



Permit application

Commercial building

Planning and Development
 101-1101 5 St., Nisku, AB T9E 2X3
 p: 780-770-9322 f: 780-955-8866
 safetycodes@leduc-county.com

Permit Number:				Application Date:			
¼	Section	Township	Range	West of	Roll #		
Lot	Block	Plan	Subdivision/hamlet				

Personal information

Project civic address		Postal code	
Occupied by		Phone	
Owner name		Phone	
Owner address		Fax	
Town/city	Postal code	Email	
Applicant name		Phone	
Applicant address		Fax	
Town/city	Postal code	Email	

Project details

<input type="checkbox"/> New construction	<input type="checkbox"/> Addition	<input type="checkbox"/> Renovation	<input type="checkbox"/> Demolition	<input type="checkbox"/> Other <i>please specify:</i>
Description of work:				
Building classification	3.2.2. _____	Number of storeys		
Building size (area)	Existing		New	
Number of streets facing		Current fire protection		
Coordinating professional		Phone		
Address		Fax		
City	Postal code	Email		
Architect		Phone		
Address		Fax		
City	Postal code	Email		
Structural engineer		Phone		
Address		Fax		
City	Postal code	Email		
Electrical engineer		Phone		
Address		Fax		
City	Postal code	Email		
Mechanical engineer		Phone		
Address		Fax		
City	Postal code	Email		

NOTE: Additional professionals involved must be listed on a separate sheet (i.e. Engineer for fire suppression or geotechnical)

Start date		Construction value	\$	
End date		Fees as per current fee schedule		\$
		Safety Codes Council Levy (> of \$4.50 or 4% of fee)		\$
		TOTAL		\$

The issuance of a permit or examination of plans/specifications shall not be construed to be an approval of any violation of provisions of the Safety Codes Act, regulations made pursuant thereto, bylaws or agreement. I hereby verify that digital plans, specifications or other information provided to Leduc County are identical in content to paper documents provided. Changes to any of the documents will be provided to Leduc County in digital format (and paper copy if requested). I am the owner/applicant with the consent and authority of the owner that is the subject matter of this permit application. I have read and agree to the conditions on the reverse page of the application form. I hereby certify that this installation will be completed in accordance with the Safety Codes Act and regulations made pursuant thereto.

Applicant Signature		Printed Name		
<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	<input type="checkbox"/> Cheque	<input type="checkbox"/> Cash/Interac	<input type="checkbox"/> Invoice/Account No. _____
Name of card holder		Expiry date (month/year)		
Signature of card holder		Card number		

Payments over \$5,000.00 by credit card are subject to a 3% processing fee & GST on the processing fee only. I hereby authorize Leduc County by this signature to charge my credit card account number given here.

Conditions

Act – The issuance of a permit shall not prevent a safety codes officer from issuing a correction notice if construction or part thereof is found not to be in accordance with the Safety Codes Act, regulations and Bylaws.

Deviation – No deviation from plans, specifications or information contained on the application for this permit shall be permitted without prior written authorization from the safety codes officer.

Safety codes officer – The person authorized to perform installations governed by this permit shall notify the safety codes officer prior to concealment of any portion of the installation.

Excavation – Before excavation is started, check for the location of utilities.

Inspection – The safety codes officer shall not be refused admission during any reasonable hour of the day for the purpose of conducting an inspection.

Occupancy - No occupancy of new construction shall take place until permission to occupy is granted by Leduc County.

Important notice

If any portion or part of the work is concealed prior to an approval by a safety codes officer all work may be requested to be uncovered.

Any required re-inspection shall be subject to a re-inspection fee, as per current fee schedule. This fee is required to be paid prior to the re-inspection taking place.

Any person who commits a breach of any of the provisions of the *Safety Codes Act*, or regulations made pursuant thereto, or of the conditions of a permit is guilty of an offense under the act.

Deficiencies shall be corrected within 15 days or as specified by the safety codes officer.

Digital documents must be provided as unprotected PDF files. No PDF/A or digital signatures

Your personal information is collected by Leduc County under the authority of section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. It will be used for the purposes for which it is collected. Questions concerning the collection and use of this information can be directed to Leduc County's FOIP coordinator at FOIP@leduc-county.com.