



**Leduc County**

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## Pre-authorized debit form | Property Taxation Monthly Payment Plan

Please allow two weeks for the change of your banking information to be processed.

Roll number:	Legal description:	Lot	Block	Plan
<b>Name and mailing address of property owner:</b>		<b>OFFICE USE ONLY</b>		
		Tax balance:		
		Previous/current year's tax levy:		
		Monthly tax payment:		
		Verified by:	Date:	
		Payments begin:		

### Financial institution of property tax payer

Name of financial institution:		Branch address:	
City:	Province:	Postal code:	

- I/we authorize Leduc County and its financial institution to debit my account listed above.
  - For the first five months of the year, your monthly instalment is based on 1/12 of the previous year's tax amount. The instalment amount is adjusted for the last seven months of the year based on the new annual tax amount.
- Completed applications must be submitted with a void cheque or pre-authorized debit (PAD) form.**
- This authorization may be cancelled at any time upon two weeks written notice by me/us, and all outstanding taxes become due and payable and subject to penalties.
- Any payment returned N.S.F. may result in termination of the plan, and all outstanding taxes become due and payable and subject to penalties.
- In the event of a sale of the above noted property or a change in bank accounts, I/we will notify Leduc County using the *Change of banking information* or *Discontinued debit* forms at least two weeks prior to the next due date.
- Any delivery of this authorization to you constitutes a delivery by me/us.
- All persons whose signatures are required to sign on this bank account have signed their agreement below.

Signature:		Signature:	
Date:	Phone:	Business phone:	

**Please note:** the current taxes, local improvement levies plus any tax arrears must be brought to current status for eligibility in the plan.

The personal information contained on this form is collected under Section 32 (c) of the Freedom of Information and Protection of Privacy Act and will be used for the purpose(s) of the T.I.P. Plan. If you have any questions about this collection, please contact Becky Edwards, records coordinator, at Leduc County, 101-1101 5 St., Nisku, AB, T9E 2X3 or by phone at 780-955-3555.