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| Department: Public Works & Engineering | Section: MS- Municipal Standards and Engineering |
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MS-01 Property Access Approach

Policy statement

Leduc County will approve construction of access approaches that meet the criteria established by administration in accordance with the municipal development standards.

Definitions

For the purposes of policy development the following definitions will be established:

- *Access approach* means the ability to enter private property from a public road by way of a road.
- *Administration* means the staff of Leduc County under the direction of the county manager.
- *Council* means the duly elected council of Leduc County.
- *County manager* means the chief administrative officer.
- *Landowner* means the person who is responsible for a property who:
 - is the legal owner of it
 - has lawful possession of it, or
 - has the right to exercise control over it.
- *Municipal Development Standards* means the current county standards which provide guidance for the design and construction of municipal infrastructure and are updated annually.

Policy standards

1. Upon request of a landowner, Leduc County will:
 - a. Construct one access approach to the land, where there is no access approach to an unsubdivided quarter section of land used or proposed to be used for agricultural or residential use, and where there is an existing municipal roadway adjacent to the land.
 - b. Where 1.a. is not met, grant approval for a landowner to construct or upgrade at his own cost an access approach in accordance with municipal development standards.
2. The access approach location must be reviewed and approved by administration prior to construction.
3. The access approach must be inspected and approved after construction by administration.
4. If an access approach is constructed without prior approval, Leduc County may require it be removed at the landowner cost.

Policy authority

1. Legislative implications:
 - Municipal Government Act, RSA 2000

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2. Municipal standards & requirements:
 - Municipal Development Standards
 - Access Approach Standards

Policy responsibilities

1. Council responsibilities

Council will:

- approve this Property Access Approach Policy.

2. Administration responsibilities

Administration will:

- review the policy to ensure that the policy complies with all current, relevant legislation and municipal policies.
- implement policy and procedures as required.
- maintain, update and adhere to this policy.
- maintain, update and adhere to the Municipal Development Standards, Access Approach Standards and Property Access Approach Procedure.

Monitoring and updating

1. This policy will be posted on Leduc County's website.
2. This policy will be reviewed at least once every four (4) years.

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