



Permit application

Commercial building

Planning and Development
 101-1101 5 St., Nisku, AB T9E 2X3
 p: 780-770-9322 f: 780-955-8866
 safetycodes@leduc-county.com

Permit Number:				Application Date:				
¼	Section	Township	Range	West of	Roll #			
Lot	Block	Plan	Subdivision/hamlet					

Personal information

Project civic address			Postal code		
Occupied by			Phone		
Owner name			Phone		
Owner address			Email		
Town/city		Postal code			
Applicant name			Phone		
Applicant address			Email		
Town/city		Postal code			

Project details

New construction <input type="checkbox"/>		Addition <input type="checkbox"/>		Renovation <input type="checkbox"/>		Demolition <input type="checkbox"/>		Other (specify) <input type="checkbox"/>	
Description of work:									
Building type:		Commercial/Industrial <input type="checkbox"/>			Government/Institutional/Recreational <input type="checkbox"/>			Oilfield <input type="checkbox"/>	
Building classification			3.2.2. _____		Number of storeys above grade:				
Building footprint (area) in sq. m.			Existing: _____		Renovation area: _____		New/addition: _____		
Number of streets facing		Current fire protection: Alarm <input type="checkbox"/> Sprinkler <input type="checkbox"/>			New fire protection: Alarm <input type="checkbox"/> Sprinkler <input type="checkbox"/>				
Coordinating professional				Phone					
Company name				Email					
Architect				Phone					
Company name				Email					
Structural engineer				Phone					
Company name				Email					
Electrical engineer				Phone					
Company name				Email					
Mechanical engineer				Phone					
Company name				Email					
Geotechnical Engineer				Phone					
Company name				Email					

Start date		Construction value	\$	
End date		Fees as per current fee schedule	\$	
		Safety Codes Council Levy (> of \$4.50 or 4% of fee)	\$	
		TOTAL	\$	

The issuance of a permit or examination of plans/specifications shall not be construed to be an approval of any violation of provisions of the Safety Codes Act, regulations made pursuant thereto, bylaws or agreement. I hereby verify that digital plans, specifications or other information provided to Leduc County are identical in content to paper documents provided. Changes to any of the documents will be provided to Leduc County in digital format (and paper copy if requested). I am the owner/applicant with the consent and authority of the owner that is the subject matter of this permit application. I have read and agree to the conditions on the reverse page of the application form. I hereby certify that this installation will be completed in accordance with the Safety Codes Act and regulations made pursuant thereto.

Applicant Signature				Printed Name					
<input type="checkbox"/> Mastercard		<input type="checkbox"/> Visa		<input type="checkbox"/> Cheque		<input type="checkbox"/> Cash/Interac		<input type="checkbox"/> Invoice/Account No. _____	
Name of card holder				Expiry date (month/year)					
Signature of card holder				Card number					

I hereby authorize Leduc County by this signature to charge my credit card account number given here.
Credit card payments over \$4,999.99 will incur a 2.4% processing fee on any single application or form.

Conditions

Act – The issuance of a permit shall not prevent a safety codes officer from issuing a correction notice if construction or part thereof is found not to be in accordance with the Safety Codes Act, regulations and Bylaws.

Deviation – No deviation from plans, specifications or information contained on the application for this permit shall be permitted without prior written authorization from the safety codes officer.

Safety codes officer – The person authorized to perform installations governed by this permit shall notify the safety codes officer prior to concealment of any portion of the installation.

Excavation – Before excavation is started, check for the location of utilities.

Inspection – The safety codes officer shall not be refused admission during any reasonable hour of the day for the purpose of conducting an inspection.

Occupancy - No occupancy of new construction shall take place until permission to occupy is granted by Leduc County.

Important notice

If any portion or part of the work is concealed prior to an approval by a safety codes officer all work may be requested to be uncovered.

Any required re-inspection shall be subject to a re-inspection fee, as per current fee schedule. This fee is required to be paid prior to the re-inspection taking place.

Any person who commits a breach of any of the provisions of the *Safety Codes Act*, or regulations made pursuant thereto, or of the conditions of a permit is guilty of an offense under the act.

Deficiencies shall be corrected within 15 days or as specified by the safety codes officer.

Digital documents must be provided as unprotected PDF files. No PDF/A or digital signatures

Your personal information is collected by Leduc County under the authority of section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act. It will be used for the purposes for which it is collected. Questions concerning the collection and use of this information can be directed to Leduc County's FOIP coordinator at FOIP@leduc-county.com.



Building permit application

Additional information

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Relocatable industrial accommodation Office trailers/work camps

This form is to be fully completed and attached to the development and building permit application forms.
Note: information is required for each unit of multi-unit installations.

Trailer information

Name of owner	
Trailer to be occupied by	

Trailer information

Please indicate type of trailer	
Office trailer <input type="checkbox"/> Lunch room <input type="checkbox"/> Work Site trailer/camp <input type="checkbox"/> Other (specify) _____	
Does the trailer include the following facilities? (Tick all that apply)	Cooking <input type="checkbox"/> Bathroom <input type="checkbox"/> Sleeping accommodation <input type="checkbox"/>

Manufacturer		
Year of manufacture		
Alberta Municipal Affairs Label #(s)		
Serial #(s)		
Manufacturer supplied blocking instructions?	Yes <input type="checkbox"/>	No <input type="checkbox"/>