

**ADMINISTRATIVE STRUCTURE - FREEDOM OF
INFORMATION & PROTECTION OF PRIVACY (FOIP)
Bylaw No. 19-20
Leduc County**

A BYLAW TO ESTABLISH THE ADMINISTRATIVE STRUCTURE FOR THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) AND THAT BYLAW NO. 43-99 BE RESCINDED.

WHEREAS

pursuant to the Section 85 of the Freedom of Information and Protection of Privacy (FOIP) Act, revised statutes of Alberta 2000, chapter F-25, the head of Leduc County may delegate to any person any duty, power or function of the head for the county for the purposes of the Act; and

pursuant to Section 93 of the FOIP Act, Leduc County may set any fees payable to the county for services provided under the FOIP Act and Regulations.

NOW THEREFORE,

be it resolved that the council of Leduc County, duly assembled, hereby enacts as follows:

1. Purpose

1.1 The purpose of this bylaw is to establish the administrative structure of Leduc County in relation to the FOIP Act and to set fees thereunder.

2. Definitions

2.1 The following words and phrases mean:

- (a) "*Act*" means the Freedom of Information and Protection of Privacy Act, revised statutes of Alberta 2000, Chapter F-25.
- (b) "*Applicant*" means a person who makes a request for access to a record under Section 7 of the Act.
- (c) "*County*" means Leduc County and includes any board, committee, commission, panel, agency or corporation that is created or owned by Leduc County and all members or officers of which are appointed or chosen by Leduc County.
- (d) "*County Manager*" means the person appointed as Chief Administrative Officer of Leduc County, and includes any person who holds the position of County Manager in an acting capacity.
- (e) "*Province*" means the province of Alberta.

3. Designated head

- 3.1 For the purposes of the Act, the County Manager is designated as the head of Leduc County.
- 3.2 The head of Leduc County may delegate to any person any duty, power or function of the head for the county for the purposes of this Act.
- 3.3 The head, or designate, will recommend policy guidelines in accordance with the Act and they may amended from time to time by council resolution.

ADMINISTRATIVE STRUCTURE - (FOIP) ACT
Bylaw No. 19-20
Page 2

4. Fees

4.1 Where an applicant is required to pay a fee for services, the fee payable is in accordance with the FOIP Regulation 186/208 as amended from time to time or any successor Regulation that sets fees for requests for information from the province.

5. Effective date

5.1 This bylaw will come into force and effect on the final day of passing and signature thereof.


6. Rescind

6.1 Bylaw No. 43-99 is hereby repealed.


Read a first time this 8th day of December, 2020.

Read a second time this 8th day of December, 2020.

Read a third time with the unanimous consent of council members present and finally passed this 8th day of December, 2020.



MAYOR



COUNTY MANAGER