

Department: Parks and Recreation	Section: CD- Community Development
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CD-03 Community Facility Operating Funding

Policy Statement

Leduc County understands the valuable role that not for profit run community facilities play in providing social and recreational service to residents. Volunteers have built and maintained many facilities in this region and continue to dedicate many hours to ensure that Leduc County continues to be a great place to live. Through partnership, Leduc County will partner with community associations to ensure that quality and sustainable facilities are available to our communities.

Definitions

“Administration” means the department assigned the responsibility of managing the grant programs pursuant to this policy.

“Community Association” shall mean a registered not for profit volunteer group as recognized by Leduc County, that provides a recreational, parks or cultural service to residents of Leduc County.

“Community Facility” shall mean a publicly accessible facility, operated by a not for profit community association, that provides recreational, cultural or parks services to residents of Leduc County.

“Annual Operating Grant” is defined as unconditional funds provided by Leduc County to support daily operating expenses of an association.

Policy Authority

The Director, Community Services is responsible for maintaining & updating this policy and ensuring that the appropriate resources are available to meet the service levels.

Standards

- Leduc County will maintain a list of approved community facilities that are eligible for annual operating assistance.
- Eligible facilities may include facilities that provide recreational, social and cultural services with the Leduc Region. Facilities supported through the recreation cost share program are not eligible for funding.
- On occasion, Council will consider funding adjustment during the year to support unexpected operating cost impacts.
- Facility funding may be set individually for each facility and will be based on a review of overall facility cost, service to residents and benefit to Leduc County service provision.
- Meeting the eligibility criteria of this policy does not guarantee funding approval.

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Policy Responsibilities

Council

- Council will review funding allocations annually during the budget review process.
- Council will administer final decision of all grants following a review and recommendation from Parks and Recreation Administration.

Administration

- Administration will manage a process and method of communication to allow community associations to request to be included as an annually funded facility.
- Parks and Recreation will administer, monitor and complete final reporting and accountability of all funds.

Monitoring & Updating

This policy will be reviewed every 3 years as designated by Leduc County CAO.

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