



Annual Electrical Permit Application

COUNTY CENTRE
 Suite 101, 1101 – 5th Street
 Nisku, Alberta T9E 2X3
 Phone: 780-955-3555
 Fax: 780-955-8866
 Email: SafetyCodes@leduc-county.com

DATE: _____

This application is for an Annual Electrical Permit for the period January 1 – December 31, 2020

Legal Description

| | | | | | |
|---------------------------------|-------|------|--------------------|-----------------|--------|
| 1/4 | Sec | Twp | Rg | West of | Roll # |
| Lot | Block | Plan | Subdivision/Hamlet | | |
| Civic Address of Establishment: | | | | Postal Code: | |
| Occupant (if not owner): | | | | Occupant Phone: | |

Owner: _____
 Address: _____ Phone: _____
 _____ Postal Code: _____ Fax: _____

Establishment Details

Type of Building: Commercial Industrial Institutional Other (Specify) _____
 General use of the establishment: _____

Electrician (on staff): _____ Cert #: _____ Expires: _____
 Contractor (if known): _____ Phone: _____ Fax: _____
 Contractor Address: _____ Post Code: _____ Email: _____
 (Please Print)

Permit Fee:

**Permit fee includes up to 3.5 hours of inspection.
 Additional inspection fee is \$53.00/hr + GST**

Annual Electrical Permit: \$157.00
 Safety Codes Council Fee: \$6.28
Permit Fee: \$163.28

The issuance of a permit or examination of plans/ specifications shall not be construed to be an approval of any violation of provisions of the Safety Codes Act, Regulations made pursuant thereto, bylaws or agreement.

Personal information provided as part of this application is collected under the SCA and MGA and in accordance with the FOIPP Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring and property assessment purposes. The name of the permit holder and the nature of the permit are available to the public on request. If you have questions about the collection or use of the personal information, please contact Leduc County.

I am the owner/applicant with the consent and authority of the owner that is the subject matter of this permit application I have read and agree to the conditions on the reverse/page 2 of the application form. I hereby certify that this installation will be completed in accordance with the Safety Codes Act and Regulations made pursuant thereto.

Owner/authorized applicant (Please Print) _____ (Title) _____

Signature of owner/authorized applicant _____

| | |
|---|---|
| Type of Payment (X) Mastercard <input type="checkbox"/> Visa <input type="checkbox"/> Auth. # _____ | Cheque <input type="checkbox"/> County Account <input type="checkbox"/> |
| Card /Account #: | Expiry Date: |
| Name of Card Holder: | Signature of Card Holder: |

I hereby authorize Leduc County by this signature to charge my Visa or MasterCard account number given here.

CONDITIONS

| | |
|----------------------|---|
| Act | The issuance of a permit shall not prevent an Electrical Safety Codes Officer from issuing a correction notice if an electrical installation or part thereof is found not to be in accordance with the Safety Codes Act, regulations and Bylaws. |
| Deviation | No deviation from plans, specifications or information contained on the application for this permit shall be permitted without prior written authorization from the Electrical Safety Codes Officer. |
| Expiry | This permit expires December 31, 2020, regardless of date of issue. |
| Safety Codes Officer | The person authorized to perform installations governed by this permit shall notify the Electrical Safety Codes Officer prior to concealment of any portion of the installation. |
| Excavation | Before excavation is started, check for the location of utilities. |
| Inspection | The Electrical Safety Codes Officer shall not be refused admission during any reasonable hour of the day for the purpose of conducting an inspection. |
| Final Inspection | Upon completion of all the work authorized by this permit, the Electrical Safety Codes Officer shall be notified that all work is completed and ready for final inspection. |
| IMPORTANT NOTICES | <p>If any portion or part of the work is concealed prior to an approval by an Electrical Safety Codes Officer all work may be requested to be uncovered.</p> <p>Any required re-inspection shall be subject to a re-inspection fee, as per current fee schedule. This fee is required to be paid prior to the re-inspection taking place.</p> <p>Any person who commits a breach of any of the provisions of the Safety Codes Act, or Regulations made pursuant thereto, or of the conditions of a permit is guilty of an offense under the Act.</p> |
| Annual Permits | <p>Where an Annual Electrical Permit has been issued, minor repairs may be executed on the premises identified as the establishment in an annual permit during the time specified. A single annual permit may be issued to cover all minor repairs performed during a full calendar year or for a lesser period of time when required, but the permit fee shall be based on a full calendar year.</p> <p>The person responsible for an annual permit shall ensure the work executed under the permit is performed by properly certified personnel, whether an employee of the establishment or contracted personnel.</p> <p>An annual permit may be cancelled by the Electrical Safety Codes Officer if it is determined that electrical work is not being performed in a responsible manner.</p> <p>An annual permit does not entitle the holder to effect major electrical alterations in, or additions to the establishment.</p> <p>The holder of an annual permit may obtain a permit for major electrical alterations in or additions to the establishment if he first submits plans and specifications for examination.</p> <p>The Electrical Safety Codes Officer shall determine the number of inspections to be made on an establishment for which an annual permit has been issued.</p> <p>The holder of an annual permit shall maintain in the establishment a current and accurate two (2) year record of all minor repairs and shall make it available to the electrical inspector on request.</p> |