

Policy statement

Leduc County recognizes that community cemeteries are established on Leduc County land and managed by community residents and associations. Leduc County will provide financial assistance to cemetery operators to support their ability to operate and deliver services to the community.

Definition

Leduc County *cemeteries* are defined as cemeteries located on property owned by Leduc County including:

- Conjuring Creek Community Cemetery
- Willow Creek Community Cemetery
- Genesee Community Cemetery
- Glen Park Community Cemetery
- Fisherton Community Cemetery

Policy standards

1. Leduc County will manage a cemetery operating assistance program featuring an application process with established criteria.
2. Funding assistance requests will be made to Leduc County and the distribution of funds will be determined based on identified financial needs, established reporting procedures and required communication with Leduc County administration.
3. Funding limits will be established based on 75% of operating costs including contracted maintenance or volunteer maintenance supplies. A maximum funding limit will be established by Council and reviewed annually.
4. Leduc County will pay all cemetery liability insurance premiums on behalf of the association provided that they meet Leduc County insurance reporting requirements.
5. Funding criteria will include reporting of cemetery finances and burial records on an annual basis to Leduc County administration.
6. Meeting the eligibility criteria of this policy does not guarantee funding approval.
7. Leduc County Council will review and approve funding requests through the Leduc County annual budget process.

Policy responsibilities

Council responsibilities:

Council will,

- Provide resources and financial assistance for the distribution of funds to Leduc County owned community cemeteries.

Administration responsibilities:

Administration will,

- Approve the Community Cemetery Funding policy.

<i>Approval date</i>	<i>May 24, 2022</i>	<i>Motion number</i>	<i>144-22</i>	<i>Page 1 of 2</i>
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Municipal Policy
CD-05 – Community Cemetery Funding
Parks and Recreation
Community Development

- The Director of Community Services is responsible for allocating the appropriate resources to meet service levels.
- The Director of Community Services is responsible for monitoring and updating this policy.

Monitoring and updating

- This policy will be posted on Leduc County’s website.
- This policy will be reviewed every four years.

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