

BYLAW NO. 34-17

LEDUC COUNTY

A BYLAW OF LEDUC COUNTY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH THE MUNICIPAL POLICY REVIEW COMMITTEE.

WHEREAS

Pursuant to Sections 145 and 146 of the Municipal Government Act, being Chapter M-26 Statutes of Alberta, 2000 and amendments thereto, the Council of Leduc County Council may pass a Bylaw for the establishment and functions of Council Committees;

the Council is desirous of establishing a Municipal Policy Review Committee.

NOW THEREFORE

be it resolved that the Council of Leduc County, duly assembled, hereby enacts as follows:

1. *The Committee*
There is hereby established a Committee to be known as the Leduc County Municipal Policy Review Committee.
2. *Purpose and Responsibility*
The Municipal Policy Review Committee is a standing committee of Council whose purpose is:
 - 2.1 To review Leduc County Municipal policies to ensure compliance with legislation, complimentary to other policies.
 - 2.2 To establish procedures that are subsequent to policies.
 - 2.2 To make recommendations to County Council regarding the approval and/or amendment of policies.
3. *Membership*
 - 3.1 The Committee shall consist of five (5) members including:
 - 3 County Council representatives
 - County Manager
 - Deputy County Manager
 - 3.2 A chairperson and a vice chairperson shall be appointed from the membership of the committee at the first meeting of the calendar year.
4. *Administrative Support*
 - 4.1 The County Manager, or his designate, provides administrative support to the committee.
5. *Meetings*
 - 5.1 Meetings of the committee shall be held monthly, generally the fourth Thursday of each month, commencing at 1:30 p.m.
6. *Voting Procedures*
 - 6.1 All members of the committee and their alternates shall be granted voting privileges.
 - 6.2 A motion shall be considered carried when approved by a majority of the voting members. In the case of a tie vote, the motion shall be considered defeated.

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7. Quorum

A quorum constitutes the majority of the voting members of the committee.

8. Powers and Duties

8.1 To act in an advisory capacity to County Council in the following areas:

- Adoption of policies
- Amendment of policies
- Recommend procedures to be developed to support policies

8.2 Annually reviews and evaluates Leduc County policies.

9. Limitations of Powers

9.1 To have the power or duty to approve policies and/or procedures.

DONE AND PASSED in open Council assembled at Nisku, in the Province of Alberta, this 28th day of November, A.D. 2017.

Read a first time this 28th day of November, A.D. 2017.

Read a second time this 28th day of November, A.D. 2017.

Read a third time with the unanimous consent of the Council Members present and finally passed this 28th day of November, A.D. 2017.



MAYOR



COUNTY MANAGER