

**Policy statement**

Leduc County recognizes the importance of the long-term preservation of the transportation network.

This policy provides guidance on the manner in which the County will manage road closure requests for surveyed road plans.

**Definitions**

*Administration* means the staff of Leduc County under the direction of the County manager.

*Council* means the duly elected council of Leduc County.

*County* means the municipal district of Leduc County in the Province of Alberta.

*Surveyed road plan* means an undeveloped rural road registered as a road plan at Land Titles, which shows the road plan as 'excepted from' the land on the certificate of title(s).

**Policy authority**

*Legislative implications:*

- *Municipal Government Act S.22*
- *Traffic Safety Act S.13(1)(o)*

**Policy standards**

1. Leduc County will only support the closure, sale and consolidation of a surveyed road plan to an adjacent landowner in specific circumstances, such as when:
  - It is determined that the road is no longer needed for public travel owing to the existence of an alternate route.
  - The road does not have any current or future impact on the County's road network.
  - The road's function is minor in nature which means there are no linkages.
  - There is no disruption to municipal utilities such as water, sewer and drainage or disruption to third party utilities such as gas, power, and telecommunications that may occupy the road plan.
2. Prior to Council considering a surveyed road plan closure, adjacent landowners will be notified via mail of the request to close the road plan. Adjacent landowners may provide comments in support or opposition of the request.
3. All inquiries about road closures shall be directed to Leduc County's Assessment and Land Management Services department.

**Policy responsibilities**

*Council responsibilities:*

Council will,

- Review and approve this policy.
- Approve surveyed road plan closures.

Approval date	September 9, 2025	Motion number	191-25	Page 1 of 2
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*Administration responsibilities:*

Administration will,

- Adhere to this policy when processing road closure requests.
- Develop administrative directives and procedures to support this policy.

**Monitoring and updating**

- This policy will be posted on Leduc County's website.
- This policy will be reviewed at least once every four years.