



# Commercial Building Permit Application

Suite 101, 1101 – 5<sup>th</sup> Street  
Nisku, Alberta T9E 2X3  
Phone: 780-955-3555 Fax: 780-955-8866  
Email: SafetyCodes@leduc-county.com

DATE: \_\_\_\_\_

PERMIT NO. \_\_\_\_\_

### Legal Description

1/4	Sec	Twp	Rg	W	No. Acres	Roll #
Lot	Block	Plan	Subdivision/Hamlet			
Civic Address of Project Occupied by					Postal Code	Phone No.

Owner Address	_____				Phone 1	_____	
	_____				Phone 2	_____	
	Postal Code			_____	Fax	_____	
_____						Email	_____
Applicant Address	_____				Phone 1	_____	
	_____				Phone 2	_____	
	Postal Code			_____	Fax	_____	
_____						Email	_____

### Permit Required to:

Project Details:  New Construction  Addition  Renovation  Other (specify) \_\_\_\_\_

Building Classification:	_____					
Building size (area):	Existing:	_____	New:	_____	No. of Storeys:	_____
Number of streets facing:	_____	Current Fire Protection:	_____			

Coordinating Prof. Address	_____				Phone	_____
	_____				Fax	_____
	Postal Code			_____	Email	_____
Architect Address	_____				Phone	_____
	_____				Fax	_____
	Postal Code			_____	Email	_____
Structural Engineer Address	_____				Phone	_____
	_____				Fax	_____
	Postal Code			_____	Email	_____
Electrical Engineer Address	_____				Phone	_____
	_____				Fax	_____
	Postal Code			_____	Email	_____
Mechanical Engineer Address	_____				Phone	_____
	_____				Fax	_____
	Postal Code			_____	Email	_____

NOTE: Additional professionals involved must be listed on a separate sheet (ie: Engineer for fire suppression or geotechnical)

<b>Permit Fee</b>	Construction value: _____	Permit Fee as per Current Fee Schedule _____
	SCC Levy is the greater of \$4.50 or 4% of permit fee to a maximum of \$560.00	Safety Codes Council Levy _____
	<b>Total: \$</b> _____	

The issuance of a permit or examination of plans/ specifications shall not be construed to be an approval of any violation of provisions of the Safety Codes Act, Regulations made pursuant thereto, bylaws or agreement.

Personal information provided as part of this application is collected under the SCA and MGA and in accordance with the FOIPP Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. The name of the permit holder and the nature of the permit are available to the public on request. If you have questions about the collection or use of the personal information, please contact Leduc County.

I hereby verify that digital plans, specifications or other information provided to Leduc County are identical in content to paper documents provided. Changes to any of the documents will be provided to Leduc County in digital format (and paper copy if requested).

I am the owner/applicant with the consent and authority of the owner that is the subject matter of this permit application I have read and agree to the conditions on the reverse/page 2 of the application form. I hereby certify that this installation will be completed in accordance with the Safety Codes Act and Regulations made pursuant thereto.

Start Date: _____
Finish Date: _____

Signature of owner/authorized applicant \_\_\_\_\_ Printed Name Of Applicant \_\_\_\_\_

Card # _____	Expiry Date _____
Name of Card Holder _____	Signature of Card Holder _____

I hereby authorize you by this signature to charge my Visa or MasterCard account number given here

## CONDITIONS

Act	The issuance of a permit shall not prevent a Safety Code Officer from issuing a correction notice if construction or part thereof is found not to be in accordance with the Safety Codes Act, regulations and Bylaws.
Deviation	No deviation from plans, specifications or information contained on the application for this permit shall be permitted without prior written authorization from the Safety Codes Officer.
Safety Codes Officer	The person authorized to construct governed by this permit shall notify the Safety Codes Officer prior to concealment of any portion of the installation.
Excavation	Before excavation is started, check for the location of utilities.
Inspections	The Safety Codes Officer shall not be refused admission during any reasonable hour of the day for the purpose of conducting an inspection.
IMPORTANT NOTICE	<p>If any portion or part of the work is concealed prior to an approval by a Safety Codes officer all work may be requested to be uncovered.</p> <p>Any required re-inspection shall be subject to a re-inspection fee, as per current fee schedule. This fee is required to be paid prior to the re-inspection taking place.</p> <p>Any person who commits a breach of any of the provisions of the Safety Codes Act, or Regulations made pursuant thereto, or of the conditions of a permit is guilty of an offence under the Act.</p> <p>Deficiencies shall be corrected within 15 days or as specified by the Safety Codes Officer.</p>