

**Policy statement**

Leduc County understands the valuable role that not for profit community groups play in providing social, recreational and cultural services to residents. Throughout Leduc County, many volunteers dedicate their time to provide quality programs and events to the community. Leduc County Council supports these associations to encourage programming and promote healthy and active communities. The County’s financial support will keep community programs and events affordable for residents.

**Definitions**

*Administration* means the department assigned the responsibility of managing the grant program pursuant to this policy.

*Community association* means a registered not for profit volunteer group as recognized by Leduc County, that provides a recreational, parks or cultural service to residents of Leduc County.

**Policy standards**

1. Leduc County will provide annual community grant support to various groups across this region that offer programming and special events to Leduc County residents.
2. Special funding allocations will be dedicated to both recreation/sport and arts/cultural programming.
3. Grant recipients will publicly recognize Leduc County as a funding agency prior to, during and upon completion of their programs and events.

**Policy responsibilities**

*Council responsibilities:*

Council will,

- Approve the Community Association Grant Funding policy.
- Review and approve funding recommendations from the Parks and Recreation Advisory Committee.
- Review and approve funding allocations during the annual budget deliberation process.

*Administration responsibilities:*

Administration will,

- Manage a grant operating assistance program featuring an application process with established criteria.
- Monitor approved applications for adherence to the established criteria and reporting requirements.
- Upon approval, Parks and Recreation will administer and monitor accountability of all funds.
- The Director of Community Services is responsible for maintaining and updating this policy.

**Monitoring and updating**

- This policy will be posted on Leduc County’s website.
- This policy will be reviewed every four years.

<i>Approval date</i>	<i>May 24, 2022</i>	<i>Motion number</i>	<i>144-22</i>	<i>Page 1 of 1</i>
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