



Tax Instalment Payment Plan

Pre-authorized debit form

Finance
101-1101 5 St., Nisku, AB T9E 2X3
p: 780-955-3555 f: 780-955-3444
TIPPforms@leduc-county.com

Roll _____

Date _____

Note

- Please allow two weeks for your banking information to be processed.
- For the first five months of the year, your monthly instalment is based on half of the previous year's tax amount. The instalment amount is adjusted for the last seven months of the year based on the new annual tax amount.
- Completed applications must be submitted with a void cheque or pre-authorized debit form.

Applicant information

Applicant name		Phone	
Applicant address		Fax	
Town/city	Province	Postal code	
Email			
Effective date			

Property information

¼		Section		Township		Range		West of		Roll #	
Lot		Block		Plan		Subdivision/hamlet					
Civic address											

Financial institution information of tax payment account

Financial institution name		Phone	
Financial institution address		Fax	
Town/city	Province	Postal code	

I/we authorize understand that:

- Leduc County and its financial institution will debit my account as listed.
- That this authorization may be cancelled at any time with two weeks written notice by me/us, and all outstanding taxes become due and payable and subject to penalties.
- That any payment returned as non-sufficient funds may result in termination of the plan, and all outstanding taxes become due and payable and subject to penalties.
- In the event of a sale of the above noted property or a change in bank accounts, I/we will notify Leduc County using the change of banking or cancellation forms at least two weeks prior to the next due date.
- Any delivery of the authorization to you constitutes a delivery by me/us.
- All persons whose signatures are required to sign on this bank account have signed their agreement below.
- That the current taxes, local improvements levies, plus any tax arrears must be brought to current status for eligibility.

Signature

Office use

Tax balance		Monthly payment		Previous/current tax levy	
Verified by		Verification date		Date payments begin	
Notes:					

Personal information provided is collected by Leduc County under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act (the FOIP Act) and we will protect it in accordance with Part 2 of that Act. We will use it to manage your account with us, and contact you if necessary. Should you require further information about collection, use and disclosure of personal information, please contact the FOIP Coordinator at 780-770-9251 or foip@leduc-county.com.