meeting held on March 6, 2020, about getting exemptions to road bans for hauling water in and sewer out of banned subdivisions. Haulers had made the request to haul a certain percentage above the ban, in order to make it more affordable for the residents. It was determined that more investigation would be necessary.

Discussion held about what the risks of damage to infrastructure could be, and what would the further investigation would entail.

Further thoughts could be that there may be some consideration if during the summer months there may be less risk of damage, but not in spring road conditions.

Analysis would need to be done about whether risk of damage for more loads at a lower axle weight would equal the same as less loads at higher weights.

Permitting would be of value to control who is accessing and how many are moving.

**032-20** Committee Member Wanchuk -- that the Public Works Committee receives as information the road ban verbal report.

Carried Unanimously

**Water Haulers Meeting Update**

Discussion about the processes, concerns, safety and cleanliness of the facilities.

Request was made to discuss the pricing as it was higher than surrounding municipalities.

Understanding of how they chose to determine cost of business.

They indicated that Leduc County would have an increase in revenue if we could address some of the cost, safety and environmental issues.

Request for fan out of information before water bans come into place, and water outlets are affected.

Leduc County will complete a multi-year cost/usage analysis of the facility for the existing user set.

**033-20** Committee Member Vandenberghe -- that the Public Works Committee directs administration to do a further cost/usage analysis and bring back to May 11, 2020 Public Works Committee

Carried Unanimously

**Myron Harke Request – Driveway Standard Road to Property**

**034-20** Committee Member Doblanko -- that the Public Works Committee defer the approval that would allow Mr. Myron Harke to build a driveway standard road on the undeveloped road right-of-way of Range Road 214, from Township Road 502 north for approximately 350m, to allow access to his land at his own cost, until administration has had further discussion with Mr. Harke about all options available to the landowner, to the April 16, 2020 Public Works Committee meeting.

Carried Unanimously

KL

**Speed Limit Change Ritters Hill**

**035-20** Committee Member Scobie -- that Public Works Committee directs Administration to reduce the speed limit on Ritters Hill to 30 km/h.

Carried Unanimously

Ms. Tracey Chipchase and Ms. Chelsey Iles

Ms. Chipchase and Ms. Iles exited Council Chamber at 3:10 p.m.

**Information Items**

**036-20** Committee Member Belozer -- that the Public Works Committee accept as information the following information items:

- a) PWC Action Items List Re: 019-20
- b) Program Status Report Re: 020-20
- c) Capital Projects Status Report Re: 020-20
- d) Meter and Cross Connection Inspections
- e) Utility Rate Calls
- f) Sign Inventory Update
- g) Tender closing 2020 Surfacing Program
- h) Engineering Proposal Updates

Carried Unanimously

**Adjournment**

**037-20** Committee Member Vandenberghe -- that the Public Works Committee meeting be adjourned.

The meeting concluded at 3:19 p.m.

  
\_\_\_\_\_  
CHAIR

  
\_\_\_\_\_  
DIRECTOR  
ENGINEERING & UTILITIES

KL