

PUBLIC WORKS COMMITTEE

BYLAW NO. 01-23

LEDUC COUNTY

A BYLAW FOR ESTABLISHING THE PUBLIC WORKS COMMITTEE AND THAT BYLAW NO. 16-18 BE RESCINDED.

WHEREAS

pursuant to Sections 145 and 146 of the Municipal Government Act, being Chapter M-26, Revised Statutes of Alberta, 2000, and amendments thereto, the Council of Leduc County may pass a bylaw for the establishment and functions of council committees; and

the Council of Leduc County is desirous of amending the terms of reference for the Public Works Committee and rescind Bylaw No. 16-18.

NOW THEREFORE

be it resolved that the Council of Leduc County, duly assembled, enacts as follows:

1. Title

1.1 This bylaw may be cited as the "Public Works Committee (PWC)".

2. Membership and organization

2.1 The Committee shall consist of all seven (7) councillors.

2.2 The Committee shall select a chair and vice chair at its first meeting following Council's annual Organizational meeting.

2.3 A quorum shall consist of at least four (4) councillors.

2.4 The Committee shall follow the rules of order for the conduct of the meetings as established by Council and the meeting requirements as established within the Municipal Government Act.

3. Duties and powers

3.1 The duties and powers of the Public Works Committee shall be to:

a) act in an advisory capacity to Council relating to the following services:

i) road operations;

ii) engineering;

iii) utilities;

iv) waste management; and

v) water management, excluding the management of surface water on agricultural lands.

b) provide feedback on the development of policies, studies, programs, services, and initiatives; and

c) Make recommendations on establishing key performance indicators for service delivery;

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4. Administrative support

- 4.1 The director of road operations is responsible for the development and administration of programs under road operation services.
- 4.2 The director of engineering and utilities is responsible for the development and administration of programs under engineering and utilities services.
- 4.3 Clerical and minute taking assistance will be provided by administrative staff within the Road Operations and/or Engineering and Utilities departments.

5. Limitations of power

- 5.1 Pursuant to Section 203(1) of the Municipal Government Act, Chapter M-26, 2000, the Public Works Committee shall have the same power as Council, except the Committee does not:
 - a) have the power or duty to pass a bylaw;
 - b) have the power or duty to adopt policy;
 - c) have the power to make, suspend, or revoke the appointment of a person of Chief Administrative Officer;
 - d) have the power to adopt budgets under Part 8 of the Municipal Government Act;
 - e) have the power with respect to taxes under Section 346 of the Municipal Government Act; and
 - f) have a duty to decide appeals imposed on it by this or another enactment or bylaw, whether generally or on a case by case basis unless the delegation is to a Council Committee authorized by bylaw.

6. Bylaw No. 16-18 is rescinded upon this bylaw coming into force.

7. This bylaw shall take effect on the date of third reading.

Read a first time this 14th day of February, A.D. 2023.

Read a second time this 14th day of February, A.D. 2023.

Read a third time with the unanimous consent of the Council Members present and finally passed this 14th day of February, A.D. 2023.



MAYOR



COUNTY MANAGER