

**TELFORDVILLE COMMUNITY CENTRE  
FACILITY RENTAL AGREEMENT**

Rural Address: 170-2032 Hwy 622  
Legal Land Description: NW 36-49-2-W5

I \_\_\_\_\_ hereinafter called the  
APPLICANT for:  
(GROUP): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: (Residence) \_\_\_\_\_ (Business) \_\_\_\_\_

hereby apply to rent the facility indicated above for the purpose of:

\_\_\_\_\_

on the date(s) which follow: \_\_\_\_\_

Time Required: \_\_\_\_\_

Rental fee of \$ \_\_\_\_\_ is due one month prior to your rental date.

I agree to pay a damage deposit of \$200.00. Cancellation of the booking must be made at least two weeks prior to the proposed date of function. If insufficient notice is given, the applicant agrees to pay the agreed rental fee in FULL.

The proposed function is: LICENSED / NOT LICENSED (circle one).

**A portion of the damage deposit may be withheld if an excessive amount of water is used.**

**We insist that the applicant purchase third party liability insurance for their own protection. The Hall Board will not be responsible for any incidents that may occur.**

**Long distance calls on rental date will be charged to group using hall.**

Fill out this form and mail to: Telfordville Community Centre  
Attention: Tracy Musson  
Box 7, Site 12, R.R. #1  
Thorsby, AB T0C 2P0

If you have any questions, contact Tracy at **780-718-9549**

I understand that the facility must be left in the same condition that it was rented to the applicant. If the facility is left unclean or damage has been incurred, all or a portion of the damage deposit will be withheld.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

**(TURN OVER)....**

**Serving of Alcoholic Beverages:**

NOTE: The PAL program (third party liability insurance) offers renters the opportunity to purchase insurance that is over and above coverage. This extra insurance is available through most insurance agencies, and is protection against liquor suits for people who use Liquor License Board Special Occasion Permits.

Mandatory Coverage: If there will be liquor at your function, the Leduc County insurance policy requires that you obtain host liquor liability insurance naming Leduc County and Telfordville Community Centre as additional insured. This coverage can be obtained on-line at [www.palcanada.com](http://www.palcanada.com) under 'Our Self Serve Policies' "Party Alcohol Liability".

Renters are responsible for obtaining all necessary permits, licenses and insurance for having alcohol at a function.

Keys will not be released until "certificate of insurance" is shown to the person in charge of hall rentals.

Dated this \_\_\_\_\_ Day of \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_  
Renter

\_\_\_\_\_  
Hall Representative