

BYLAW NO. 17-13

LEDUC COUNTY

A BYLAW OF LEDUC COUNTY IN THE PROVINCE OF ALBERTA TO IMPLEMENT A MUNICIPAL ADDRESSING SYSTEM AND TO REPEAL BYLAW NO. 7-05.

WHEREAS

The Council of Leduc County deems it expedient and proper, under the authority and in accordance with Section 7 of the Municipal Government Act, Statutes of Alberta, 2000, Chapter M-26, with amendments thereto, to pass a bylaw respecting the safety, health and welfare of people and the protection of people and property; and

it is deemed desirable to put into effect a municipal addressing system which can be utilized by emergency service providers and for other purposes such as providing directions for delivery services, and

it is deemed desirable to put into effect the life cycle management of the municipal addressing system, to be effective upon passing of this bylaw.

NOW THEREFORE

be it resolved that the Council of Leduc County, duly assembled, and pursuant to the authority conferred upon it by the Municipal Government Act, Statutes of Alberta, 2000, Chapter M-26, with amendments thereto, enacts as follows:

PART 1 - BYLAW TITLE

1.1 Bylaw No. 17-13 shall be known as the Municipal Addressing Bylaw.

PART 2 - DEFINITIONS

In this bylaw

2.1 "Municipal Addressing" means the address that is designated by Leduc County, which includes a combination of numbers and/or words. Municipal Addressing within Leduc County encompass Rural Addressing and Urban Addressing as further described in this bylaw.

2.2 "Rural Addressing" means the address that is designated by Leduc County, which is based on the driveway intersection with a township, range, or forced road. The Rural addressing system is based on a 40 metre interval along a country road; therefore along a 1 mile stretch of road, there is 40 "imaginary" accesses assigned on each side of the road. Rural addressing resembles Urban Addressing with township and range roads taking the place of streets and avenues.

2.3 "Urban Addressing" means the address that is designated by Leduc County, which is based on a street and avenue grid system. Urban addressing is to be assigned in areas of higher density development to deal with limitations in subdivision lot numbering in a Rural Addressing system and possible multi-access points into a subdivision that might not always have direct access off a township or range road.

BYLAW NO. 17-13

- 2 -

- 2.4 "Building" includes anything constructed or placed on, in, over or under land but does not include accessory buildings, a highway, a public road or a bridge.
- 2.5 "Development" means the erecting of a building for supporting residential, commercial, industrial or public use.
- 2.6 "Owner" means any person who is defined under the Land Titles Act, as it may be amended from time to time, as the owner of the land.
- 2.7 "Parcel" means the aggregate of the one or more areas of land or lots described in a certificate of title or described in a certificate of title by reference to a plan filed or registered in a Land Titles Office.
- 2.8 "Road" means any highway, street, avenue, boulevard, crescent or any other public thoroughfare.
- 2.9 "Signage" means the visual display of the Municipal Address for a Building or a Parcel.
- 2.10 "Subdivision" means a portion of land divided into parcels.

PART 3 - GENERAL

- 3.1 Parcels of land supporting residential, commercial, industrial or publicly used development (e.g. Cemeteries, Churches, Community Halls, Campgrounds, etc.) with a primary access onto a developed road right-of-way within Leduc County shall be assigned a municipal address by Leduc County and such address shall be posted with the exception of oil and gas industry as regulated by the Alberta Energy & Utilities Board.
- 3.2 Leduc County reserves the right, in the interest of service delivery and public safety, to designate or redesignate a Municipal Address.
- 3.3 Upon written request by an Owner, Leduc County will consider applications to change a Municipal Address; in all cases, service delivery and public safety shall prevail.
- 3.4 An Owner shall ensure that all addresses assigned pursuant to this Bylaw are posted and maintained in a legible form within the terms of this bylaw.
- 3.5 No person shall remove, deface, damage or destroy any signage placed under the authority of this Bylaw, except during the demolition or removal of a building.
- 3.6 Upon written notification by Leduc County of a Municipal Address change or any contravention of this Bylaw, the Owner will have thirty (30) days to rectify said contravention.

PART 4 - URBAN ADDRESSING

- 4.1 Urban Addressing will be assigned to the following areas within Leduc County: Nisku Industrial Business Park, the hamlet of New Sarepta, and areas shown in Figure "A" that are determined by Leduc County to be of a sufficient urban density to require urban addressing. The "Urban" Municipal Address will be designated by Leduc County at the time of development or subdivision on a parcel within these areas.

BYLAW NO. 17-13

- 3 -

- 4.2 In all cases, the Urban Address shall be displayed, either permanently or temporarily during construction, upon commencement of Development, in accordance with this bylaw.
- 4.3 Signage must be displayed by the Owner at all times, in a location plainly visible from the Road using contrasting colours with characters no less than 100 millimetres (4 in.) in height.
- 4.4 Signage must be displayed in a conspicuous place no higher than the ceiling level of the ground floor or an equivalent in height in the case of other buildings. The bottom of the numerals of the signage shall be a minimum of 1.2 metres (48 in.) above grade.
- 4.5 In the case of dwellings with attached garages, the number shall be located upon the garage on the side closest to the front doorway of the house. Dwellings with no attached garages must have signage near the doorway.
- 4.6 Municipal Addresses signage numbers shall be in Arabic numerals only.
- 4.7 Display of the address on more than one face of the building is encouraged.
- 4.8 In all cases, where there are multiple buildings on the Parcel, the Municipal Address shall be plainly visible at the Property line adjacent to the appropriate Road and at the entrance of each Building.
- 4.9 In all cases, where there is a multiple-unit Building (an apartment house, office building, or other multiple-unit complex), the Municipal Address comprising of the unit number and the Main Building Address shall be displayed at the entrance of each Building unit.
- 4.10 The supply, installation, and maintenance of new municipal "Urban" addresses and any additional or replacement signage are the sole responsibility of the Owner.

PART 5 - RURAL ADDRESSING

- 5.1 Rural Addressing will be assigned at the time of development or subdivision on parcels in areas not designated as requiring Urban Addressing by Leduc County. The initial new "Rural" Municipal Address signage will be ordered and installed by Leduc County and the cost shall be the responsibility of the Owner.
- 5.2 Costs associated with the supply and installation of new rural municipal address and subdivision signs shall be in accordance with the current Fees and Charges Schedule as established by Bylaw. These costs shall be levied at the time when a property requires a municipal address.
- 5.3 New municipal address and subdivision signs shall be installed by Leduc County within ninety (90) days of receipt of payment from the property owner or within a time frame determined to be administratively feasible.
- 5.4 "Rural" Municipal address signs shall be supplied and installed in accordance with the following general requirements and in accordance with municipal specifications and standards:

BYLAW NO. 17-13

- 4 -

- (a) Wherever possible, signs posted at the entrance to subdivisions shall be placed within six (6) metres on either side of the shoulder of the driveway approach and located one (1) metre from the property boundary either within the property boundary or within the road right-of-way boundary.
- (b) Wherever possible, a municipal addressing number as assigned by Leduc County shall be placed at the entrance driveway to individual residential, commercial, industrial or publicly used developed parcels of land.
- (c) The numbers and letters on a municipal address sign shall be a minimum size of 100 millimetres (4 in.) in height and shall be reflective.
- (d) Signs shall be no lower than one (1) metre from ground level and no higher than 2.5 metres from ground level.

5.5 The supply and installation of additional or replacement "Rural Address" signs are the sole responsibility of the Owner.

5.6 Leduc County shall, at its discretion, replace damaged or missing "Rural Address" signage within public road rights-of-way and invoice the property owner for the cost of providing and installing the replacement signage.

PART 6 - GENERAL PENALTY PROVISION

6.1 Any person who:

- (a) does not post and maintain in legible form the Municipal Addressing Signage for their Parcel or Building;
- (b) have signage bearing incorrect address;
- (c) removes, defaces, damages or destroys any Municipal Addressing signage, with the exception during demolition or removal of a building; or
- (d) who obstructs or hinders any other person in the exercise or performance of that person's powers or duties pursuant to this Bylaw;

is guilty of an offence and is liable on summary conviction to a fine in an amount not less than that established in section 6.2 and not exceeding one thousand dollars (\$1,000). Under no circumstances shall any person contravening any provision of this bylaw be subject of imprisonment.

6.2 Without restricting the generality of section 6.1, the following fine amounts are established for use on violation tickets if a voluntary payment option is offered:

- (a) sixty dollars (\$60) for a first offence;
- (b) one hundred twenty dollars (\$120) for a second offence; and
- (c) four hundred dollars (\$400) for any subsequent offence.

BYLAW NO. 17-13

- 5 -

PART 7 - ENFORCEMENT

7.1 Where a Peace Officer has reasonable grounds to believe that a person has violated any provision of this Bylaw, the Peace Officer may commence Court proceedings against such person by:

- (a) issuing the person a violation ticket pursuant to the provisions of Part 2 of the *Provincial Offences Procedure Act*, R.S.A. 2000, c. P-34, as amended; or
- (b) swearing an information and complaint against the person.

7.2 Where a Peace Officer issues a person a violation ticket in accordance with Section 7.1, the Peace Officer may either:

- (a) allow the person to make a voluntary payment of the minimum specified penalty as provided for the offence in this Bylaw by indicating such specified penalty on the violation ticket; or
- (b) require the person to appear in court without the alternative of making a voluntary payment where the Peace Officer believes that such court appearance is in the public interest, pursuant to the provisions of Part 2 of the *Provincial Offences Procedure Act*.

7.3 No provision of this Bylaw or any action taken pursuant to any provision of this Bylaw shall in any way restrict, limit, prevent, or preclude the Municipality from pursuing any other remedy the Municipality may have at common law or by operation of statute.

PART 8 - SEVERABILITY

8.1 Each provision of this Bylaw is independent of all other provisions. If any such provision is declared invalid by a Court of competent jurisdiction, all other provisions of this Bylaw will remain valid and enforceable.

PART 9 - STRICT LIABILITY OFFENCE

9.1 It is the intention of Council that all offences created by this Bylaw be interpreted to be strict liability offences.

PART 10 - DELEGATION OF POWERS

10.1 Without restricting any other power, duty or function granted by this Bylaw, the County Manager or his delegate may:

BYLAW NO. 17-13

- 6 -

- (a) carry out whatever inspections are reasonably required to determine compliance with this Bylaw;
- (b) take any steps or carry out any actions required to enforce this Bylaw;
- (c) take any steps or carry out any actions required to remedy a contravention of this Bylaw;
- (d) establish forms for the purposes of this Bylaw; and
- (e) delegate any powers, duties or functions under this Bylaw to an employee of the Municipality.

PART 11 - REPEAL

11.1 Bylaw 7-05 is hereby repealed in its entirety and any other amendments thereto.

PART 12 - EFFECTIVE DATE

12.1 This Bylaw comes into effect after third reading and upon being signed.

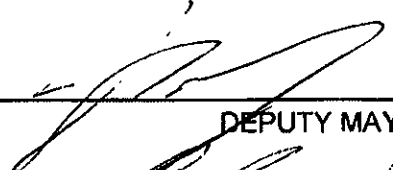
READINGS BY COUNCIL

DONE AND PASSED in open Council assembled at Nisku, in the Province of Alberta, this 2nd day of July, A.D. 2013.

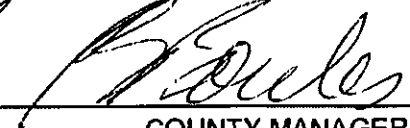
Read a first time this 2nd day of July, A.D. 2013.

Read a second time this 2nd day of July, A.D. 2013.

Read a third time with the unanimous consent of the Council Members present and finally passed this 2nd day of July, A.D. 2013.



DEPUTY MAYOR



COUNTY MANAGER

Figure "A"
Bylaw 17-13

RR244


RR243

TR510

RR245

TR505

RR244

 Subject Area

RR244A

HWY625

