



# Grant funding application

## Regional Recreation Board

**Parks and Recreation**  
 101-1101 5 St., Nisku, AB T9E 2X3  
 p: 780-770-9264 f: 780-955-4765  
 Andrea@leduc-county.com

**For Leduc County use only**

Date application received		
Received by		
Does the application contain all of the required materials and criteria?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
What requirements and/or criteria are incomplete?		

**Community group/not-for-profit organization**

Legal organization name		Phone		
Facility location (if applicable)		Website		
Mailing address		Email		
Town/city		Province	Postal code	
Not-for-profit number (if applicable)				

**Contact information**

Contact name		Phone		
Contact title		Other		
Contact email				

**Community project summary**

Describe the overall vision of the project that your group is requesting funding for. Please include outline of activities, goals and objectives for your project.

Why have you chosen to do this project and how will it positively impact the community?

How many people do you estimate that your project will impact?

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How will your organization advertise that Leduc County funded your program or event?

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**Note:**

You may email or mail us a copy of your organization’s completed budget instead of filling out the columns below.

**Project budget**

Revenue	Amount (\$)
Association funds	
Other grants	
Fundraising	
Amount requested	
<b>Total requested</b>	

Expenditures	Amount (\$)
<b>Total expenditures</b>	

**Confirm the following (please circle)**

The project provides recreational/athletic/or cultural benefit to the community?	Yes	No
The program or project is available to all residents within the community.	Yes	No
The funds requested from Leduc County will be spent within 12 months of being received. If not, please explain why:	Yes	No

Your organization has submitted a final report from accounting for previous grants received from Leduc County, if applicable.	Yes	No
The program or project is currently funded or receiving funds through another granting agency. If yes, please identify the name and amount:	Yes	No

**If your organization receives annual funding to operate from any of the following, please identify the amount.**

Funding source	Amount (\$)
Local municipality	
Leduc County	
Province of Alberta	
Other (include name and amount)	
Other (include name and amount)	
<b>Total annual funding</b>	

**Conditions of funding**

Include the following with your application:

- Organization’s most recent financial statement
- Copy of minutes with the motion to submit this application
- Current list of board or committee members
- Outstanding final report forms
- Plan for recognizing Leduc County as a funding organization

**Note:**

- Applications submitted without this information will be considered incomplete.
- The final report form will require a copy of your project description, project budget and any photos or supporting documents related to this grant.

**Applicant agreement**

By signing below, I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above-listed organization.
- Information received in this application is accurate to the best of my knowledge and funding will be used for the project as intended.
- Leduc County and the Parks and Recreation Advisory Board will be recognized as a funding agency prior to, during and upon completion of this project.

\_\_\_\_\_  
Applicant signature

\_\_\_\_\_  
Date

Your personal information is collected by Leduc County under the authority of section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. It will be used for the purposes for which it is collected. Questions concerning the collection and use of this information can be directed to the Leduc County’s FOIP coordinator at FOIP@leduc-county.com.