



Water/Sewer Servicing & Inspection Application

Legal Description

1/4	Sec	Twp	Rg	West of	Roll #
Lot	Block	Plan	Subdivision/Hamlet		
Street Address:					

Owner _____
Address _____
Postal Code _____

Phone 1	_____
Phone 2	_____
Fax	_____
Email	_____

Applicant _____
Address _____
Postal Code _____

Phone 1	_____
Phone 2	_____
Fax	_____
Email	_____

PROJECT DETAILS	
Type of Building Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Other: _____ Sprinklered: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Building Description:	Date of Installation:
New Construction <input type="checkbox"/> Renovation <input type="checkbox"/>	Type of Service Water Service <input type="checkbox"/> Sewer Service <input type="checkbox"/>
Septic Tank Decommission: Remove <input type="checkbox"/> Break and Fill <input type="checkbox"/>	
<p style="text-align: center;">Water Service</p> Water Line: _____ Meters <input type="checkbox"/> Feet <input type="checkbox"/> New Connection to Main: Yes <input type="checkbox"/> No <input type="checkbox"/> Connect to Existing Service Line: Yes <input type="checkbox"/> No <input type="checkbox"/> Fixture Unit Load: _____	<p style="text-align: center;">Sewer Service</p> Sewer Line: _____ Meters <input type="checkbox"/> Feet <input type="checkbox"/> New Connection to Main: Yes <input type="checkbox"/> No <input type="checkbox"/> Connect to Existing Service Line: Yes <input type="checkbox"/> No <input type="checkbox"/>
Utility Services Account Form Completed: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Source Control Discharge Application Required: Yes <input type="checkbox"/> No <input type="checkbox"/>	

If the installation date or information in the application is changed, contact the Leduc County Inspection Line at 780-979-6179 ASAP. We require 48 hours notice to arrange an inspection. Contractors may be required to uncover any work installed and covered without approval.

Installer Name	Installer Signature	Date
Installer's Ticket #: _____		
Installer's Phone #: _____		

Payment Method: MasterCard <input type="checkbox"/> Visa <input type="checkbox"/>	Inspection Fee (includes GST): \$150.15 GL # 1-1-469-61-02
Card #:	Expiry Date:
Name of Card Holder:	Signature of Card Holder:

Please submit completed application with payment to Leduc County, Planning & Development, Suite 101, 1101 – 5th Street, Nisku, AB, T9E 2X3, fax: 780-955-8866 or email: safetycodes@leduc-county.com

The personal information collected under the Freedom of Information and Protection of Privacy Act will be used to provide utility services and billing. If you have any questions about this collection, please contact Leduc County at 780-955-3555.



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No work shall commence prior to the issuance of a permit.

WATER LINE INSTALLATION

- 1) The water line used between the main and the curb cock (CC) is to be Type K copper conforming to AWWA C800 for services under 50 mm (2") diameter. Installation on private property shall comply with the Alberta Plumbing Code Regulation.
- 2) The owner shall assume costs for labor and extra materials as may be required to install meter(s) (provided by County) inside the building at an accessible location. 22 AWG, 4 conductors (must be mechanically protected by conduit or installed inside walls) to the location of the remote water reading device.
- 3) If more than one meter is used, a manifold shall be installed in this location. Every meter shall have a valve on each side of the meter.
- 4) All costs associated with repairs, maintenance, alteration and/or relocation of valve and CC and the service line are the responsibility of the owner.
- 5) All new service lines require that a valve with equal bore size to line size shall be placed on property line at least 300 mm (12") outside the fence as a curb cock. All costs to be the responsibility of the owner.
- 6) Jumpers shall not be left in place for the convenience of the owner and shall be used only for the testing of lines.

SEWER LINE INSTALLATION

- 1) The minimum standard sanitary sewer pipe used between the main and the property line shall be polyvinyl chloride (PVC) DR28 conforming to CSA specifications B182.1. Installation on private property shall comply with the Alberta Plumbing Code Regulation.
- 2) The owner shall assume costs for labor and extra materials as may be required to install a sanitary inspection chamber, as illustrated in the Design Guidelines and Construction Standards for Development.
- 3) A "Sanitary Sewer Inspection Chamber" sign, if required by Leduc County, must be installed within 1 m (3') of the sanitary inspection chamber, if required by Leduc County, on private property. The sign must be installed within one week of completion of construction of the service.

GENERAL INSTALLATION

- 1) All road/approach crossings shall be made by boring or push pipe method. All costs are the responsibility of the owner.
- 2) All costs associated with repairs, maintenance, alteration, and relocation of valves, meters, CCs, sanitary sewer inspection chambers, signage, and the service line are the responsibility of the owner.

Please attach a detailed connection sketch plan. The following information must be provided:

Location of buildings	Plan of installation
Location of approach(s)	Size of pipe
Distance from mains to the building	Type of pipe
Location of CC	Depth of burial
Location of cleanouts	Type of bedding
Location of manholes	Method of installation



Water/Sewer Servicing & Inspection Application

I/We _____ the registered owner(s) are making application for a water line connection.

I/we agree to comply with the applicable Provincial Plumbing, Health and Safety Codes, Rules and/or Regulations and such By-Laws and/or Resolutions as may be in effect or may be passed from time to time, in the future by the Leduc County relating to these facilities and service.

I/we agree to assume all costs of installation of service line from the water main to point of entry into the building/facility on the fore mentioned property (as per approved drawings). The work must be coordinated with Leduc County.

I/we agree to provide the required access and right of way to permit the installation and will also undertake the maintenance of the service connection.

I/we consent and agree to Leduc County, its workmen or agents having unrestricted right of ingress and egress to/from the above noted property for any reason whatsoever relating to or in regard to these facilities and service.

I/we agree to promptly safeguard and care for the water infrastructure provided by Leduc County. Any damages (including costs for labour, materials and equipment) caused to the said water facilities due to neglect, abuse or frost shall be charged to the owner of the above mentioned property.

I/we understand that the continuous/consistent/unrestricted/uninterrupted supply of water service is not guaranteed by Leduc County, and I/we further agree that Leduc County shall not be liable for any losses, damages or amount that I/we may suffer as a result of the inability/failure to provide a continuous/consistent/unrestricted/uninterrupted water service.

I/we agree to indemnify and save harmless Leduc County, its workmen or agents from and against any loss, damage, cost or inconvenience, however caused by the installation presence, alteration, repair, maintenance, inspection or removal of the water service facilities.

I/we agree to indemnify and save harmless Leduc County from and against all loss, charges, damages and expenses which Leduc County may suffer or sustain as a result of the operations of the Owner within the road right of way.

I/we agree to ensure that any excavated material deemed to be unsuitable is replaced with good quality clay or pit run as backfill and will ensure that all excess excavated material is disposed of outside property under the jurisdiction of Leduc County.

Property Owner Name	Property Owner Signature	Date
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PW&E Approval	Date	PW&E Inspection Required: Yes <input type="checkbox"/> No <input type="checkbox"/>
		Road Crossing Required: Yes <input type="checkbox"/> No <input type="checkbox"/>
		Road Cutting Required: Yes <input type="checkbox"/> No <input type="checkbox"/>

P&D Safety Codes Approval	Date	
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Information provided to Leduc County is subject to and covered by the Freedom of Information and Protection of Privacy Act



Utility services account application

Finance
 101-1101 5 St., Nisku, AB T9E 2X3
 p: 780-955-3555 f: 780-955-3444
 finance-utilities@leduc-county.com

Date _____

Property owner information

Owner name		Phone	
Owner address		Cell	
Town/city	Province	Postal code	
Owner email		Fax	
Do you want to receive electronic invoices?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Tenant information (if different from owner)

Tenant name		Phone	
Tenant address		Cell	
Town/city	Province	Postal code	
Tenant email		Fax	

Utility service effective date	
Second waste bin request	<input type="checkbox"/> Yes <input type="checkbox"/> No

Legal land description

¼		Section		Township		Range		West of		Roll #	
Lot	Block	Plan	Subdivision/hamlet								
Service address											

Note

Any property within New Sarepta, Diamond Estates, Lukas Estates and Royal Oaks will be provided with one waste bin. In consideration of Leduc County issuing a waste container, the parties agree to the following:

1. The owner is responsible for the replacement of lost, stolen or damaged bins unless such damage is the result of collection contractor activity.
2. The costs assigned to bin replacement by the current contracted service provider shall be recoverable from the owner as an add-on value to normal service invoicing.
3. The bin will remain at the above-referenced property regardless of changes in ownership or occupant.
4. This agreement or benefit thereof cannot be assigned.

Electronic billing

1. It is the customer's responsibility to notify Leduc County of a change to their email address.
2. In cases where an electronic invoice is not received, it remains the account holder's responsibility to ensure payment is received by Leduc County by the due date to avoid late payment penalties.

I/we, the registered owner(s) of the aforementioned property do hereby request that a copy of all utility bills issued for the said property be forwarded to the above-listed mailing addresses. The registered homeowner is responsible for all account balances as per Municipal Government Act section 42(1) and balances will be transferred to the owner's tax roll as per Municipal Government Act section 553(1). The registered homeowner agrees to abide by all Leduc County bylaws.

Property owner signature

Office-use

Account number		Tax roll number		Date of service	
Book number		Page number		Serial number	
Begin reading				Size	

Personal information provided is collected by Leduc County under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act (the FOIP Act) and we will protect it in accordance with Part 2 of that Act. We will use it to manage your account with us, and contact you if necessary. Should you require further information about collection, use and disclosure of personal information, please contact the FOIP Coordinator at 780-770-9251 or foip@leduc-county.com.