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| Department: Parks and Recreation | Section: CD – Community Development |
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CD-05 Community Cemetery Funding

Policy Statement

Leduc County recognizes that community cemeteries are established on Leduc County land and managed by community residents and associations. Leduc County will provide financial assistance to cemetery operators to support their ability to operate and deliver services to the Community.

Policy Intent

To provide resources and financial assistance criteria for the distribution of funds to Leduc County owned community cemeteries.

To ensure that community volunteers have the resources and supports needed to provide an appropriate level of service to Leduc County community cemeteries.

Service Level Objectives/Standards

- Leduc County will manage a cemetery operating assistance application, criteria and regulations to receive Leduc County funding assistance for County owned cemeteries.
- Funding assistance requests will be made to Leduc County and will be determined based on identified financial needs, established reporting procedures and effective communication with Leduc County administration.
- Funding limits will be established based on 75% of operating costs including contracted maintenance or volunteer maintenance supplies. A maximum funding limit will be established by Council and reviewed from time to time.
- Leduc County will pay all cemetery liability insurance premiums on behalf of the association provided that they meet Leduc County insurance reporting requirements.
- Funding criteria will include reporting of cemetery finances and burial records on an annual basis to Leduc County administration.
- Meeting the eligibility criteria of this policy does not guarantee funding approval.
- Leduc County Council will review and approve funding requests through the Leduc County budget process.

Monitoring & Updating

This policy will be reviewed every 3 years as designated by Leduc County CAO

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Definition

Leduc County Cemeteries are defined as cemeteries located on property owned by Leduc County including:

1. Conjuring Creek Community Cemetery
2. Willow Creek Community Cemetery
3. Genesee Community Cemetery
4. Glen Park Community Cemetery
5. Fisherton Community Cemetery

Authority

The Director, Community Services is responsible for maintaining & updating this policy and ensuring that the appropriate resources are available to meet the service levels.

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