



Grant funding application

Regional recreation board

Parks and Recreation
101-1101 5 St., Nisku, AB T9E 2X3
p: 780-770-9264 f: 780-955-4765
recgrants@leduc-county.com

Date _____

Community group/not-for-profit organization

Legal name	
Not-for-profit number (if available)	
Mailing address	
Facility location (if applicable)	

Contact information

Contact name and title	
Work phone	
Home phone	
Cell phone	
Email address	

Event, program or activity information (please circle)

Grant you are applying for	Program	Event
Covid-19 Support (Maximum of \$1500)	Yes	No

Community project summary

Describe the community program or project that your group is requesting funding for. Include the program or project start and completion dates, and the number of people expected to participate or be impacted by this project.

Project budget

Revenue	Amount (\$)
Association funds	
Other grants	
Fundraising	
Amount requested from Leduc County	
Total revenue	

Expenditures	Amount (\$)
Total expenditures	

Confirm the following (please circle).

The program or project provides recreational, athletic, and or cultural benefit to the community.	Yes	No
The program or project is available to all residents within the community.	Yes	No
The funds requested from Leduc County will be spent within this calendar year.	Yes	No
Your organization has submitted a final report from accounting for previous grants received from the regional recreation board, if applicable.	Yes	No
The program or project is currently funded or receiving funds through another granting agency. If yes, please identify,	Yes	No

If your organization receives annual funding to operate from any of the following, please identify the amount.

Funding source	Amount
Local municipality	
Leduc County	
Province of Alberta	
Other (include name and amount)	

Application requirements

Include the following with your application:

- Organization's most recent financial statement
- Copy of minutes with the motion to submit this application
- Current list of board or committee members

**Applications submitted without this information will be considered incomplete.*

Applicant agreement

By signing below, I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above-listed organization.
- Information received in this application is accurate to the best of my knowledge and funding will be used for the project as intended.
- Leduc County and the regional recreation board will be recognized as a funding agency prior to, during and upon completion of this project.

Applicant signature

Date

Representative signature

Date

For recreation board use only

Date application received		
Does the application contain all of the required materials and criteria?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
What requirements and/or criteria are incomplete?		

Your personal information is collected by Leduc County under the authority of section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. It will be used for the purposes for which it is collected. Questions concerning the collection and use of this information can be directed to Leduc County's FOIP coordinator at FOIP@leduc-county.com.

Purpose

The regional recreation grant program supports projects and events that enrich and enhance the communities within Leduc County. The program is designed to provide funding support to not for profit organizations to create opportunities for Leduc County residents to engage with their communities. The program supports community groups in their pursuit to provide supportive physical and social environments, affordable access to physical activity, and increased inclusion to participants who may face recreation constraints.

Criteria

Projects granted funding must meet the following criteria:

- In the event a group has received funding for a regional recreation grant in the past, a satisfactory final report must have been submitted within the current calendar year. All previous reports must have been submitted in a timely manner.
- The group must submit a satisfactory and complete application form by deadlines outlined by Leduc County.
- The project must provide recreational and/or athletic and/or cultural benefits to the community. Projects that have the broadest benefits will be given priority.
- The project must be accessible to the community.
- The group must show project financial viability.

COVID-19 support criteria:

- The group may submit for funding support as a result of operational hardships associated with the COVID-19 pandemic.
- Associations will need to provide proof of financial need.
- The funding received may be used for operating costs of the association.
- Associations applying for or receiving COVID-19 support funding may not apply for an additional grant to support programs and events.

Funding will not be provided for:

- Projects currently funded through the school board
- Clubs/groups/organizations that are not open to the general public to participate in
- Facilities and programs already funded through recreation cost-share agreements between the County and New Sarepta, the Village of Warburg, Towns of Thorsby, Calmar, Devon and Beaumont and the City of Leduc
- Municipal projects
- Equipment purchases
- Renovations or capital projects

Eligible groups and projects:

- Recreation, athletic and cultural clubs
- Community hall groups
- Community events

Community groups receiving funds from a regional recreation board must:

- Demonstrate they meet the above-listed criteria by completing an application form.
- Spend and report on funds (to the regional recreation board) within the current calendar year.

Multiple Applications:

- Organizations may apply for multiple grant programs with Leduc County. Organizations will only receive one grant, per program, per year. Organizations will not receive funding from multiple grant programs for the same project, event or program.

Advertising available funding:

- Leduc County will advertise available funding through the regional recreation grant program for two consecutive weeks in the local community papers, and on Leduc County social media pages.