

Policy statement

Leduc County understands the valuable role that not for profit run community facilities play in providing social and recreational services to residents. Volunteers have built and maintained many facilities in this region and continue to dedicate hours of their time to contribute to the quality of life for the residents in Leduc County. Leduc County will partner with community associations to maintain quality and sustainable facilities in our communities.

Definitions

Administration means the department assigned the responsibility of managing the grant programs pursuant to this policy.

Community association means a registered not for profit volunteer group as recognized by Leduc County, that provides a recreational, parks or cultural service to residents of Leduc County.

Community facility means a publicly accessible facility, operated by a not for profit community association, that provides recreational, cultural or parks services to residents of Leduc County.

Annual operating grant is defined as unconditional funds provided by Leduc County to support daily operating expenses of an association.

Policy standards

1. Leduc County will maintain a list of approved community facilities that are eligible for annual operating assistance.
2. Eligible facilities will include facilities that provide recreational, social and cultural services in the Leduc County region. Facilities supported through the recreation cost share program are not eligible for funding.
3. On occasion, Council will consider funding adjustments during the year to support unexpected operating cost impacts.
4. Facility funding may be set individually for each facility and will be based on a review of overall facility cost, quality and variety of service provision to residents.
5. Meeting the eligibility criteria of this policy does not guarantee funding approval.

Policy responsibilities

Council responsibilities:

Council will,

- Approve the Community Facility Operating Funding policy.
- Review and approve funding allocations annually during the annual budget deliberation process.
- Review and approve funding recommendations from administration that arise outside of the annual budget process.

Administration responsibilities:

Administration will,

- Manage a facility operating assistance program featuring an application process with established criteria.
- Monitor approved applications for adherence to the established criteria and reporting requirements.

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- Review and accept final reporting submissions from the community facilities.
- The Director of Community Services is responsible for maintaining and updating this policy.

Monitoring and updating

- This policy will be posted on Leduc County’s website.
- This policy will be reviewed every four years.

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