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Revised
2021 Budget Agenda
 Monday, November 23, 2020
 9:30 a.m. - 4:30 p.m.

Time	Department/Area	Administration Staff
9:30 - 11:15	1) Opening Remarks 2) Budget Guidelines <ul style="list-style-type: none"> • Tab 2 3) Assessment projections 4) Overview of budget package 5) Budget Overview <ul style="list-style-type: none"> • Tab 4 – Consolidated Budget • Tab 5 – Tax Dollar Requirement • Tab 6 – 2021-2024 Operating Financial Plan 6) Reserve Schedules <ul style="list-style-type: none"> • Tab 8 	<i>Duane Coleman</i> <i>Renee Klimosko</i> <i>Rick Thomas</i> <i>Natasha Wice</i> <i>Karen Burnand</i>
11:15 - 12:00 In camera (Section 24(1), FOIP)	7) Earnings and Benefits Information <ol style="list-style-type: none"> a. FTE Revision Summary b. Earnings and Benefits Summary <ul style="list-style-type: none"> • Tab 7 c. COLA comparisons 	<i>Renee Klimosko</i>
12:00 - 1:30	Noon Recess	
1:30 - 3:00	8) Corporate Plan <ul style="list-style-type: none"> • Tab 3 • Tab 13 – County Manager 9) General Government Administration - Overview <ul style="list-style-type: none"> • Tab 13 – Assessment • Tab 13 – Corporate Services • Tab 13 – Finance • Tab 9 – 2021 Fees & Charges, Administration (p. 1) 	<i>Duane Coleman</i> <i>Renee Klimosko</i> <i>Karen Burnand</i> <i>Roseanne Hall</i> <i>Natasha Wice</i>
3:00 - 4:30	10) New Initiatives Plan <ul style="list-style-type: none"> • Tab 10 11) Major and Capital Project Plans <ul style="list-style-type: none"> • Tab 11 12) Long Range Major and Capital Project Plans <ul style="list-style-type: none"> • Tab 12 	<i>Renee Klimosko</i>



Revised
2021 Budget Agenda
 Wednesday, November 25, 2020
 9:30 a.m. - 4:30 p.m.

Time	Department/Area	Administrative Staff
9:30 – 9:45	1) Review/General Discussion	<i>Duane Coleman Renee Klimosko Rick Thomas Natasha Wice</i>
9:45 – 10:45	2) Utility Services <ul style="list-style-type: none"> • Tab 26 – Wastewater Collection • Tab 27 – Waste Management • Tab 28 – Water Distribution 3) Fees & Charges - Utilities <ul style="list-style-type: none"> • Tab 9 – 2021 Fees & Charges – Utilities (p. 1-7) 	<i>Des Mryglod / Dean Downey</i>
10:45 – 11:15	4) Engineering <ul style="list-style-type: none"> • Tab 16 – Engineering & Utilities • Tab 9 – 2021 Fees and Charges - Engineering (p. 5) 	<i>Des Mryglod</i>
11:15 – 12:00	5) Legislative <ul style="list-style-type: none"> • Tab 20 6) Fiscal Services and General Non-Departmental <ul style="list-style-type: none"> • Tab 19 7) Requisition Expenditures <ul style="list-style-type: none"> • Tab 24 	<i>Natasha Wice</i>
12:00 - 1:30	Noon Recess	
1:30	8) Planning and Development (P&D) <ul style="list-style-type: none"> • Tab 22 - Planning & Development • Tab 9 - 2021 Fees & Charges - P&D (p. 11) 	<i>Grant Bain</i>
	9) Enforcement Services <ul style="list-style-type: none"> • Tab 15 – Enforcement Services • Tab 9 – 2021 Fees & Charges - Enforcement Services (p. 4) 	<i>Clarence Nelson</i>
	10) Fire Services <ul style="list-style-type: none"> • Tab 18 – Fire Services • Tab 9 – 2021 Fees & Charges - Fire Services (p. 7) 	<i>Keven Lefebvre</i>
	11) Parks and Recreation (P&R) <ul style="list-style-type: none"> • Tab 21 – Parks and Recreation • Tab 9 – 2021 Fees & Charges - P&R (p. 9) 12) Family and Community Support Services (FCSS) <ul style="list-style-type: none"> • Tab 17 – FCSS • Tab 9 – 2021 Fees & Charges - FCSS (p. 6) 13) Requests for Sponsorships <ul style="list-style-type: none"> • Tab 13 – General Administration - General 	<i>Dean Ohnysty</i>

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Revised
2021 Budget Agenda
 Wednesday, November 25, 2020
 (continued)

Time	Department Area	Administrative Staff
	14) Agricultural Services <ul style="list-style-type: none"> • Tab 14 – Agricultural Services • Tab 9 – 2021 Fees and Charges - Agricultural Services (p. 3) 15) Road Operations <ul style="list-style-type: none"> • Tab 25 – Public Works – Road Operations • Tab 9 – 2021 Fees and Charges - Road Operations (p. 20) 	<i>Garett Broadbent</i>
	16) Public Transit <ul style="list-style-type: none"> • Tab 23 – Public Transit • Tab 9 – 2021 Fees & Charges - Transit (p. 22) 	<i>Rick Thomas</i>
	17) Review of adjustment summary	<i>Duane Coleman</i> <i>Renee Klimosko</i> <i>Rick Thomas</i> <i>Natasha Wice</i>



Revised
2021 Budget Agenda
Monday, November 30, 2020
9:30 a.m. - 4:30 p.m.

Time	Department/Area	Administrative Staff
9:30 – 12:00	1) Review/General Discussion 2) Review of adjustment summary 3) Approval of Bylaw - Fees & Charges (excluding Utilities) <ul style="list-style-type: none"> • Tab 9 4) Approval of Bylaw - Utilities Fees & Charges <ul style="list-style-type: none"> • Tab 9 5) Interim Budget Approval	<i>Duane Coleman</i> <i>Renee Klimosko</i> <i>Rick Thomas</i> <i>Natasha Wice</i>
12:00	<i>Adjournment</i>	
12:00 – 4:30	6) If required	

JD



- 126 -
Special Council Meeting
2021 Budget
Minutes

Council Chamber, Leduc County Centre, Nisku, AB
Monday, November 23, 2020

Order and roll call

The special council (2021 budget) meeting was called to order at 9:30 a.m., Monday, November 23, 2020 by Mayor Tanni Doblanko as Chair and council members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozer and Ray Scobie present.

Other attendees

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Natasha Wice, Director - Finance
- Brooke Fair, Manager - Financial Services
- Karen Burnand, Manager - Assessment Services
- Joyce Gavan, Legislative Coordinator

Acceptance of agenda

The agenda for the 2021 budget meeting was accepted as circulated.

Opening remarks

County Manager Duane Coleman provided opening remarks introducing the proposed interim budget for 2021 which reflects a proposed 0% tax dollar increase.

Budget guidelines

General Manager Renee Klimosko provided an overview of the budget process, highlighting the following:

1. 2021 budget guidelines
2. Assessment projections
Manager of Assessment Services Karen Burnand presented the assessment projections estimating an overall assessment reduction of $\pm 3\%$ to residential; $\pm 10-15\%$ to non-residential and $\pm 1.5\%$ to linear assessment.
3. Budget overview
 - Consolidated budget
 - Tax dollar requirement
 - 2021 to 2024 operating financial plan
4. Reserve schedules

In-Camera session

B01-20 Councillor Wanchuk -- that Leduc County council meet In-Camera in accordance with Section 24(1) *Freedom of Information and Protection of Privacy Act* (F.O.I.P.) to discuss earnings and benefits information.

Carried Unanimously

The in-camera session commenced at 10:20 a.m.

2P

Staff members Burnand and Fair

Staff members Burnand and Fair exited the council chamber at 10:21 a.m.

Revert to council open session

B02-20 Councillor Belozer -- that the in-camera session revert to the council open session.

Carried Unanimously

The in-camera session reverted to the open session of council at 11:05 a.m.

Recess

The meeting recessed at 11:06 a.m. and reconvened at 11:13 a.m. with Mayor Tanni Doblanko as Chair and council members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozer and Ray Scobie present.

Other attendees

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Natasha Wice, Director - Finance
- Brooke Fair, Manager - Financial Services
- Karen Burnand, Manager - Assessment Services
- Kent Pudlowski, Manager - Information Technology
- Joyce Gavan, Legislative Coordinator

Corporate Plan

General Manager Renee Klimosko provided an overview of the 2021 Corporate Plan, as identified within the budget package.

Administration - Assessment

Manager of Assessment Services Karen Burnand provided an overview of Assessment Services 2021 operational plan and 2021 operating budget, as identified within the budget package.

Administration - Corporate Services

Manager of Information and Technology Kent Pudlowski provided an overview of Corporate Services 2021 operational plan and 2021 operating budget, as identified within the budget package.

Discussion items included:

- Safety line and call centre monitoring - can council members utilize the safety line monitoring.
- Nisku business sign - administration to provide a plan for 2021 providing options for the sign.

Noon Recess

The meeting recessed at 12:03 p.m. and reconvened at 1:30 p.m. with Mayor Tanni Doblanko as Chair and council members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozer and Ray Scobie present.

Other attendees

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Natasha Wice, Director - Finance
- Brooke Fair, Manager - Financial Services
- Joyce Gavan, Legislative Coordinator



Administration - Finance

Director of Finance Natasha Wice provided an overview of Finance 2021 operational plan, 2021 operating budget and the 2021 Fees & Charges, as identified within the budget package.

Administration - County Manager's office

General Manager Renee Klimosko provided an overview of the County Manager's 2021 operational plan and 2021 operating budget, as identified within the budget package.

2021 Administration Fees & Charges

General Manager Renee Klimosko presented the 2021 Administration Fees & Charges.

New initiatives plan

General Manager Renee Klimosko presented the new initiatives plan, highlighting the following:

1. Last Link Program - 2021-NI-001

Discussion items included:

- Asphalt chips and Reclamite in 2021 for Township Road 502 and Range Road 22 - add to adjustment summary.
- In 2021, a policy should be explored that sets road standards for future development of country residential. Issues arise when we require the internal road to be paved by the developer but residents need to travel on gravel roads to access the subdivision. Develop a policy on how this should be planned for in the future.
- Enchantment Valley - provide cost for the continuous dust suppression over 10 years vs. 10 years of the last link trial.

2. Annual Maintenance Facilities - 2021-NI-002

Discussion items included:

- Provide an analysis of previous projects (e.g. finance) and identify the costs.
- How much did the finance department renovation cost?
- Previous new initiatives within 2020 budget were discussed:
 - Street sweeping - became part of operating budget.
 - eScribe - have put this project on hold due to further analysis that was done by administration.

Major and Capital Project Plans

General Manager Renee Klimosko presented the consolidated major and capital project plans, highlighting the following:

1. Major Project Plan

Discussion items included:

- Wastewater Interceptor for Nisku Public Works Shop - clarify if there is 1 or 2 compartment tanks; would it deal with both hydrocarbons and grit?
- Records and Digital Information Plan - Year 1 Implementation - how long will the new software last and what is the replacement timeline?

2. Capital Project Plan

3. 2021 Bridge Program

Discussion items included:

- BF 2073 TWP 494 BTW RR 20 & 21 - clarification required for location of bridge culvert rehabilitation.
- Explain the difference between rehabilitation and replacement.

Long Range Major and Capital Project Plans

General Manager Renee Klimosko presented the Long Range Major and Capital project plans.

Action items summary

Action items summary for Monday, November 23, 2020 includes the following:

- 1) Safety line and call centre monitoring - can council members utilize the safety line monitoring.
- 2) Nisku business sign - administration to provide a plan for 2021 providing options for the sign.
- 3) Last link initiatives:
 - In 2021, a policy should be explored that sets road standards for future development of country residential. Issues arise when we require the internal road to be paved by the developer but residents need to travel on gravel roads to access the subdivision. Develop a policy on how this should be planned for in the future.
 - Enchantment Valley - provide cost for the continuous dust suppression over 10 years vs. 10 years of the last link trial.
- 4) Annual maintenance facilities:
 - Provide an analysis of previous projects (e.g. finance) and identify the costs.
 - How much did the finance department renovation cost?
- 5) Major projects:
 - Wastewater Interceptor for Nisku Public Works Shop - clarify if there is 1 or 2 compartment tanks; would it deal with both the hydrocarbons as grit?
 - Records and Digital Information Plan - Year 1 Implementation - how long will the new software last and what is the replacement timeline?
- 6) Bridge program - BF2073 TWP 494 BTW RR 20 & 21 - clarification required for location of bridge culvert rehabilitation and difference between rehabilitation and replacement.

Recess sitting

Mayor Doblanko recessed the sitting of the 2021 budget meeting until Wednesday, November 25, 2020, commencing at 9:30 a.m.

The 2021 budget meeting recessed at 3:12 p.m.

Meeting reconvened

The meeting reconvened at 9:30 a.m. on Wednesday, November 25, 2020 by Mayor Tanni Doblanko as Chair and council members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozer and Ray Scobie present.

Other attendees

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Natasha Wice, Director - Finance
- Brooke Fair, Manager - Financial Services
- Joyce Gavan, Legislative Coordinator
- Des Mryglod, Director - Engineering & Utilities

Review/general discussion

General Manager Renee Klimosko provided an overview of the first budget day, with the following responses to action items from November 23, 2020:

- 1) Last link Program, Enchantment Valley - the continuous dust suppression costs for calcium applied 2 times over a ten year period would be \pm \$203,217. The land link trial incorporated petroleum over a ten-year period would be approximately \$181,000.
- 2) Major project, Records and Digital Information Plan - would look at a long term partner when going to RFP on this software. Would look for an initial 5-year agreement, then renewal for an additional 5 years as long as the software is still meeting needs and a strong partnership exists with successful proponent.

Director of Engineering & Utilities Mryglod provided clarification with respect to the following action items:

- 3) Wastewater Interceptor for Nisku Public Works Shop - there is not an interceptor in place at this time. There are two sumps right now and both are connected to sanitary sewer. The outflow comes out of the manhole. Further clarification will be provided at a future Public Works Committee meeting whether the interceptor can be placed downstream or if the floor needs to be jacked out.
- 4) Bridge File BF2073 - is the correct bridge and located at Twp Rd 494 to the west of RR 20. It is estimated the repair will cost \pm \$40,000. Further clarification will be provided what the cost to replace culvert vs. the \$40,000 repair cost.

Utility Services

Director of Engineering & Utilities Des Mryglod presented the Utility Services budget information for 2021 including the following:

1. 2021 Utilities Operational Plan
2. Wastewater Collection 2021 Operating Budget
3. Water Distribution 2021 Operating Budget
4. Waste Management 2021 Operating Budget
5. 2021 Fees & Charges - Utilities

Discussion items included:

- Consideration of Southern Country Residential Area Structure Plan (SCRASP) to be included in the operational plan.

- Administration to bring back to the Public Works Committee the history on debentures for New Sarepta and Armena water lines.
- Service overview to be updated to reflect that a 2nd garbage bag is \$2.
- Is there an increase to City of Leduc for Eco Station - in 2021 administration to provide a summary of costs for use of Eco station for City of Leduc and Leduc County users in accordance with cost sharing.
- The utility rates for wastewater will be added to the detailed revenue sheet narrative in the 2021 interim approved package.

Recess

The meeting recessed at 10:41 a.m. and reconvened at 10:48 a.m. with Mayor Tanni Doblanko as Chair and council members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozer and Ray Scobie present.

Other attendees

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Natasha Wice, Director - Finance
- Brooke Fair, Manager - Financial Services
- Des Mryglod, Director - Engineering & Utilities
- Joyce Gavan, Legislative Coordinator

Engineering

Director of Engineering & Utilities Des Mryglod presented the Engineering budget information for 2021 including the following:

1. 2021 Engineering Operational Plan
Discussion items included:
 - Road data collection - administration to confirm whether the microwave traffic counter classifies the types of vehicles.
 - Septage receiving station complaints were received from users at the septage receiving centre. What is the plan going forward and how are we following up?
2. 2021 Engineering Operating budget
3. 2021 Fees & Charges - Engineering

Staff member Mryglod

Staff member Mryglod exited the council chamber at 11:11 a.m.

Legislative Services, Fiscal Services and General Non-Departmental; and Requisition Expenditures

Director of Finance Natasha Wice reviewed the following proposed budgets:

1. 2021 Legislative Operating budget

Staff member Bain

Director of Planning & Development Grant Bain entered the council chamber at 11:13 a.m.

2. Fiscal Services and General Non-Departmental

Discussion item included:

- Landfill rebate - resides in 1-700 budget - unconditional grants from other governments. Look at new way to allocate the landfill rebate funds.

3. Requisition Expenditures

Discussion item included:

- Education requisitions - administration to bring back the requisition amounts from the past three years.

Planning and Development

Director of Planning and Development Grant Bain presented the 2021 Planning and Development budget information, highlighting the following:

1. 2021 Planning & Development Operational Plan
2. 2021 Planning & Development Operating budget
3. 2021 Fees & Charges - Planning & Development

Staff member Bain

Staff member Bain exited the council chamber at 11:42 a.m.

Public Transit

Deputy County Manager Rick Thomas presented the 2021 Transit budget information, highlighting the following:

1. 2021 Public Transit Operating budget

Discussion items included:

- Leduc Transit Service agreement - add to a future council workshop.

2. 2021 Transit Fees & Charges

Noon Recess

The meeting recessed at 11:53 a.m. and reconvened at 1:30 p.m. with Mayor Tanni Doblanko as Chair and council members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozer and Ray Scobie present.

Other attendees

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Natasha Wice, Director - Finance
- Brooke Fair, Manager - Financial Services
- Clarence Nelson, Director - Enforcement Services
- Joyce Gavan, Legislative Coordinator

Enforcement Services

Director Clarence Nelson presented the Enforcement budget information including:

1. 2021 Enforcement Services Operational Plan
2. 2021 Enforcement Services Operating budget

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3. 2021 Fees and Charges Enforcement Services

Staff member Nelson

Staff member Nelson exited the council chamber at 1:38 p.m.

Staff member Lefebvre

Fire Chief Keven Lefebvre entered the council chamber at 1:39 p.m.

Fire Services

Fire Chief Keven Lefebvre presented the Fire Services budget information including:

1. 2021 Fire Services Operational Plan
2. 2021 Fire Services Operating budget

Staff member Ohnysty

Director of Community Services Dean Ohnysty entered the council chamber at 1:43 p.m.

3. 2021 Fees and Charges – Fire Services

Staff member Lefebvre

Staff member Lefebvre exited the council chamber at 1:50 p.m.

Parks and Recreation

Director Dean Ohnysty presented the Operational Plan for Parks and Recreation and Library Support including the following:

1. 2021 Parks and Recreation Operational Plan
Discussion items included:
 - Community Programmer - request consideration to keep this position.
2. 2021 Parks and Recreation Operating budget
3. 2021 Fees & Charges - Parks and Recreation

Family and Community Support Services (FCSS)

Director Dean Ohnysty reviewed the budget information for the Family and Community Support Services (FCSS) department including the following:

1. 2021 FCSS Operational Plan
2. 2021 Operating budget

Staff member Broadbent

Director of Road Operations and Agricultural Services entered the council chamber at 2:27 p.m.

3. 2021 Fees & Charges - FCSS

Requests for sponsorships

Director of Community Services Dean Ohnysty provided the following overview of the 2021 requests for grants (sponsorships) to external organizations received to date:



	<u>Requested</u>	<u>Proposed</u>
1) Beaver Hills Initiative	\$10,000	\$10,000
2) Canadian Energy Museum	\$25,000	\$25,000
3) Family Violence Prevention Team	\$5,000	\$5,000
4) Leduc & District Food Bank Association	\$10,000	\$5,000
5) Leduc & District Victim Services	\$8,750	\$8,750
6) Leduc Black Gold – Pro Rodeo	\$2,600	\$2,500
7) Leduc Community Health Foundation	\$1,750	\$1,750
8) Leduc Regional Chamber of Commerce	\$53,000	\$53,000
9) Leduc Regional Chamber of Commerce (Tourism)	\$30,000	\$30,000
10) Rise-up House Society	\$5,000	\$5,000
11) Society of Saint Vincent de Paul Association	\$2,000	\$2,000
12) S.T.A.R.S.	\$7,500	\$7,500
13) The HUB Association	\$6,000	\$5,000
14) Thorsby Agricultural Society – Hay Maker Rodeo	\$500	\$500
15) Miscellaneous – Granting Committee	\$15,000	\$15,002
16) *Nurse Practitioner Program	\$50,000	\$50,000
17) **Seed Cleaning Plant	\$25,000	\$25,000

* funded by Aggregate Levy Reserve

** \$50,000 over 2 years

The following requests for sponsorship are flagged for further consideration:

- Canadian Energy Museum - \$25,000 (1 year)
- Leduc & District Food Bank Association - \$10,000
- Seed Cleaning Plant - \$25,000

Discussion items included:

- Nurse Practitioner Program - \$50,000 enter into a multi-year funding agreement for annual funding.

Recess

The meeting recessed at 2:55 p.m. and reconvened at 3:00 p.m. with Mayor Tanni Doblanko as Chair and council members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozar and Ray Scobie present.

Other attendees

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Natasha Wice, Director - Finance
- Brooke Fair, Manager - Financial Services
- Garrett Broadbent, Director - Road Operations and Agricultural Services
- Joyce Gavan, Legislative Coordinator

Agricultural Services

Director of Road Operations and Agricultural Services Garrett Broadbent presented the budget information for Agricultural Services, including the following:

1. 2021 Agricultural Services Operational Plan
2. 2021 Agricultural Services Operating budget
3. 2021 Agriculture Services Fees & Charges

DP

Road Operations

Director of Road Operations and Agricultural Services Garrett Broadbent presented the budget information for Road Operations, including the following:

1. 2021 Road Operational Plan

Discussion items included:

- Canada Post mailboxes - whose responsibility is it to maintain the mowing/weeds.

2. 2021 Road Operations Operating budget

3. 2021 Road Operations Fees & Charges

Staff member Broadbent

Staff member Broadbent exited the Council Chamber at 3:35 p.m.

Agenda adjustments

General Manager Klimosko suggested an amendment to the agenda by moving items scheduled for Wednesday, December 2nd to Monday, November 30th.

Action items summary

Action items summary for Wednesday, November 25, 2020 includes the following:

1. Consideration of Southern Country Residential Area Structure Plan (SCRASP) to be included in the operational plan.
2. Septage receiving station complaint follow-up.
3. Administration to bring back to the Public Works Committee the history on debentures for New Sarepta and Armena water lines.
4. Service overview to be updated to reflect that a 2nd garbage bag is \$2.
5. Is there an increase to City of Leduc for Eco Station - in 2021 administration to provide a summary of costs for use of Eco station for City of Leduc and Leduc County users in accordance with cost sharing.
6. The utility rates for wastewater will be added to the detailed revenue sheet narrative in the 2021 interim approved package.
7. Road data collection - administration to confirm whether the microwave traffic counter classifies the types of vehicles.
8. Landfill rebate - resides in 1-700 budget - unconditional grants from other governments. Look at new way to allocate the landfill rebate funds.
9. Education requisitions - administration to bring back the requisitions from the past three years.
10. Leduc Transit Service agreement - add to a future council workshop.
11. Community Programmer - request consideration to keep this position.
12. Nurse Practitioner Program - \$50,000 enter into a long term funding agreement for annual funding.
13. Canada Post mailboxes - whose responsibility is it to maintain the mowing/weeds.

Recess sitting

Mayor Doblanko recessed the sitting of the 2021 budget meeting until Monday, November 30, 2020, commencing at 9:30 a.m.

The 2021 budget meeting recessed at 3:38 p.m.

Meeting reconvened

The meeting reconvened at 9:30 a.m. on Monday, November 30, 2020 by Mayor Tanni Doblanko as Chair and council members Rick Smith, Kelly-Lynn Lewis, Kelly Vandenberghe, Larry Wanchuk, Glenn Belozer and Ray Scobie present.

Other attendees

- Duane Coleman, County Manager
- Rick Thomas, Deputy County Manager
- Renee Klimosko, General Manager - Financial and Corporate Services
- Natasha Wice, Director - Finance
- Brooke Fair, Manager - Financial Services
- Joyce Gavan, Legislative Coordinator

Review/general discussion

General Manager Renee Klimosko provided an overview of the revised agenda for the day, with the following responses to action items from November 23rd and 25th:

1. Bridge rehabilitation vs. replacement - rehabilitation is repair of girder, pile repair, etc. while replacement is of entire bridge structure.
2. Wastewater interceptor - The interceptor would need to be jack hammered. Question for clarification - what kind of additives or alternatives have been added vs. jack hammering the floor. There are options to leave the project within the budget with caveat to go before Public Works Committee (PWC) before proceeding; or put on adjustment summary and remove from budget until brought forward to PWC and added to budget at a later time.
3. Bridge File #02073 - cost of replacement vs. \$40,000 repair. Due to the depth and coverage the replacement would be approximately \$450,000. It was confirmed that the narrative on the Project Profile Document (PPD) that referenced the culvert location was incorrect - will update the PPD narrative.
4. Engineering budget - the operations and management of septic transfer station will be presented to the Public Works Committee in January, 2021.
5. The microwave counter does classify vehicles between small, medium and large categories.
6. Utilities budget - the history of debentures of New Sarepta and Armenia will be brought forward to Public Works Committee in Q1.
7. Increase in users and increase in landfill costs - a report will be presented to Public Works Committee.
8. Looking at education requisition, the budget has increased $\pm 1.2M$ since 2017.
9. Sunnybrook dust suppression trial was not in the 2020 budget.
10. Funding available under grant to fund Warburg Seed Cleaning - that grant has been fully utilized and is not available for this purpose.

In-Camera session

B03-20 Councillor Smith -- that Leduc County council meet In-Camera in accordance with Section 24(1) *Freedom of Information and Protection of Privacy Act* (F.O.I.P.) to discuss earnings and benefits information.

Carried Unanimously

The in-camera session commenced at 9:42 a.m.

Staff member Fair

Staff member Fair exited the council chamber at 9:43 a.m.

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Revert to council open session

B04-20 Councillor Belozer -- that the in-camera session revert to the council open session.

Carried Unanimously

The in-camera session reverted to the open session of council at 9:49 a.m.

Staff members Ohnysty and Fair

The following staff members entered the council chamber at 9:50 a.m.

- Dean Ohnysty, Director - Community Services
- Des Mryglod, Director - Engineering & Utilities
- Brooke Fair, Manager - Financial Services

Review of adjustment summary

General Manager Renee Klimosko provided a review of the adjustment summary from 2020 final to 2021 interim:

1. Last link new initiative - Asphalt chips and reclamite for Township Road 503 and Range Road 22 - \$30,500 (support)
2. Annual maintenance facilities (2021-NI-002) - \$25,000 (support)
3. Canadian Energy Museum - \$25,000 (support for 1 year with support in-kind)
4. Leduc & District Food Bank Association - \$10,000 (support), increase of \$5,000
5. Seed Cleaning Plant -\$25,000 (support)

Staff member Ohnysty

Staff member Ohnysty exited the council chamber at 10:39 a.m.

6. Wastewater Interceptor (2021-MP-002) - \$35,000 (support with further information brought forward to Public Works Committee before project is initiated)
7. Bridge file 02073 - \$40,000 (support - with a narrative to be adjusted on the PPD for clarity of location)

Bylaw No. 17-20 - 2021 Fees & Charges (excluding Utilities) and Rescind Bylaw No. 05-20

B05-20 Councillor Belozer -- that Bylaw No. 17-20 be given first reading to establish the 2021 Fees & Charges schedule (excluding utilities) and that Bylaw No. 05-20 be rescinded, effective January 1, 2021.

Table Motion No B05-20

B06-20 Councillor Smith -- that consideration of Motion No. B05-20 be tabled until later in the meeting.

Carried Unanimously

Bylaw No. 18-20 - 2021 Utilities Services Fees & Charges and Rescind Bylaw No. 15-20

B07-20 Mayor Doblanko-- that Bylaw No. 18-20 be given first reading to establish the 2021 Utilities Services Fees & Charges schedule and that Bylaw No. 15-20 be rescinded, effective January 1, 2021.

Carried Unanimously

B08-20 Councillor Smith -- that Bylaw No. 18-20 be given second reading.

Carried Unanimously

B09-20 Councillor Wanchuk -- that Bylaw No. 18-20 be given third reading with the unanimous consent of the council members present.

Carried Unanimously

B10-20 Councillor Lewis -- that Bylaw No. 18-20 be given third reading.

Carried Unanimously

Interim budget approval

B11-20 Councillor Smith -- that Leduc County council approves the 2021 interim budget of \$95,102,569 which includes operating fund expenditures of \$83,766,271 and capital fund expenditures of \$11,336,298.

Carried Unanimously

Lift Motion B06-20 from the table

B12-20 Councillor Wanchuk-- that Motion No. B05-20 be lifted from the table.

Carried Unanimously

Bylaw No. 17-20 - Fees & Charges (excluding utilities)

B13-20 Councillor Belozer -- that Bylaw No. 17-20 be given first reading, as amended.

Carried Unanimously

B14-20 Councillor Lewis -- that Bylaw No. 17-20 be given second reading.

Carried Unanimously

B15-20 Councillor Scobie -- that Bylaw No. 17-20 be third reading with the unanimous consent of the council members present.

Carried Unanimously

B16-20 Councillor Wanchuk -- that Bylaw No. 17-20 be given third reading.

Carried Unanimously

Adjournment

B17-20 Mayor Doblanko -- that the special council (2021 budget) meeting be adjourned.

Carried Unanimously

The special council meeting adjourned at 11:00 a.m.



County Manager



Mayor